

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, April 14, 2025, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Councillor Peggy Losey, Deputy Mayor Anne Michaelis, Councillor Shayne Johnson, and Councillor Dave Degenstein

Absent - Elected Officials

Mayor Larry Liebelt

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:23 p.m.

2. Additions / Deletions to the Agenda

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Addition 11J) Bike Rodeo

Moved by Councillor Losey, "that Council approve the agenda for April 14, 2025, regular council meeting as amended."

Motion Carried 2025-73

3. Delegation: 5:40 p.m.

A) MWG Chartered Professional Accountants

Hayden Wilde, MWG Chartered Professional Accountants, reviewed the draft 2024 financial statements as distributed to Council. Clark Holt, Finance Manager for the Town of Raymond, also spoke to the statements.

Moved by Councillor Losey, "that the 2024 Audited Financial Statements be approved as presented."

Motion Carried 2025-74

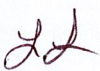
B) Milk River Fire Department

Mark Thompson, Fire Chief and Donald Cody, Deputy Fire Chief, were in attendance and provided an overview of 2024 for the Milk River Fire Department, member training and junior membership.

Moved by Deputy Mayor Michaelis, "that Council accept the Milk River Fire Department report as information."

Motion Carried 2025-75

C) North Milk River Water Coop





Russ Wahl, President, North Milk River Water Coop, was in attendance and expressed gratitude from the association, also noting that four primary valves need replacing this year.

Moved by Councillor Degenstein, "that Council thank Mr. Wahl for his report and to accept the North Milk River Water Coop report as information."

Motion Carried 2025-76

#### 4. Approval of Minutes

##### A) Minutes of March 10, 2025, Regular Council Meeting

Moved by Councillor Losey, "that Council approve the March 10, 2025, regular council meeting minutes as presented."

Motion Carried 2025-77

##### B) Minutes of April 4, 2025, Special Council Meeting

Moved by Councillor Johnson, "that Council approve the April 4, 2025, special council meeting minutes as presented."

Motion Carried 2025-78

#### 5. Business Arising from Minutes

#### 6. Financial Report

Council reviewed the 2025 year to date operating budget, the cash report and cheque listing.

Moved by Councillor Degenstein, "that the Financial Report for the period ending March 31, 2025, be accepted as information."

Motion Carried 2025-79

#### 7. Administration Reports

##### A) Public Works

The report was contained within the agenda package.

##### B) Community Peace Officer

The report was contained within the agenda package.

##### C) Chief Administrative Officer

CAO Lloyd provided a verbal report in addition to the report contained within the agenda package.





Moved by Councillor Johnson, "that Council accept the Administration Reports for the period ending March 31, 2025, as information."

Motion Carried 2025-80

8. Break

Not at this time.

9. Old Business

10. Bylaws and Policies

A) Golf Cart Pilot Project Bylaw 1077

Moved by Councillor Degenstein, "that the Golf Cart Pilot Project Bylaw 1077 be given first reading."

Motion Carried 2025-81

Moved by Councillor Johnson, "that the Golf Cart Pilot Project Bylaw 1077 be given second reading."

Motion Carried 2025-82

Moved by Councillor Losey, "that the Golf Cart Pilot Project Bylaw 1077 receive unanimous consent for consideration of third reading."

Motion Carried 2025-83

Moved by Deputy Mayor Michaelis, "that the Golf Cart Pilot Project Bylaw 1077 be given third and final reading."

Motion Carried 2025-84

B) Rates Bylaw 1078

Moved by Councillor Degenstein, "that the Rates Bylaw 1078 be given first reading."

Motion Carried 2025-85

Moved by Councillor Losey, "that the Rates Bylaw 1078 be given second reading."

Motion Carried 2025-86

Moved by Councillor Johnson, "that the Rates Bylaw 1078 receive unanimous consent for consideration of third reading."

Motion Carried 2025-87

Moved by Deputy Mayor Michaelis, "that the Rates Bylaw 1078 be given third and final reading."

Motion Carried 2025-88

*The Mayor recessed the meeting at 6:47 p.m.*





*The Mayor reconvened the meeting at 6:59 p.m.*

## 11. New Business

### A) Correspondence

Moved by Councillor Degenstein, "that correspondence for the period ending April 14, 2025, be accepted as information."

Motion Carried 2025-89

### B) Milk River Minor Ball Sponsorship Request

Moved by Councillor Degenstein, "that Council approve the sponsorship of \$500.00 towards Milk River Minor Ball for the 2025 season."

Motion Carried 2025-90

### C) Make a Wish Canada Hospital Activity Book Donation Request

Moved by Councillor Degenstein, "that Council approve a business card size advertisement in the amount of \$269.00 to the Make a Wish Canada Hospital Activity Book."

Motion Carried 2025-91

### D) Milk River Curling Club Condenser Agreement

Moved by Councillor Degenstein, "that Council repeal motion 2024-211 and to send a letter to the curling club with an explanation."

Motion Carried 2025-92

Moved by Councillor Degenstein, "to bring museum, golf course, and curling rink agreements forward to the next meeting for review."

Motion Carried 2025-93

### E) Circular Materials Master Agreement

Moved by Councillor Johnson, "that Council authorize administration to enter into an agreement with Circular Materials for the collection and management of recycled materials as a result of the new Extended Producer Responsibility."

Motion Carried 2025-94

### F) Milk River Cable Club Appointment

Moved by Deputy Mayor Michaelis, "that Council accept the report on the Milk River Cable Club Appointment."

Motion Carried 2025-95

### G) Horizon School Division Joint Election Agreement





Moved by Councillor Losey, "that Council authorize administration to enter into an agreement with Horizon School Division to provide joint election services for the October 20, 2025, municipal and school trustee election."

Motion Carried 2025-96

- H) 2025 Draft Operating Budget
- I) 2025 Capital Plan Adjustment

Moved by Councillor Degenstein, "that Council hold a special meeting on Friday, May 2, 2025, at 9:00 am. for the operating and capital budgets."

Motion Carried 2025-97

- J) Bike Rodeo

Moved by Councillor Degenstein, "that Council accept the Bike Rodeo report for information and postpone for a year."

Motion Carried 2025-98

## 12. Councillors Reports

Deputy Mayor Michaelis attended a Milk River Municipal Library meeting, as well as meetings for the Milk River Health Professionals Attraction and Retention Committee, Chinook Arch Regional Library, and Councils Special Meeting; and reported on the FCSS evening and attended a glacier preservation webinar.

Councillor Degenstein attended Ridge Country Housing meetings as well as the Alberta Seniors Community Housing Association conference.

Councillor Losey attended a Ridge Country Housing meeting, two Milk River & District Senior Citizens meetings, the Milk River Watershed conservation trade show and board meeting, a VIC meeting with regional administrators and the Watershed, as well as the SouthGrow Economic Development Summit and an Alberta Municipalities webinar.

Councillor Johnson attend the following meetings and events: Milk River and District Ag Society, FCSS evening, Council Special Meeting, Heritage Handi Bus, Border County Wellness Foundation evening, Milk River Community Business Association, and Regional Emergency Advisory Committee and an emergency management tabletop exercise.

Moved by Deputy Mayor Michaelis, "that the Councillor reports for the period ending April 14, 2025, be accepted as information."

Motion Carried 2025-99

## 13. Mayors Report

Mayor Liebelt attended the Mayors and Reeves meeting, Chief Mountain Regional Solid Waste Services Commission, Councils Special Meeting, Alberta Health Services meeting, a Milk River Watershed meeting regarding the visitor information centre, and a USA Emergency Management meeting with Milk River water users.





Moved by Councillor Losey, "that the Mayors report for the period ending April 14, 2025, be accepted as information."

Motion Carried 2025-100

Moved by Councillor Johnson, "that Council extend the regular council meeting for an additional 30 minutes - at 9:30 p.m."

Motion Carried 2025-101

#### 14. Closed Session

##### A) Section 17: Disclosure Harmful to Personal Privacy

Moved by Councillor Degenstein, "that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 9:34 p.m., to discuss matters exempt from disclosure under FOIP Section 17: Disclosure harmful to personal privacy, with only Council remaining in attendance."

Motion Carried 2025-102

*CAO Lloyd left the meeting at 9:42 p.m.*

Moved by Councillor Degenstein, "that the meeting reconvene to the regular Council meeting at 10:46 p.m."

Motion Carried 2025-103

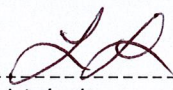
Moved by Deputy Mayor Michaelis, "that the property at 228 Centre Avenue SE be advertised for sale for three weeks."

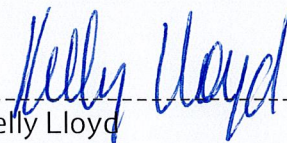
Motion Carried 2025-104

#### 15. Adjournment

Moved by Councillor Losey, "that the regular council meeting of April 14, 2025, adjourn at 10:47 p.m."

Motion Carried 2025-105

  
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Larry Liebelt  
Mayor

  
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Kelly Lloyd  
Chief Administrative Officer

These minutes were approved on the 12<sup>th</sup> day of May 2025.