



Regular Council Meeting

Monday, November 10, 2025 at 6:00pm
Council Chambers

OATH OF OFFICE / SWEARING IN OF COUNCILLOR DAVE DEGENSTEIN

a) Mayor Liebelt will swear in Councillor Degenstein

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. APPROVAL OF THE MINUTES
4. DELEGATIONS – Peter Casurella, Executive Director, SouthGrow / Border Wall Project
5. CAO REPORT
6. BYLAWS & POLICIES
 - a) Council Policy L6.0 Remuneration (Computers & Benefits)
7. BUSINESS
 - a) Council Appointments
 - b) At Large Appointments
 - c) MPC Recommendation
 - d) Donation Requests
8. CORRESPONDENCE
 - a) Minister Williams Congratulations
 - b) ORRSC New CAO – Tracy Thomas
 - c) FORTIS Congratulations
 - d) Warner & District Minor Hockey Sponsorship Request
9. MAYOR & COUNCIL REPORTS
10. CLOSED SESSION
 - a) Land Visioning – as per Sec 16 of the Access to Information Act
 - b) Organizational Planning – as per Sec 25, 29 of the Access to Information Act
11. ADJOURNMENT

REQUEST FOR DECISION

Approval of Minutes

November 10, 2025



BACKGROUND

In accordance with section 208 of the Municipal Government Act and the Procedural Bylaw 1060, Council reviews the minutes from the previous meeting and considers them for approval and adoption.

Attached below are the draft minutes from the following meetings:

1. October 14, 2025, Regular Council Meeting
2. October 27, 2025, Organizational Meeting

Council may make any amendments to the minutes prior to their adoption.

RECOMMENDED MOTIONS (2 Motions)

1. That the minutes for the October 14, 2025 Regular Council Meeting be approved as presented.
2. That the minutes for the October 27, 2025 Organizational Meeting be approved as presented.



Minutes of the Town of Milk River Regular Council Meeting
held on Tuesday, October 14, 2025, at 5:30 p.m.
in the Council Chambers 240 Main Street, Milk River, Alberta.

Council Members Present

Mayor Larry Liebelt
Deputy Mayor Anne Michaelis
Councillor Peggy Losey
Councillor Shayne Johnson
Councillor Dave Degenstein (via Zoom)

Administration

Chief Administrative Officer, Ethan Gorner

1. CALL TO ORDER

Mayor Liebelt called the meeting to order at 5:30 p.m.

2. APPROVAL OF THE AGENDA

Res 2025-228

MOVED by Councillor Johnson

That Council approve the agenda for the September 8, 2025, Regular Council Meeting

Motion Carried

3. DELEGATIONS

a) MPE (Gavin Nummi) – Report on CCTV Project

Councilor Dave Degenstein arrived at 5:48 p.m.

b) MPE (Kyle Lohrenz) – Revised Water Infrastructure Grant Application

Res 2025-229

MOVED by Councillor Johnson

That the delegations be thanked and the information be accepted as information.

Motion Carried

Res 2025-230

MOVED by Councillor Losey

To approve MPE making the updated water infrastructure grant for detailed engineering for raw water supply components on behalf of the town.

Motion Carried

4. APPROVAL OF MINUTES

Res 2025-231

MOVED by Councillor Losey

That the minutes for September 8, 2025, Regular Council Meeting be approved as amended.

Motion Carried

5. CAO REPORT (ADMINISTRATION)

Res 2025-232

MOVED by Deputy Mayor Michaelis

That the CAO Report be accepted as information.

Motion Carried

6. POLICIES & BYLAWS

A) LIBRARY GRANT BYLAW 1083

Res 2025-233

MOVED by Deputy Mayor Michaelis

That Library Grant Bylaw 1083 be approved for first reading

Motion Carried

Res 2025-234

MOVED by Councillor Losey

That Library Grant Bylaw 1083 be approved for second reading

Motion Carried

Res 2025-235

MOVED by Councillor Johnson

That Library Grant Bylaw 1083 proceed for consideration of third reading

Motion Carried Unanimously

Res 2025-236

MOVED by Deputy Mayor Michaelis

That Library Grant Bylaw 1083 be approved for third and final reading.

Motion Carried

7. BUSINESS

a) GRANTS IN LIEU OF TAXES (GIPOT) WRITE-OFF

Res 2025-237

MOVED by Councillor Johnson that the uncollectable amount of \$3,853.50 for roll no. 36000 be written off.

Motion Carried

b) CRUSHED CONCRETE SALES

Res 2025-238

MOVED by Councillor Losey

That administration develop a policy to address concrete & material sales

Motion Carried

c) Municipal Intern

Res 2025-239

MOVED by Deputy Mayor Michaelis

That Council supports the 2025 Municipal Internship Program application for the 2026-2027 Internship.

Motion Carried

8. MAYOR & COUNCIL REPORTS

Res 2025-240

MOVED by Councillor Johnson

To accept the Mayor & Council Reports as information.

Motion Carried

Mayor Liebelt called a recess at 7:39p.m.

Councillor Degenstein left at 7:39p.m.

Mayor Liebelt reconvened at 7:45p.m.

Councillor Dave Degenstein returned at 8:06p.m.

Councillor Dave Degenstein left at 8:15p.m.

9. CLOSED SESSION

Res 2025-241

MOVED by Councillor Losey

To go into closed meeting at 8:27p.m. for the following items

A) Highway Commercial Sign – as per Sec 28, 29 of the Access to information Act

B) 2021-25 Term Visioning Wrap Up – as per Sec 28, 29 of the Access to Information Act

Motion Carried

Res 2025-242

MOVED by Councillor Losey

To return to open meeting at 9:39p.m.

Motion Carried

10. ADJOURNMENT

Res 2025-243

MOVED by Deputy Mayor Michaelis

To adjourn the meeting at 9:40p.m.

Motion Carried



COUNCIL ORGANIZATIONAL MEETING MINUTES

Held in Council Chambers, 240 Main St. Milk River, Alberta

Monday, October 27, 2025

Council Members Present Mayor Larry Liebelt
 Councillor Shayne Johnson
 Councillor Don Cody
 Councillor Dorothy Fraser

Absent Councillor Dave Degenstein

Administration Chief Administrative Officer (CAO), Ethan Gorner

OATH OF OFFICE / SWEARING IN OF NEW COUNCIL (2025-2029 TERM)

- CAO Gorner swore in Mayor Larry Liebelt
- Mayor Liebelt then swore in Councillors Shayne Johnson, Don Cody, and Dorothy Fraser

CALL TO ORDER

Mayor Liebelt called the meeting to order at 5:37pm.

AGENDA

Res. 2025-244

MOVED by Councillor Johnson that the agenda be approved, as presented.

CARRIED

DEPUTY MAYOR

Res. 2025-245

MOVED by Councillor Cody that the deputy mayor schedule be approved as follows:
2026 Councillor Johnson, 2027 Councillor Degenstein, 2028 Councillor Fraser, 2029 Councillor Cody.

CARRIED

Res. 2025-246

MOVED by Councillor Cody that Councillor Johnson be appointed Deputy Mayor until the Organizational Meeting in October of 2026.

CARRIED

COUNCIL MEETINGS

Res. 2025-247

MOVED by Councillor Fraser that the regular Council meetings be set for the second Monday of every month, starting at 6pm to be held in the Council Chambers, except for holiday Mondays, where the meeting will then be held on the following Tuesday.

CARRIED

COUNCIL APPOINTMENTS

Res. 2025-248

MOVED by Councillor Johnson that the following Council appointments be made until the organizational meeting in 2026:

Chief Mountain Regional Solid Waste
Services Commission

L. Liebelt

Chinook Arch Regional Library Board

D. Fraser

Chinook Intermunicipal Subdivision and Development Appeal Board	L. Liebelt
Committee of the Whole	All of Council
Family & Community Support Services	D. Degenstein
Heritage Handi-Bus	S. Johnson
Canada's Western Gateway Silent	L. Liebelt
Intermunicipal Collaboration Framework Committee	D. Cody and D. Degenstein (alt) D. Fraser
Mayors and Reeves Mayor	L. Liebelt; Dep Mayor
Milk River and District Ag Society	S. Johnson
Milk River and District Senior Citizens Society	D. Fraser
Milk River Cemetery Board	L. Liebelt
Milk River Community Business Association	D. Degenstein
Milk River Health Professionals Attraction and Retention Committee	D. Fraser
Milk River Municipal Library Board	D. Fraser
Milk River Watershed Council Canada	D. Fraser
Municipal Planning Commission	D. Degenstein D. Cody
Oldman River Regional Services Commission	D. Cody (alt) S. Johnson
Quad Council All of Council All of Council Regional Emergency Advisory Committee	S. Johnson
Ridge Country Housing	D. Degenstein; D. Cody
Ridge Regional Public Safety Services	D. Degenstein
Riverside Community Golf Course	L. Liebelt

Society

SouthGrow

S. Johnson

Veteran's Memorial Highway
Highway 36

D. Degenstein
(alt) S. Johnson

CLOSED SESSION

Res. 2025-249

MOVED by Councillor Cody to go into closed session at 6:00pm for the following items:

- a. Council Governance Planning – *as per Sec. 17, 29 of the Access to Information Act*

CARRIED

Res. 2025-250

MOVED by Councillor Cody to return to open meeting at 6:58p.m.

CARRIED

**COMPUTERS /
BENEFITS**

Res. 2025-251

MOVED by Councillor Cody that administration explore options for a computer allowance and benefits participation and that a proposal be brought back to Council.

CARRIED

ADJOURNMENT

Res. 2025-252

MOVED by D. Fraser to adjourn the meeting at 6:59pm.

CARRIED

Mayor – Larry Liebelt

Chief Administrative Officer – Ethan Gerner

REQUEST FOR DECISION

DELEGATIONS



November 10, 2025

BACKGROUND

Peter Casurella, Executive Director of Southgrow will attend virtually to present their "Border Wall Project." Attached below is an introductory letter about this initiative. There will also be a presentation sent out separately to Council.

CONSIDERATIONS

If after considering the information, Council is interested in participating they may pass a motion of support. They may consider the establishment of an ad hoc committee of two members to explore options for participation and to bring back a recommendation to Council. Council may also request additional information.

RECOMMENDED MOTIONS

1. That Peter Casurella be thanked for his presentation and that it be accepted as information.
2. *(if interested)* To approve participation in the Border Wall Initiative.
3. Any other direction at the discretion of Council.

To whom it may concern,

I am writing today to inquire about the willingness of your community to partake in a unique venture in partnership with SouthGrow. In light of the recent geopolitical climate and tensions between Canada, Mexico, and the United States, we are seeking to undertake a creative tourism attraction project in Southern Alberta projects international positivity and celebrates the historic friendship between our three nations in the same spirit as monuments like the Peace Arch in the lower-mainland of British Columbia.

Our idea is to build Canada's Largest Border Wall. Not an actual wall, but an artistic installation that celebrates our shared values, cultures, and stories. This symbolic "wall" will be a collaborative cultural landmark designed to inspire unity, creativity, and dialogue rather than division. Through art, we hope to spark meaningful conversations about connection, cooperation, and what it means to be good neighbours across borders, while also providing the host community with a roadside tourism attraction which will encourage visitation and drive revenue growth for local businesses.

We are currently reaching out to 5 of our member communities who are closest to the border to explore potential host sites for this unique attraction. The project will require a donated parcel of land, ideally in a location that is accessible to visitors and visible to the public. In addition, we are hoping that the host community will agree to take over ownership and maintenance of the facility once it is complete. Our role will be to gather the funding and manage construction from concept and design through to completion.

In return, your community will gain a signature cultural attraction that draws tourists, artists, and media attention. SouthGrow, in collaboration with Progressive West Consulting, will work closely with local representatives to ensure the installation reflects your community's identity and values, while contributing to regional tourism and economic development. If you partner with us on this project, you will be involved every step of the way and nothing will be built that is not acceptable to your community.

We would love to discuss this opportunity further and explore how your community could become a proud host and steward of this asset. It would be our pleasure to discuss the details with you or your representatives and explore if this is a fit for your community.

Thank you for considering this invitation to help bring the Border Wall project to life, a wall that brings people together, not apart. We look forward to further conversations.

Best regards,



Laurie Lyckman
Chairperson, SouthGrow Regional Initiative

REQUEST FOR DECISION

CAO REPORT (Administration)

November 10, 2025



BACKGROUND

Attached below for Council's information is the CAO Report for October 2025. Please feel free to ask any questions or request any additional information.

RECOMMENDED MOTION

That the CAO Report be accepted as information.

CAO Report – November 10, 2025



1. **New Council Term (2025-2029)** – The new Council was elected on October 20. They participated in the general orientation on October 23. They took their oath of office on October 27 and participated in an internal, organizational orientation on November 7. Through all of this they have fulfilled their obligations under Sec 201.1 of the *Municipal Government Act (MGA)*. In the coming weeks and months, they will engage in strategic planning for the new term and budget planning for 2026.
2. **Stats Canada Infrastructure Survey** – We have completed the mandated and comprehensive infrastructure survey for Statistics Canada.
3. **VIC Development** – an offer has been accepted by the province, and a development application is forthcoming. We have been helping the developer navigate the process.
4. **MPC Approvals** – The Municipal Planning Commission recently approved two permits of interest in the community:
 - a. DP25-20 RTM (factory-built home)
 - b. DP25-21 Retail Cannabis StoreWith this approval, MPC made a recommendation to Council that they consider their regulatory framework for cannabis consumption in the town.
5. **Electrical Heat Tape – Town Office Roof** – the electrical heat tape on the roof of the town office has been repaired and corrected.
6. **Loose Roof Piece (heavy wind) – Town Office Roof** – A piece of the roof came loose during the recent heavy windstorm. We had that repaired that day.
7. **Christmas Lights** – will be going up after Remembrance Day
8. **Traffic Signs – New Development** – new traffic signs have been installed in the new development. The hoodoo street signs have been ordered.
9. **Public Works Update**
See attached below.
10. **Financial Update**
See attached below.
11. **Progressive West Grant Writing Update**
See attached below.
12. **Bylaw Enforcement Update**

RRCPO / MILK RIVER

Offence Description	Reporting District	Total
LINE FENCE ACT	RRPSS	1
LAND USE BYLAW	RRPSS	1
		Total



Public Works Report October 2025

General:

- Monthly generator preventative maintenance runs completed (Sewage lift station, Booster station, Water Treatment Plant, & Firehall.)
- 165 Locates to mark infrastructure lines (*call before you dig*)
- Water meter replacement ongoing
- Started erection of snow fence between 7th Ave and 8th Ave
-

Parks and Rec:

- Cut grass on 8th, Railway, 10th, alley by recycling bin, at baseball diamonds, water treatment plant and airport
- Blew out all sprinklers at ball diamond's, Kinsmen Park, campgrounds, and Block 39 on Oct 1st & 2nd.

Roads:

- Cleaned debris from ditches on Railway.
- Picked up plow truck with new sander installed on Oct 27th.
- All paving patches completed by Saal Paving.

Water & Wastewater:

- **WATER:**
 - Daily water rounds and data collection
 - 2x weekly Bacteriological sampling, done each Monday.
 - Water service break at 404-7th Ave, repaired on Oct 15th.
 - Returned 8" pump and hose trailer to Emergency Management in High River on Oct 29th.
- **WTP:**
 - Reservoir levels are at 100%
 - Filled chlorine
 - Data collection
- **SEWER WORK:**
 - Daily checks and documentation.
 - October 15 & 16 Fall Sewer flushing program completed.
 - Sewer Collapse at B&C Insurance on Centre Ave. Replaced and repaired on Oct 22nd.
 - Repaired bathroom stall walls at Campground male bathroom on Oct 3rd.

Garbage:

- Weekly garbage pickup: Milk River residential on Tuesday, Coutts on Wednesday, Warner on Thursday & Milk River businesses on Friday
- Brown paper bag pickup concluded on Oct. 27th for the year. Total number of bags for the season was 3554 bags.

Swimming Pool:

- Closed pool on September 12th
- Kiddie pool removal is a work in progress through the fall and winter.
- October 2nd finished winterizing pool and filled for the winter.

Airport:

- Weekly run to airport to check condition of road in and runways, for unwanted activity. (When checking sewage lagoons).

Education & Training:

- Weekly safety meeting every Wednesday morning.

Projects:

824 Main Street (Block 39 Entrance). Continuing. The stump was grounded down. Still working on hauling good fill into the back of the property and getting quotes for the installation of a fence on the south side of the property.

Kiddie pool removal: Continuing. The wind fence is down. The chain link will come down and concrete breaking will continue through the fall and winter. When completed, we will replace with fill and grass seeding.

Green and Blue Bins have been placed out in the community.



TOWN OF MILK RIVER
Cash and Investments Report
For the Period Ending October 31, 2025

Page 1 of 1
2025-Nov-3
3:51:55PM

General Ledger	Description	2025 Opening Balance	2025 YTD Balance
CHEQUING ACCOUNTS			
3-12-00-120-00	General Bank Chequing Account (ATB)	28,784.63	63,448.56
3-12-00-130-00	General Savings Account (ATB)	299,096.78	204,705.44
3-12-00-150-00	AMWWP Savings Account (ATB)	0.00	1,877,734.20
* TOTAL CHEQUING ACCOUNTS		327,881.41	2,145,888.20
TOWN TERM DEPOSITS			
3-41-00-310-00	Water Capital GIC	4,043.15	4,157.18
3-43-00-310-00	Equipment Replacement Capital GIC	387,070.16	397,988.01
3-97-00-315-00	General Capital GIC	565,917.11	581,879.60
* TOTAL TOWN TERM DEPOSITS		957,030.42	984,024.79
ARMS LENGTH TERM DEPOSITS			
3-43-00-315-00	Transfer Station Operating GIC	5,639.62	5,798.69
* TOTAL ARMS LENGTH TERM DEPOSIT		5,639.62	5,798.69
**P TOTAL CASH AND INVESTMENTS		1,290,551.45	3,135,711.68

*** End of Report ***

Operating Revenue/Expenditures by Department for the 10 Months Ended October, 2025

Department	REVENUES				EXPENDITURES				Actual Contribution to Surplus
	Budget	YTD Actual	Remaining Dollars	% Collected	Budget	YTD Actual	Remaining Dollars	% Used	
0 General Government	(1,733,885)	(4,222,096)	2,488,211	243.5	283,670	221,673	61,997	78.1	(4,000,423)
11 Council	0	0	0	0.0	97,807	53,541	44,266	54.7	53,541
12 Administration	(286,424)	(146,366)	(140,058)	51.1	442,618	330,507	112,111	74.7	184,141
23/24 Fire/Disaster Services	(20,000)	(7,020)	(12,980)	35.1	86,106	39,710	46,396	46.1	32,690
26 Bylaw Enforcement	(3,900)	(4,089)	189	104.8	77,570	76,109	1,461	98.1	72,020
31 Common Services	(300)	(2,403)	2,103	0.0	189,409	159,663	29,746	84.3	157,260
32 Roads	(25,380)	(24,530)	(850)	96.7	310,883	258,592	52,291	83.2	234,062
33 Airport	(465)	0	(465)	0.0	5,106	4,066	1,040	79.6	4,066
4101 Water Supply/Distribution	(2,267,800)	(260,278)	(2,007,522)	11.5	2,381,854	258,029	2,123,825	10.8	(2,249)
42 Wastewater	(97,000)	(84,412)	(12,588)	87.0	75,670	59,468	16,202	78.6	(24,944)
43 Solid Waste	(127,105)	(108,077)	(19,028)	85.0	125,758	105,209	20,549	83.7	(2,868)
43 Transfer Station	(12,405)	(13,221)	816	106.6	25,100	18,410	6,690	73.3	5,189
56 Cemetery	(3,000)	(3,740)	740	124.7	5,000	5,000	0	100.0	1,260
61 Planning & Development	(7,200)	(7,974)	774	110.8	85,000	20,848	64,152	24.5	12,874
62 Economic Development	(29,500)	(15,100)	(14,400)	51.2	5,915	5,918	(3)	100.1	(9,182)
72 General Recreation	(5,400)	0	(5,400)	0.0	215,018	128,489	86,529	59.8	128,489
7201 Campground	(17,000)	(12,410)	(4,590)	73.0	37,440	26,173	11,267	69.9	13,763
7202 Pool	(151,650)	(18,062)	(133,588)	11.9	239,415	156,045	83,370	65.2	137,983
7203 Golf Course	0	(660)	660	0.0	78,774	57,451	21,323	72.9	56,791
74 Culture & Library	0	0	0	0.0	20,301	20,394	(93)	100.5	20,394
									0
TOTAL OPERATING	(4,788,414)	(4,930,438)	142,024	103.0	4,788,414	2,005,295	2,783,119	41.9	(2,925,143)

Revenue and Expenses - by Funtion
for the 10 Months Ended October 30, 2025

	2024 Actual	2025 Budget	2025 YTD Actual	Remaining Dollars	% Collected/ Used
Operating Revenues					
Taxation	(1,174,373.87)	(1,347,955.00)	(1,344,891.73)	(3,063.27)	99.77
Sale of Goods and Services	(674,293.67)	(616,815.00)	(536,978.38)	(79,836.62)	87.06
Other Revenue/Franchise Fees	(307,702.62)	(381,560.00)	(256,709.56)	(124,850.44)	67.28
Conditional Grants	(163,938.95)	(207,360.00)	(2,791,858.65)	2,584,498.65	1346.38
Transfer from other Functions	0.00	(2,000,000.00)	0.00	(2,000,000.00)	0.00
Transfer from Reserves	0.00	(234,724.00)	0.00	(234,724.00)	0.00
TOTAL REVENUES	(2,320,309.11)	(4,788,414.00)	(4,930,438.32)	142,024.32	102.97
Expenditures					
Salaries, Wages & Benefits	800,216.47	779,306.00	656,288.96	123,017.04	84.21
Contracted & General Services	600,227.26	3,069,363.00	640,966.29	2,428,396.71	20.88
Materials, Goods & Utilities	469,918.09	480,315.00	355,171.81	125,143.19	73.95
Government Requisitions	270,651.60	311,740.00	249,737.13	62,002.87	80.11
Transfers to Local Boards	48,535.82	49,326.00	47,847.70	1,478.30	97.00
Transfers to Ind/Organizations	22,561.72	36,614.00	20,608.16	16,005.84	56.28
Bank Charges	9,597.11	10,000.00	10,309.32	(309.32)	103.09
Interest on Capital Long Term	0.00	0.00	0.00	0.00	0.00
Other Transactions	26,528.66	26,570.00	24,365.62	2,204.38	91.70
Transfer to Capital	0.00	25,180.00	0.00	25,180.00	0.00
TOTAL EXPENDITURES	2,248,236.73	4,788,414.00	2,005,294.99	2,757,939.01	41.88

Monthly Progress Report — Town of Milk River

Reporting Period: October 2025

Prepared by: Progressive West Consulting

Consultant: Penny D'Agnone

Project Activity Summary

Submitted Grant Applications

- **Municipal Intern Program**
 - Status: *Pending*
 - Applicant: Town of Milk River
 - Project: Intern for the Administration Stream
 - Request: \$62,500
 - Total Project Cost: \$96,000
 - Date Submitted: October 22, 2025
- **Enabling Accessibility Fund - Youth Innovation Component**
 - Status: *Pending*
 - Applicant: Town of Milk River
 - Project: Accessible pool ramp entrance
 - Request: \$12,000 (Town contribution \$2,375)
 - Total Project Cost: \$14,375
 - Date Submitted: November 3, 2025

Grants in Development

Milk River Swimming Pool Projects

- **Community Foundation of Lethbridge and Southwestern Alberta**
 - Purpose: Construction of a wheelchair ramp into the pool
 - Status: *In progress* – submission due October 15, 2025
 - *Matching funds:* Pool Society may contribute \$2,000–\$3,000
 - This application was abandoned due to delay with quote and other required items. Next deadline is March 15, 2026
- **Community Facility Enhancement Program (CFEP) Small – Border Community Wellness Foundation**
 - Purpose: Multiple pool improvements
 - Status: Work on proposal initiated but application paused, revisit for January 2026. Need a nonprofit applicant to serve as lead, matching funds 1:1 at a minimum, need quotes, etc.
 - Deadline: January 15, 2025

Milk River Golf Course Upgrades

- **Community Facility Enhancement Program (CFEP) Small Stream**
 - Purpose: Upgrade the bathrooms, flooring and windows/doors
 - Status: *In progress* – submission due January 15, 2026.
 - *Matching funds:* \$10,000 from Men's League, \$26,752 from Golf Course, and \$50,000 requested from the Town of Milk River.

- Waiting on matching Letters of Support and final quotes regarding the donated labor and services. Planning to submit well ahead of deadline.
- **Canada Summer Jobs**
 - Purpose: to fund summer students wages at golf course
 - Status: *In progress* - portal opens November 4, 2025. Deadline is December 11, 2025.
 - Have a previous application and will start application in early November (once the program is launched).

Visitor Information Center

- **Travel Alberta – Product Development Fund**
 - Opportunity abandoned - VIC sold to private developer.

Upcoming Opportunities

November 2025

- Nov 11 - Celebrate Canada grant

December 2025

- Dec 11 - Canada Summer Jobs

January 2026

- Jan 12 - Fortis Save on Energy Grant opens
- Jan 15 - CFEP Small - potential projects, swimming pool upgrades
- Jan 15 - TD Friends of the Environment

Request for Decision

Policy L6.0 Remuneration

November 10, 2025



BACKGROUND

With the start of the new term it is recommended that Council revise their remuneration policy to address computers for the new term and benefits.

CONSIDERATIONS

Attached is the draft policy with recommended improvements made in 'red.' It now addresses computers for the new term and benefits. A clause at the end has also been added for the formal review and revision of the policy in the year of the election. A more thorough review can be done at that time.

If there are any other improvements Council wants to make at this time they may also do so.

RECOMMENDED MOTION

That Council Policy L6.0 Remuneration be amended as presented and discussed.

Council Policy L6.0

Council Remuneration



Responsibility: CAO and Finance

Effective Date December 9, 2024

References

Council Resolution 2024-313

POLICY STATEMENT

The Municipal Government Act allows for compensation to be made to Elected Officials for duties performed. The Town of Milk River will provide Remuneration to the Mayor and Councillors that reflects the demands of Council and Council's value to the community.

PURPOSE

The purpose of this policy is to outline the type and frequency of Remuneration for the Town of Milk River elected officials.

SCOPE

This policy applies to all members of Town of Milk River Council.

DEFINITIONS

"Council" means elected officials of the Town of Milk River, including Mayor and Councillors.

"Computer Work Station" means a laptop or tablet and any other associated computer software or hardware pieces.

"Expenses" means reimbursement made to elected officials for approved Expenses paid out-of- pocket, based on actual submitted receipts, not subject to applicable source deductions.

"Honorarium/Honoraria" means a flat monthly amount paid to elected officials as Remuneration for Council Meetings as outlined in Section 1, subject to applicable source deductions.

"Official Function" means an event, such as a convention, that has an official purpose for one's employment, vocation, or profession, whether run by a person, institution or governmental agency or an official duty.

"Remuneration" includes Expenses and Honoraria.

"Special Event" means a planned public or social occasion to which the Mayor and/or Council have been invited to attend.

RESPONSIBILITIES

All members of Council are responsible for tracking, recording, and submitting their expenses. Administration is responsible for ensuring proper approvals have been granted, and the processing of remuneration.

1. STANDARDS

1.1. Honoraria

- 1.1.1. Council shall be compensated with an annual Honorarium. As of January 1, 2025, the annual Honorarium for members of Council is:

Mayor \$4,500.00

Councillor \$4,000.00

- 1.2. The following constitutes an Honorarium:

- Organizational Meeting
- Regular Council Meetings
- Preparation time for meetings
- Meetings with residents
- Correspondence related to Council business
- Public and/or Special Events

- 1.3. The Mayor and Council Honoraria is tied to increases in the Alberta Consumer Price Index, shall be reviewed on a yearly basis, and shall not be greater than the Cost-of-Living Allowance awarded to staff.

- 1.4. Additional Honorarium or fees may be accepted from other organizations by a member of Council where they are received due to the member of Council:

- serving on a regional body, such as a regional Commission, where all members receive an Honorarium or fee, or
- if the number of meetings changes significantly (e.g., 3 meetings per month), the Honorarium will be reviewed at the time of the increase in meetings.

- 1.5 For each committee meeting attended, including travel time for out-of-town meetings, the sum paid is as follows:

1.5.1 Sixty dollars (\$60) for meeting that is two (2) hours or less in duration,

1.5.2 Eighty-five dollars (\$85) for a meeting that is between two and four hours in duration (2-4), and

1.5.3 One hundred sixty dollars (\$160) for a meeting that is longer than four hours (4).

1.5.4 When two or more meetings which are held consecutively during the same calendar day will be considered as one meeting and shall be paid the sum of sixty dollars (\$60.00).

- 1.6 For Special Council meetings, the sum paid is \$110.00 per meeting.

2. EXPENSES

Expenses paid by an elected official out of pocket may be submitted to Finance for reimbursement. Receipts must accompany the claim.

2.1. Meals

2.1.1. While traveling on Town business, meals may be claimed at the amount shown on receipts submitted. Where no receipt is submitted, a maximum amount for meals may be claimed at the rate approved by the Provincial Government. Gratuities on meals may be claimed to a maximum of fifteen (15) percent of the bill.

2.1.1.1. The allowable rate for meal expenses is as follows:

Breakfast	\$15.00
Lunch	\$25.00
Dinner	\$35.00

2.1.2. Meals that are previously paid for by the Town in the registration fees for meetings and conferences or included as part of the venue, are not an allowable expense that can be claimed except in special circumstances such as the mealtime conflicting with travel schedules, dietary considerations or the attendee has another meeting at the same time as the conference meal.

2.2. Travel

2.2.1. Travel is authorized for members of Council for a meeting or Official Function related to the appointment of that member of Council to a committee or regional body.

2.2.2. Travel is authorized for members of Council approved by policy or by resolution to attend a course, conference, or seminar on behalf of the Town of Milk River.

2.2.3. Other travel for members of Council shall be approved by resolution of Council.

2.2.4. Travel may be expensed for meetings of Authorities, Boards, Commissions, Committees in which the member, or alternate has been appointed to that do not Remunerate.

2.2.5. Council members will strive for fiscal responsibility when booking accommodations and travelling. This means standard accommodations and carpool whenever possible. Elected Officials shall not claim personal vehicle mileage inside the community. Travel by commercial carrier such as airlines, rail, taxi or bus may be claimed at the most economical costs of travel where possible. Most economical does not always mean lowest base fare as luggage fees, seat selection fees and air and airport time are also factors.

2.2.6. Travel by personal vehicle may be claimed at the current rate per kilometre as approved by the Provincial Government from time to time while travelling on Town business.

2.2.7. Councillors who attend an event or meeting of an Authority, Board, Commission or Committee to which they are not the designated Council representative, or the alternate, will not receive a travel reimbursement.

3.1 Miscellaneous

- 3.1.1 Miscellaneous charges such as parking, secretarial services, photocopying, internet, etc., may be claimed.
- 3.1.2 Lodging may be claimed.
- 3.1.3 Registration fees may be claimed.
- 3.1.4 Liquor is not an allowable expense that can be claimed, except where protocol dictates.
- 3.1.5 Conference partner programs and accommodation are the only allowable spousal expenses.
- 3.1.6 Costs will not be reimbursed when attending a political party function of any type.
- 3.1.7 Council will be provided with an allowance at the start of every term for up to \$2,500 to provide for themselves a computer work station to conduct their business, communicate with residents, conduct town business. They will purchase these items and provide the receipt for reimbursement. They will be the owners of these pieces and may keep them after the term.
- 3.1.8 Council members will have the opportunity to join the town benefits program as approved by the annual budget.

4. EXPENSE SUBMISSION AND REIMBURSEMENT

- 4.1. Council members will be responsible for reimbursing the Town the registration fee(s) for non-attendance unless due to extenuating circumstances as approved by the Mayor.
- 4.2. Procedures and forms for the submission and processing of claims shall be provided by the Chief Administrative Officer.
- 4.3. All expenses are required to be submitted to Finance before December 15th, annually.
- 4.4. Reimbursement will be paid by cheque.
- 4.5. Claims submitted by Councillors shall be approved by the Mayor.
- 4.6. Claims submitted by the Mayor shall be approved by the Deputy Mayor or an alternate member of Council in the absence of an assigned Deputy Mayor.

5. FORMAL POLICY REVIEW AND REVISION

- 5.1 This policy will be formally reviewed and revised at the discretion of Council in the year of the next election, with all changes to take affect following said election.

REQUEST FOR DECISION

Council Appointments



November 10, 2025

BACKGROUND

At their organizational meeting on October 27, 2025 Council made their initial assignments to each member, appointing them to various authorities, boards, commissions, and committees.

However, there are a few vacancies that are open to further appointment at the discretion of Council, should a member be available and so interested.

Regional Assessment Review Board (ARB)

Council may appoint a member to the regional ARB. This board is responsible for hearing appeals made by individuals in the region who are disputing their property assessments.

This is facilitated by ORRSC and members are provided with training and compensation for their time and travel when attending training or sitting on a hearing.

Alternates

Council may also still appoint an alternate to the following who may attend in place of the designate should they not be able to attend:

- Chief Mountain Waste Commission (to back up Mayor Liebelt)
- FCSS (to back up Councillor Degenstein)
- Regional Emergency Advisory Committee (to back up Councillor Johnson)
- Southgrow (to backup Councillor Johnson)

RECOMMENDED MOTION

That the following Council appointments be made until the organizational meeting in 2026:
(if any of the above)

OR

To accept this as information.

REQUEST FOR DECISION

At-Large Appointments

November 10, 2025



BACKGROUND

Every year Council reviews their public at-large appointments, which are members of the public that are appointed to various boards and commissions to conduct business on behalf of the town.

The following at-large appointments are for Council's consideration:

1. Regional Assessment Review Board (ARB)

Council may appoint one member at-large in addition to one member of Council to the regional ARB. This appointment is generally for three years and our current appointee is approaching the end of their current term. Our member Jon Hood is well respected for this thoughtfulness and knowledge in this area and it is recommended that he be reappointed to another three-year term. This appointment is reviewed every year at Council's organizational meeting.

2. Chinook (Regional) Intermunicipal Subdivision & Development Appeal Board (ISDAB).

Council may appoint up to two members at-large, in addition to a council member, to sit on the regional ISDAB. This board is responsible for hearing appeals made by individuals in the region who are disputing decisions made by the town development & subdivision authority. This is facilitated by ORRSC. Former councillor Peggy Losey is willing to sit as one of our at-large members and it is recommended that she be appointed.

3. Milk River Library Board – Appointed for up to three years. The current at-large members and their terms (expiring on April 1 of the noted years) are Wendy Brown (2027), Darlene Fleming (2028), Scott Harvey (2026), Rita Lodermeier (2026), Lesley Oslanski (2026), Ron Oswald (2028), Jodie Wehlage (2027). Note, the Council member appointed to this board is Dorothy Fraser.

4. Municipal Planning Commission (MPC) – a part of the development authority to make decisions on certain discretionary development and subdivision applications. These are appointed at the organizational meeting and reviewed each year. Of these individuals, from 3-5 may sit on any given MPC meeting. The current at-large members are Bob Matlock, John Canaan, Beth Kappelar, Suzanne Liebelt, Melvin Sparks. Note, the Council members appointed to this are Dave Degenstein and Don Cody.

RECOMMENDED MOTIONS

(4 motions)

1. That Jon Hood be appointed to the Regional Assessment Review Board when his current term expires to a new three-year term, until 2029.
2. That Peggy Losey be appointed to the Chinook Intermunicipal Subdivision and Development Appeal Board.
3. That the Milk River Library Board be reaffirmed as presently constituted.
4. That the following be appointed to the Municipal Planning Commission:
 - Bob Matlock, John Canaan, Beth Kappelar, Suzanne Liebelt, Melvin Sparks

REQUEST FOR DECISION

MPC Recommendation – Cannabis Consumption Review



November 10, 2025

BACKGROUND

At their meeting on November 5, 2025, the Municipal Planning Commission (MPC) approved an application for a retail cannabis store. In doing so they also made a recommendation to Council to consider their regulatory framework for cannabis consumption.

In December of 2023, Council passed bylaw 1048 prohibiting cannabis consumption in public places in the Town of Milk River.

Attached is this bylaw.

CONSIDERATIONS

This bylaw seems to alleviate the concerns that were raised during the MPC discussion on this matter by ensuring that cannabis is not consumed in public places in the town. If Council is satisfied with this bylaw they may accept this as information and direct that this bylaw be shared with MPC.

Council may also direct that this bylaw be brought back for further discussion and amendment.

RECOMMENDED MOTIONS

1. To accept this as information and that bylaw 1048 be shared with the Municipal Planning Commission.

Or

2. That bylaw 1048 be shared with MPC and direct that it be brought back with some draft changes for consideration by Council.

**TOWN OF MILK RIVER
BYLAW NO. 1048**

**BEING A BYLAW OF THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA, TO
RESTRICT THE CONSUMPTION OF CANNABIS IN PUBLIC PLACES**

WHEREAS the Cannabis Act (Bill C-45), An Act respecting cannabis and to amend the Controlled Drugs and Substances Act, the Criminal Code and other Acts, and subsequent amendments, which permits persons to possess cannabis from an authorized person;

AND WHEREAS the Cannabis Act came into force on October 17, 2018;

AND WHEREAS the Province of Alberta has enacted Bill 26 being an Act to Control and Regulate Cannabis, S.A. 2017, c. 21, and subsequent amendments which will place restrictions on the smoking or vaping of cannabis in public places;

AND WHEREAS pursuant to section 7 of the Municipal Government Act, R.S.A. 2000, c. M-26, Council may pass bylaws respecting:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people activities and things in, on or near a public place or place that is open to the public; and
- (c) the enforcement of bylaws made under the Municipal Government Act or any other enactment;

AND WHEREAS Council deems it necessary to impose additional restrictions on the smoking, vaping and all other forms of consumption of cannabis in public places to prevent behaviours and conduct that may have a negative impact on the enjoyment of public places;

NOW THEREFORE, the Council of the Town of Milk River, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be cited as the "Cannabis Consumption Bylaw."

2. DEFINITIONS

- 2.1. In this Bylaw:

Cannabis has the meaning given to it in the Cannabis Act;

Cannabis Act means Bill C-45, An Act respecting cannabis and to amend the Controlled Drugs and Substances Act, the Criminal Code and other Acts;

DESIGNATED OFFICER means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Town of Milk River or their duly authorized assistants.

Electronic Smoking Device means an electronic device that can be used to deliver a vapour, emission or aerosol to the person inhaling from the device, including but not limited to an



electronic cigarette, cigar, cigarillo or pipe;

Peace Officer means a member of the Royal Canadian Mounted Police or a Peace Officer appointed pursuant to the Peace Officer Act or a Bylaw Enforcement Officer.

Public Place includes any place to which the public has access as of right or by invitation, expressed or implied;

Smoke or Smoking means:

- a. inhaling or exhaling the smoke produced by burning or heating cannabis; or
- b. holding or otherwise having control of any device or thing containing lit or heated cannabis;

Use were used as a verb with respect of cannabis includes smoke, vape, apply, inhale and consume;

Vape or Vaping means;

- a. inhaling or exhaling the vapour, emissions or aerosol produced by an electronic smoking device or similar device containing cannabis, or
- b. holding or otherwise having control of an electronic smoking device that is producing vapour, emissions or aerosol from cannabis.

3. PROHIBITION

3.1. A person must not smoke, vape, or consume cannabis in any public place.

4. OFFENCES

4.1. Any person who contravenes any provision of this Bylaw by doing any act or thing which the person is prohibited from doing, or by failing to do any act or thing the person is required to do, is guilty of an offence pursuant to this Bylaw.

5. ENFORCEMENT

5.1. Where a Designated Officer believes that a person has contravened any provision of this Bylaw, the Designated Officer may commence proceedings against the person by issuing a violation ticket in accordance with the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34.

5.2. This section shall not prevent a Designated Officer from issuing a violation ticket requiring a court appearance of the defendant pursuant to the Provincial Offences Procedures Act or from laying an information instead of issuing a violation ticket.

6. PENALTY

6.1. Where there is a specified penalty listed for an offence in the Town of Milk Rivers Rates Bylaw, that amount is the specified penalty for the offence.

6.2. Where there is a minimum penalty listed for an offence in the Town of Milk Rivers Rates Bylaw, that amount is the minimum penalty for the offence.



6.3. In this section, "specified penalty" means an amount that can be paid by a person who is issued a violation ticket and is authorized to make a voluntary payment without a Court appearance.

7. GENERAL PROVISIONS

7.1. Headings or sub-headings are inserted for ease of reference and guidance purposes only and do not form part of this Bylaw.

7.2. Where this Bylaw cites or refers to any act, regulation, code or other bylaw, the citation or reference is to the act, regulation, code, or other bylaw as amended, whether amended before or after the commencement of this Bylaw, and includes reference to any act, regulation, code, or other bylaw that may be substituted in its place.

7.3. Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.

7.4. Nothing in this Bylaw relieves a person from complying with any provision of any federal, provincial, or municipal law or regulation or any requirement of any lawful permit, order or licence.

7.5. Bylaw 1013 is repealed as of January 1, 2024.

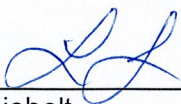
7.6. This Bylaw shall take force and effect January 1, 2024.

READ a First time this 11th day of December 2023.

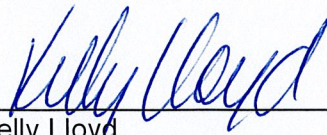
READ a Second time this 11th day of December 2023.

Unanimous consent given for consideration for third reading this 11th day of December 2023.

READ a Third and Final time this 11th day of December 2023.



Larry Liebelt
Mayor



Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this 11th day of December 2023.

REQUEST FOR DECISION

Warner Grad – Silent Auction

November 10, 2025



BACKGROUND

Attached below is a request from the Warner Graduating Class for a contribution to their silent auction.

CONSIDERATIONS

If Council is interested, administration could assemble a gift basket similar to what we have previously done.

Due to these ongoing requests, if they are community groups supporting the regional vitality, and in our interest, Council could delegate these to administration to respond to with similar contributions at their discretion. This would save these requests from having to come to Council each time.

RECOMMENDED MOTIONS

1. That administration provide a gift basket similar to what we have previously done.

And (if Council wishes).

2. That administration hereby address these requests with a gift basket as seems appropriate and at their discretion and that a policy be developed to address such requests.



RECEIVED

OCT 20 2025

Warner School
Box 150
Warner, Alberta
T0K 2L0
403-642-3931

27 October 2025

Town of Milk River
Milk River, AB
T0K 1M0

We are writing on behalf of the Warner School 2026 graduating class. This year, our graduating class consists of seven students, and we are excited to be planning our graduation celebration.

To help cover the costs of our graduation ceremony, we are hosting a fundraising supper late November/early December (date to be confirmed once the labor dispute is settled). We will be featuring beef on a bun, salads, and a silent auction. All proceeds from this event will go directly toward our graduation expenses.

We are reaching out to kindly ask for your support through a donation for our silent auction. Your generosity, no matter the size, would go a long way in helping us create a memorable event for our small but proud graduating class.

Thank you for considering our request and for supporting the Warner School Class of 2026. Any question please call: Warner school at (403) 642-3931.

Sincerely,
The Warner School 2026 Graduating Class

Jaylen Cronkhite
Kaden Belisle
Elissa Bueckert
Aunnya Herget
Colin Nagy
Mackenzie Patton
Kolton Routley

REQUEST FOR DECISION

Correspondence

November 10, 2025



BACKGROUND

The following Correspondence items were received that may be of interest to Council:

1. Minister Williams Congratulations
2. ORRSC New CAO – Tracy Thomas
3. FORTIS Congratulations
4. Warner & District Minor Hockey Sponsorship Request

CONSIDERATIONS

Council may provide further direction on any of the matters raised in the correspondence.

RECOMMENDED MOTION

To accept the correspondence items as information.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR120370

November 4, 2025

His Worship Larry Liebelt
Mayor
Town of Milk River
PO Box 270
Milk River, AB T0K 1M0

Dear Mayor Liebelt and Council:

My sincere congratulations on your election to municipal office for the Town of Milk River. I commend you for stepping forward to represent your community. I am sure you will uphold the trust placed in you by your electorate to serve your community with diligence and to the best of your ability.

Urban municipalities are at the forefront of innovation, economic development, and service delivery. As Alberta's villages, towns, and cities continue to grow and diversify, your leadership will be instrumental in advancing strategic priorities such as sustainable infrastructure, public safety, housing, and inclusive community development.

I look forward to working with you to support the Town of Milk River's success through funding programs, legislative guidance, and collaborative initiatives that strengthen local infrastructure, public services, and community resilience. Strong, safe, and sustainable municipalities contribute to the success and future of our province.

Thank you for your dedication to public service. I look forward to working together.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

October 27, 2025

File: 30A-94
Sent via Email

All Member Municipalities of the
Oldman River Regional Service Commission

Dear Councils and Chief Administration Officers:

RE: Announcement of New Chief Administrative Officer – Tracy Thomas

On behalf of the Executive Committee of the Oldman River Regional Services Commission (ORRSC), we are pleased to announce the appointment of Tracy Thomas as the Commission's new Chief Administrative Officer (CAO), effective January 12, 2026.

Tracy joins ORRSC from the Town of Fort Smith, Northwest Territories, where she currently serves as Senior Administrative Officer. As a board member of the Canadian Association of Municipal Administrators, Tracy brings extensive leadership experience and a proven record of building successful collaborative partnerships. Throughout her career, she has worked closely with councils to stabilize municipal operations and address a wide range of organizational challenges. We are confident that her skill set and professional approach will serve our forty-member municipalities well as she leads the Commission into its next chapter.

The Executive Committee established CAO Hiring Committee to oversee the recruitment and selection process. The Executive Committee selected the following individuals to serve on the Hiring Committee:

- Christopher Northcott, Chair
- Brad Schlossberger, Executive Member
- Neil Sieben, Executive Member
- Gavin Scott, Senior Planner
- Raeanne Keer, Executive Assistant

Over the course of several months, beginning in June 2025, the Hiring Committee dedicated significant time and effort to an extensive and transparent process. This included developing and finalizing a detailed job description and recruitment strategy, conducting a broad advertising and outreach campaign, reviewing and shortlisting applications, holding two rounds of interviews, and completing reference checks, background screening, and contract negotiations.

This process was carried out in accordance with Bylaw No. 2021-01 Board of Directors and Executive Committee Bylaw, which authorizes the Executive Committee to interview applicants for the position of CAO, make the appointment, and set the terms of employment on behalf of the Board.

I wish to thank and extend my sincere appreciation to the members of the Hiring Committee for their diligence, professionalism, and commitment throughout this important process.

We would also like to express our deep gratitude to Lenze Kuiper, ORRSC's current and outgoing Chief Administrative Officer, who will be retiring after more than 20 years of dedicated service to the Commission. Lenze's leadership and commitment have been instrumental in strengthening regional collaboration and guiding ORRSC through decades of growth and change. We wish him the very best in his well-deserved retirement and thank him for ensuring a smooth and thoughtful transition.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: admin@orrsc.com
Website: www.orrsc.com

As we look ahead to the new year, the transition process will include orientation and introductions with Tracy, participation in municipal meetings, and her first Board of Directors meeting on March 5, 2026. Further details regarding these introductions and opportunities to meet Tracy will be shared early in the new year.

Please join us in welcoming Tracy Thomas to the Oldman River Regional Services Commission and in thanking Lenze Kuiper for his exceptional contributions and leadership over the past two decades.

Should you have any questions regarding these changes please do not hesitate to reach me by email at christopher.northcott@vulcan.ca.

Sincerely,

Christopher Northcott
Chair



FortisAlberta Inc.
1012 11 Ave
Coaldale, AB
T1M 0E4
Cody Webster
Stakeholder Relations Manager

Oct 24, 2025

Mayor and Council
Town of Milk River
PO Box 270
Milk River, Alberta T0K 1M0

Dear Mayor and Council,

On behalf of FortisAlberta, your electricity distribution service provider, I would like to extend warm congratulations to all newly elected and returning members of council. Your dedication to public service and your communities is truly commendable.

As your Stakeholder Relations Manager, I look forward to serving as a trusted advisor and partner to you and your municipality. Our team at FortisAlberta values the strong relationships we share with local governments, and we are committed to working alongside you to support the priorities and needs of your community.

As you settle into your new or returning role, please know that I am your primary point of contact. I encourage you to reach out at any time. I am here to listen, provide support and ensure open communication between your council and FortisAlberta.

Wishing you every success in your term ahead. I look forward to connecting with you soon and continuing to strengthen our partnership.

Best regards,

A handwritten signature in black ink that reads "Cody Webster".

Cody Webster
Stakeholder Relations Manager
403-329-7508
cody.webster@fortisalberta.com



Dear Sponsor,

We would like to take this opportunity to say **thank you** for sponsoring our team last season! It was a tremendous success. Thanks to your support, our registration numbers have continued to grow again this year. With the hard work and dedication of our parent volunteers, what was once dismantled has now been rebuilt—and we are once again proudly recognized as a Minor Hockey Association with **Hockey Alberta**.

We are excited to announce that this year we will have **two teams**—a **U7** and a **U9**—as well as a **pre-hockey learn-to-play** program. We have kids from Warner, Milk River, and Coutts registered with our association! We joined the **Southern Skies Hockey Alliance (SSHA)**, which includes teams from Bow Island, Taber, Vauxhall, Foremost, Picture Butte, Fort Macleod, Coaldale, Raymond, Kainai, Magrath, Cardston, and Lethbridge. This league offers an excellent opportunity for our players to learn, grow, and compete, while also bringing visiting teams and families to the **Village of Warner**.

We would love to showcase our local businesses and organizations—like yours—that support our hockey program to this larger audience. Your continued sponsorship helps us keep ice time fees and tournament registration costs affordable, ensuring hockey remains fun and inclusive for all families in our community.

We are once again asking for your support through a **cash or in-kind donation** to help sustain and grow our program. Our updated **sponsorship levels** for the 2025/2026 season are as follows:

Team Sponsor – \$5000 donation

- Team apparel for players featuring your logo
- Platinum 3' x 4' vinyl decal on the boards at the Warner Arena
- Weeklong social media spotlight

Platinum Sponsor – \$3000 donation

- **Two-year** 3' x 4' vinyl board advertisement in the Warner Arena
- Weeklong social media spotlight

Gold Sponsor – \$500 to \$2500 donation

- Banner displayed in the rink
- Game sponsorship with social media recognition

Silver Sponsor – Donation of your choice

- Name featured on the Silver Sponsor board in the Warner Arena
- Game day recognition at one of our home games

We greatly appreciate all our sponsors from the **2024/2025 season** and look forward to working with you again for the **2025/2026 season**. Your generosity helps us continue to build strong teams and keep local youth playing right here in our community.

If you have any questions or would like to discuss sponsorship opportunities, please contact **Lindsay** at **403-642-7226** or email us at warner.dmha@gmail.com.

Thank you for your time, consideration, and support.

Sincerely,

Warner and District Minor Hockey Association

Request for Decision

Mayor & Councillor Reports (Roundtable)

November 10, 2025



BACKGROUND

Mayor and Council will each have an opportunity to report on their assignments and any other items of interest to Council.

RECOMMENDED MOTION

That the Mayor and Councillor reports be accepted as information.