

Minutes of the Town of Milk River Regular and Closed Council meeting held on Monday, February 13, 2023, at 5:30 p.m. in the Council Chambers, in the Town Hall Complex, at 240 Main Street, Milk River, Alberta.

Present - Elected Officials

Mayor Larry Liebelt, Councillor Peggy Losey, Councillor Anne Michaelis, Deputy Mayor Dave Degenstein, and Councillor Shayne Johnson

Absent - Elected Officials

None

Present - Administration

Kelly Lloyd, Chief Administrative Officer

1. Call to Order

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. Delegation: 6:00 p.m.

A) Border Communities Wellness Foundation

Moved by Deputy Mayor Degenstein, "that Council accept Ms. Hulit's request for partnership with the Border Communities Wellness Foundation as information."

Motion Carried 2023-18

B) Health and Safety Coordinator/Director of Emergency Management

Ms. Amanda Flaws, Health and Safety Coordinator provided an overview of the health and safety program. She highlighted management commitment, communication, employee involvement worksite analysis, hazard prevent and control, and training.

Councillor Losey left the meeting at 5:47 p.m.

Councillor Losey returned to the meeting at 5:50 p.m.

As the Health and Safety Coordinator, the role with the Town is to develop and implement an overall successful Health and Safety Program. This role is also responsible for incidents and investigations.

Moved by Councillor Michaelis, "that Council accept the Health and Safety Coordinator's report as information."

Motion Carried 2023-19

C) Oldman River Regional Services Commission: Block 39

Bonnie Brunner, Senior Planner and Kattie Schlamp, Assistant Planner from the Oldman River Regional Services Commission spoke to the report on Block 39 as contained in the agenda package. Much of the responses gathered align with the 1A concept design.

Discussion on council's priorities regarding amenities with the following points:

- Development of the park could be completed in phases.
- ORRSC would provide the design to the engineers. The engineers would provide feasibility and construction costs and ORRSC would work with CAO for components.
- Amenities: incorporate amenities from lighting (number one priority) to the left of the graph, excluding the spray park and toboggan hill.



- Would like more of a natural playground.
- Council would like more walking paths, (i.e., similar to a figure 8 design) and benches.
- Council does not wish to close the east laneway.

Next steps:

- Prepare a more refined design based on what we heard - proceed with costing out items.
- Engage adjacent landowners once the refined design is completed.
- Coordinate with the CAO on a timeframe.

Moved by Councillor Johnson, "that Council accept the Block 39 Engagement Report as information."

Motion Carried 2023-20

D) Milk River RCMP Detachment
Report is attached.

3) Additions to the Agenda

A) Adoption of the Agenda

Addition 10M) Block 39

10N) Border Communities Wellness Foundation

10O) Milk River and District Seniors Citizens Society Request

Moved by Councillor Losey, "that Council accept the agenda, as amended, for the regular council meeting on February 13, 2023."

Motion Carried 2023-21

4) Approval of Minutes

A) Minutes of the January 9, 2023, Regular Council Meeting

Moved by Deputy Mayor Degenstein, "that Council accept the regular council meeting minutes from Monday, January 9, 2023, as presented."

Motion Carried 2023-22

5. Business Arising from Minutes

Moved by Councillor Losey, "that the council table remain on the agenda as a standing item."

Motion Carried 2023-23

6. Financial Report

There was not a report for this meeting.

7. Administration Reports

A) Public Works

The report is contained within the agenda package.

Moved by Deputy Mayor Degenstein, "that Council accept the Public Works report for the period ending January 31, 2023, as information."

Motion Carried 2023-24

B) Community Peace Officer

The report is contained within the agenda package.



Moved by Councillor Johnson, "that Council accept the Community Peace Officer report for the period ending January 31, 2023, as information."
Motion Carried 2023-25

C) Chief Administrative Officer
CAO Lloyd reviewed the report for the month of January.

Moved by Deputy Mayor Degenstein, "that the Administration Reports for the period ending January 31, 2023, be accepted as information."
Motion Carried 2023-26

8. Bylaws

8A) Bylaw Inventory
Moved by Councillor Losey, "that Council accept the Bylaw Inventory as information."
Motion Carried 2023-27

Mayor Liebelt recessed the meeting at 7:37 p.m.

Mayor Liebelt reconvened the meeting at 7:41 p.m.

8B) Bylaw 990: Remuneration
Moved by Councillor Michaelis, "to accept Bylaw 990: Remuneration, as information."
Motion Carried 2023-28

8C) Council Professional Development Form
Moved by Deputy Mayor Degenstein, "that the Council Professional Development Form be accepted as information."
Motion Carried 2023-29

8D) Bylaw 1039-23: Regional Assessment Review Board
Moved by Deputy Mayor Degenstein, "that the Regional Assessment Review Board Bylaw 1039-23 be given first reading."
Motion Carried 2023-30

Moved by Councillor Losey, "that the Regional Assessment Review Board Bylaw 1039-23 be given second reading."
Motion Carried 2023-31

Moved by Councillor Johnson, "that the Regional Assessment Review Board Bylaw 1039-23 receive unanimous consent for consideration of third reading."
Motion Carried 2023-32

Moved by Councillor Michaelis, "that the Regional Assessment Review Board Bylaw 1039-23 be given third and final reading."
Motion Carried 2023-33

8D) Policy Inventory
Moved by Councillor Losey, "that Council accept the policy inventory as information."
Motion Carried 2023-34



8E) Policy F9.0: Sale of Town Land

Moved by Councillor Johnson, "that Council directs administration to research municipal comparables regarding sale of town land and come back with a completion date."

Motion Carried 2023-35

8F) Policy F3.0: Snow and Ice Control

Moved by Deputy Mayor Degenstein, "that Council accept the Snow and Ice Control Policy as information."

Motion Carried 2023-36

A) Old Business

None.

B) New Business

10A) Correspondence

Moved by Councillor Losey, "that correspondence for the period ending February 13, 2023, be accepted as information."

Motion Carried 2023-37

10B) Authorities, Boards, Commissions and Committees - Appointments

Moved by Deputy Mayor Degenstein, "that Council appoint Jon Hood to the Regional Assessment Review Board, subject to pool member confirmation by ORRSC."

Motion Carried 2023-38

Move by Councillor Johnson, "that Council appoint Councillors Losey and Michaelis to the Intermunicipal Collaboration Framework Committee, and Deputy Mayor Degenstein as the alternate."

Motion Carried 2023-39

10C) Local Intel

This item will be brought forward in the budget.

10D) Canada Day

Moved by Councillor Losey, "that Council support the Canada Day request in the amount of \$1,000 for the band."

Motion Carried 2023-40

10E) Budget Meeting Date

Moved by Councillor Michaelis, "that Council set the budget meeting date on March 1, 2023, at 1:00 p.m."

Motion Carried 2023-41

10F) Pink Shirt Day Proclamation

Moved by Deputy Mayor Degenstein, "that Council proclaim February 22, 2023, as Pink Shirt Day in the Town of Milk River."

Motion Carried 2023-42

10G) Childcare/Daycare

Moved by Councillor Michaelis, "that Council support Deputy Mayor Degenstein to obtain information from Pincher Creek regarding childcare/daycare services."



Motion Carried 2023-43

10H) Milk River Watershed Council Canada Donation Request

Moved by Councillor Losey, "that Council approve a donation up to the gold level contribution for the March 27 Milk River Watershed Community Appreciation and direct administration to provide."

Motion Carried 2023-44

10I) Farm Safety Centre Donation Request

Moved by Councillor Michaelis, "that Council approve a donation of \$350 to the Farm Safety Centre."

Motion Carried 2023-45

Mayor Liebelt recessed the meeting at 9:09 p.m.

Mayor Liebelt reconvened the meeting at 9:12 p.m.

10J) County of Warner Donation Request

Moved by Deputy Mayor Degenstein, "that Council approve a door prize donation to the County's Volunteer Recognition event, consisting of the Town of Milk River's promotional items."

Motion Carried 2023-46

10K) Primary Engineering Invoice

Moved by Councillor Losey, "That Council approve payment of invoice 0744034 to Primary Engineering for the electrical development for 8th Avenue, in the amount of \$101,220.00."

Motion Carried 2023-47

10L) Royal Canadian Military Service Recognition Book

Moved by Deputy Mayor Degenstein, "that Council approve the purchase of an advertisement in the Royal Canadian Military Service Recognition Book in the amount of \$315."

Motion Carried 2023-48

10M) Border Communities Wellness Foundation

Moved by Deputy Mayor Degenstein, "that Council request from administration pricing on benches, work in kind installation for benches, as well as completion of the work in kind, and provide to Ms. Hulit the pricing."

Motion Carried 2023-49

10N) Block 39

Moved by Deputy Mayor Degenstein, "that Council directs ORRSC continue with the Block 39 plan based on information received at today's meeting."

Motion Carried 2023-50

Moved by Councillor Johnson, "that Council direct administration to talk to an engineer to get pricing on the Block 39 design."

Motion Carried 2023-51

10O) Milk River and District Seniors Citizens Society Request

Moved by Deputy Mayor Degenstein, "that Council accept for information the Milk River and District Seniors Citizens Society request letter, and to keep in mind for budget deliberations."



Motion Carried 2023-52

11. Councillors Reports

Councillor Losey attended Ridge Country Housing and the Milk River Watershed Council Canada meetings, as well as the Milk River and District Senior Citizens Society.

Deputy Mayor Degenstein attended Ridge Country Housing and FCSS meetings, along with a Brownlee Legal Session.

Councillor Johnson attended the Milk River and District Ag Society meeting.

Councillor Michaelis reported on the Minister of Health conference call, attended a How to Conduct a Crisis Communications Assessment webinar, and the Milk River Health Professionals Attraction and Retention Committee meeting.

Moved by Councillor Losey, "that the Councillors reports for the period ending February 13, 2023, be accepted as information."

Motion Carried 2023-53

12. Mayors Report

Mayor Liebelt attended the following meetings: Milk River and District Senior Citizens Society; Dr. Low and the Minister of Health, Chief Mountain, Heritage Handi-bus, Mayor and Reeves, as well as the Riverside Community Golf Society.

Moved by Deputy Mayor Degenstein, "that Council accept the Mayors Report for the period ending February 13, 2023, as information."

Motion Carried 2023-54

13. Closed Session

A) Section 17: Disclosure Harmful to Personal Privacy - Land Sale

Moved by Councillor Losey, "that Council move into closed session in accordance with Section 197(2) of the Municipal Government Act at 10:00 p.m., to discuss matters exempt from disclosure under FOIP Section 17: Disclosure Harmful to Personal Privacy, with CAO Lloyd to remain in attendance."

Motion Carried 2023-55

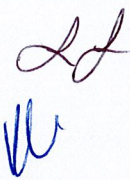
Moved by Councillor Johnson, "that the meeting reconvene to the regular Council meeting at 10:09 p.m."

Motion Carried 2023-56

Rise and report

Moved by Deputy Mayor Degenstein, "that Council accept the offer to purchase for roll number 30001000."

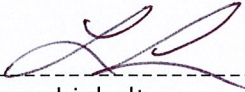
Motion Carried 2023-57



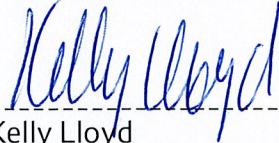
14. Adjournment

Moved by Councillor Losey, "that the regular council meeting of February 13, 2023, adjourn at 10:11 p.m."

Motion Carried 2023-58



Larry Liebelt
Mayor



Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the 13th day of March 2023.