



Regular Council Meeting
Monday, September 14, 2026 at 6:00pm
Council Chambers

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. APPROVAL OF THE MINUTES
4. **DELEGATIONS**
 - a) Horizon School Division Board Rep – Mandy Court
 - b) RCMP Milk River Detachment – Sgt. Liam Shiels
5. **LAGOON PROJECT DISCUSSION**
6. **BYLAWS & POLICIES**
 - a) Rates Bylaw 1089-26
 - b) Debenture Bylaw 1092-26
 - c) Debenture Bylaw 1093-26
 - d) Debenture Bylaw 1094-26
7. **BUSINESS**
 - a) Fortis Franchise Fees
 - b) FCM Energy Study – Town Office
 - c) Agricultural Society – Oktoberfest
 - d) Curling Rink Roof
 - e) Requested LUB Amendment
8. **CORRESPONDENCE**
 - a) Chief Mountain Waste Commission – Landfill Wood Waste
 - b) Atco Franchise Fees
 - c) Lethbridge United Way Flag Raising
 - d) Milk River 4H Banquet
9. **REPORTS**
 - a) CAO Report
 - b) Mayor & Council Reports
10. **CLOSED SESSION**
 - a) Organizational Planning – as per Sec 25, 29 of the Access to Information Act (ATIA)
11. ADJOURNMENT

REQUEST FOR DECISION

Approval of Minutes



September 14, 2026

BACKGROUND

In accordance with section 208 of the Municipal Government Act and the Procedural Bylaw 1060, Council reviews the minutes from the previous meeting and considers them for approval and adoption.

Attached below are the draft minutes from the previous meeting for Council's review and consideration.

Council may make any amendments to the minutes prior to their adoption.

RECOMMENDED MOTION

1. That the minutes for the **August 10, 2026** Regular Council Meeting be approved as presented.

COUNCIL MEETING MINUTES

Council Chambers, 240 Main St. Milk River, Alberta

Monday, August 10, 2026

Council Members

Mayor Larry Liebelt
Deputy Mayor Shayne Johnson
Councillor Don Cody
Councillor Dave Degenstein
Councillor Dorothy Fraser

Administration

Chief Administrative Officer – Ethan Gorner

1. CALL TO ORDER

Mayor Liebelt called the meeting to order at 5:57p.m.

2. ADOPTION OF THE AGENDA

Res. 2026-167

MOVED by Councillor Degenstein

To adopt the **agenda** for the **August 10, 2026**, Regular Council Meeting, as presented.

Carried.

3. APPROVAL OF MINUTES

Res. 2026-168

MOVED by Councillor Fraser

That the **minutes** for the **July 13, 2026** Regular Council Meeting be approved as presented.

Carried.

4. DELEGATIONS

a) FAMILY & COMMUNITY SUPPORT SERVICES (FCSS) – TREVOR GILBERT

Res. 2026-169

MOVED by Deputy Mayor Johnson

To thank Mr. Gilbert of FCSS for his presentation and accept it as information.

Carried.

5. PUBLIC HEARING - None

6. POLICIES & BYLAWS

a) RESCINDING BYLAW 1095-26

Res. 2026-170

MOVED by Councillor Degenstein

That resolution 2026-151 be rescinded.

Carried.

b) RATES BYLAW 1089-26

Res. 2026-171

MOVED by Councillor Degenstein

That Bylaw 1089-26 be approved for first reading.

Carried.

7. BUSINESS

a) FORTIS FRANCHISE FEES

Res. 2026-172

MOVED by Councillor Cody

To accept this as information and bring back to the September Council meeting.

Carried.

b) AB MUNIS CONVENTION – TRANSPORTATION MINISTER ENGAGEMENT

Res. 2026-173

MOVED by Councillor Cody

To accept this as information.

Carried.

c) ORRSC MEMBER SERVICES AGREEMENT

Res. 2026-174

MOVED by Councillor Degenstein

To approve the new ORRSC member services agreement.

Carried.

d) CHINOOK REGIONAL HOSPITAL FOUNDATION – CARDIAC CARE CENTRE

Res. 2026-175

MOVED by Deputy Mayor Johnson

To approve the contribution to the Southern Alberta Cardiac Care Centre of \$5 per capita. **Carried.**

Note: Council thanks Newhook Trenching for their generous support towards making this contribution possible.

8. CORRESPONDENCE - None

Mayor Liebelt called a recess at 8:06p.m.

Mayor Liebelt reconvened the meeting at 8:11p.m.

9. REPORTS

a) CAO REPORT

Res. 2026-176

MOVED by Councillor Degenstein

To accept the CAO Report as information.

Carried.

b) MAYOR & COUNCIL REPORTS

Res 2026-177

MOVED by Councillor Degenstein

To accept the Mayor & Council Reports as information.

Carried.

10. CLOSED SESSION

Res 2026-178

MOVED by Deputy Mayor Johnson

To go into **CLOSED** meeting at 8:45p.m. for the following items:

- a) *Strategic Land Planning Updates – per Sec 25, 29 of the Access to Information Act.*

Carried.

Res 2026-179

MOVED by Councillor Cody

To return to **OPEN** meeting at 9:03p.m.

Carried.

Res 2026-180

MOVED by Deputy Mayor Johnson

To accept the strategic land planning updates as information.

Carried.

11. ADJOURNMENT

Res 2026-181

MOVED by Councillor Fraser

To adjourn the meeting at 9:04p.m.

Carried.

Delegation to Council

Mandy Court

Milk River Representative



September 14, 2026

BACKGROUND

Mandy Court is the Milk River representative on the Horizon School Board. She will be here to check in with Council and provide any updates and answer any questions Council may have.

RECOMMENDED MOTION

To thank Ms. Court for her presentation and to accept it as information.

Delegation to Council

Sgt. Liam Shiels

Milk River RCMP Detachment

1st Quarter Report / Public Meet & Greet



September 14, 2026

BACKGROUND

1. **1st Quarter Report** – We recently received the 1st Quarter statistical report from our RCMP detachment, which is attached. Sgt. Liam Shiels, our chief of police, and head of the detachment will be here to present the report and answer any questions from Council.
2. **Public Meet & Greet** – further to previous discussion with the RCMP and Council and in consultation with Sgt. Shiels, we are proposing that Council host a community meet-n-greet for our local police detachment. We could host it here in Council chambers at 5pm prior to a Council meeting at 6pm. We would notify the community and provide coffee and donuts.

The officers could share a few words / tips or awareness of anything that may be helpful to the community and then we could open it up for Q&A, which could be followed by a bit of a mix and mingle.

After consulting with Sgt. Shiels, we are recommending the Council night of Tuesday, October 13, 2026.

RECOMMENDED MOTIONS

1. To thank Sgt. Shiels for his presentation and to accept it as information.
2. To approve hosting and facilitating a community meet and greet for the RCMP in the community.



2026 Aug 13

Sergeant Liam Shiels
Detachment Commander
Milk River Detachment

Dear Mayors and Councils

Please find attached the quarterly Community Policing Report for the period of April 1st to June 30th, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Milk River Detachment and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, the Alberta RCMP is also advancing the rollout of the newly approved black-and-white General Duty vehicle design. This redesign is not simply cosmetic. It reflects a commitment to being a modern, professional, and approachable police service while maintaining a clear connection to the RCMP's history.

The updated look features white doors on a black base, along with high-visibility, reflective graphics to ensure the vehicles can be easily recognized in all conditions—day or night, in rural or urban settings, and across Alberta's diverse climates. This ensures RCMP vehicles are clearly identifiable as law-enforcement vehicles while remaining visually distinct as the RCMP.

Provinces, territories, and municipalities will be able to include local identifiers based on regional requirements. These variations allow for local flexibility and help demonstrate our connection with the communities we serve, while preserving a consistent, recognizable national RCMP identity.

Given the size and operational demands of the fleet, full conversion to the new design will take place gradually. Vehicles will transition to the new design as part of the natural replacement cycle, allowing older units to be retired without creating unnecessary incremental costs. This phased approach supports fleet consistency and modernization over time.

This modernization effort reflects the RCMP's ongoing commitment to ensuring members have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

Additionally, frontline RCMP members in Alberta will be transitioning to blue uniform shirts starting in August. There will also be a period of time where both blue and grey uniform shirts will be utilized until the grey shirts are phased out through regular life cycles.



We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

Sergeant Liam Shiels
Detachment Commander
Milk River Detachment



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Milk River

Detachment Commander

Sgt. Liam Shiels

Report Date

August 13, 2026

Fiscal Year

2026-27

Quarter

Q1 (April - June)

Community Priorities

Priority #1: Enter Priority Name

Updates and Comments:

See CPP





Community Consultations

Consultation #1

Date	Meeting Type
Click or tap to enter a date.	Choose an item.
Topics Discussed	
Click or tap here to enter text.	
Notes/Comments:	
Click or tap here to enter text.	





Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	4	4	0	0
Detachment Support	2	2	0	0

Notes:

1. Data extracted on June 30, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the four established positions, there are four officers working. There are no hard vacancies.

Detachment Support: Of the two established positions, there are two resource working. There are no hard vacancies.

Quarterly Progress Reporting

Q1 Report

Priority 1: Community Engagement

Objective: Positive interactions with police, increasing visibility

Measure	Target	Q1 Results
Participating in community events	Target: → 0 #	Actual # (#) 2 Narrative / Details (Optional) 2026 May 20 - Talk with highschool kids in Warner about traffic safety 2026 Jun 5 - Attended seniors' coffee to speak about fraud prevention in Coutts 2026 Jun 19 - Participating in Coutts Days Parade

Overall Priority Status (Q1)

Priority 2: Traffic Safety

Objective: Reduction of injury collisions, increase in safe driving, targeted enforcement of identified problem locations

Measure	Target	Q1 Results
Reduction of injury collisions	Target: → #	Actual # (#) 0 Narrative / Details (Optional) 1 injury collision due to deer

Overall Priority Status (Q1)

Priority 3: Fraud Prevention

Objective: Make residents aware of common scam tactics

Measure	Target	Q1 Results
Reduction of fraud files where money was lost	Target: → #	Actual # (#) 0 Narrative / Details (Optional) 8 files reported this quarter, none where money was lost

Overall Priority Status (Q1)



Milk River Provincial Detachment

Crime Statistics (Actual)

April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	0	1	N/A	N/A	0.2
Other Sexual Offences		0	0	0	3	1	N/A	-67%	0.5
Assault		2	4	3	6	2	0%	-67%	0.2
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		3	0	2	2	3	0%	50%	0.2
Uttering Threats		0	4	1	4	6	N/A	50%	1.2
TOTAL PERSONS		5	8	6	15	13	160%	-13%	2.3
Break & Enter		1	0	0	0	0	-100%	N/A	-0.2
Theft of Motor Vehicle		0	0	1	0	0	N/A	N/A	0.0
Theft Over \$5,000		0	0	1	0	1	N/A	N/A	0.2
Theft Under \$5,000		2	5	1	2	1	-50%	-50%	-0.5
Possn Stn Goods		0	0	0	3	0	N/A	-100%	0.3
Fraud		6	0	7	3	8	33%	167%	0.7
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		1	1	1	1	3	200%	200%	0.4
Mischief - Other		5	1	2	4	4	-20%	0%	0.1
TOTAL PROPERTY		15	7	13	13	17	13%	31%	1.0
Offensive Weapons		1	1	0	0	0	-100%	N/A	-0.3
Disturbing the peace		1	5	1	0	0	-100%	N/A	-0.7
Fail to Comply & Breaches		1	1	2	1	2	100%	100%	0.2
OTHER CRIMINAL CODE		2	2	1	1	3	50%	200%	0.1
TOTAL OTHER CRIMINAL CODE		5	9	4	2	5	0%	150%	-0.7
TOTAL CRIMINAL CODE		25	24	23	30	35	40%	17%	2.6



Milk River Provincial Detachment Crime Statistics (Actual) April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	1	0	0	1	N/A	N/A	0.1
Drug Enforcement - Other		0	1	0	1	0	N/A	-100%	0.0
Total Drugs		0	2	0	1	1	N/A	0%	0.1
Cannabis Enforcement		2	0	0	0	0	-100%	N/A	-0.4
Federal - General		29	27	14	4	9	-69%	125%	-6.3
TOTAL FEDERAL		31	29	14	5	10	-68%	100%	-6.6
Liquor Act		0	0	1	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		7	5	9	5	6	-14%	20%	-0.2
Other Provincial Stats		7	5	6	7	17	143%	143%	2.2
Total Provincial Stats		14	10	16	12	23	64%	92%	2.0
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	3	5	5	6	N/A	20%	1.4
Total Municipal		0	3	5	5	6	N/A	20%	1.4
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	1	1	N/A	0%	0.3
Property Damage MVC (Reportable)		6	8	3	5	5	-17%	0%	-0.5
Property Damage MVC (Non Reportable)		0	2	2	4	2	N/A	-50%	0.6
TOTAL MVC		6	10	5	10	8	33%	-20%	0.4
Roadside Suspension - Alcohol (Prov)		2	0	0	0	0	-100%	N/A	-0.4
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
Total Provincial Traffic		200	313	81	17	14	-93%	-18%	-66.8
Other Traffic		4	2	0	0	0	-100%	N/A	-1.0
Criminal Code Traffic		1	1	0	0	0	-100%	N/A	-0.3
Common Police Activities									
False Alarms		0	1	0	8	0	N/A	-100%	0.7
False/Abandoned 911 Call and 911 Act		10	4	2	3	4	-60%	33%	-1.3
Suspicious Person/Vehicle/Property		10	12	7	10	15	50%	50%	0.8
Persons Reported Missing		1	0	2	1	1	0%	0%	0.1
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		5	4	6	12	4	-20%	-67%	0.6
Form 10 (MHA) (Reported)		0	1	0	0	1	N/A	N/A	0.1

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

There are a few lagoon project issues that have been discussed before and are ready for further consideration by Council. Carson Huculak will be here to discuss, but Gavin Nummi has summarized the items for discussion and consideration.

Per our discussions, there are a few variables that I believe best to be put in front of council again for decision.

These include:

- *Future Effluent Irrigation:*
 - *The potential future use of effluent for irrigation is a key decider in how cost related decisions can be viewed.*
 - *If the desire of the Town and Council is to continue to explore potential options for effluent irrigation after the lagoon rehabilitation, we should be looking at how to effectively manage cost changes as they come in.*
 - *This relates to potentially charging a fee for borrow material, and the haul route for borrow material.*
- *Charging a Fee for Borrow Material Use:*
 - *Still awaiting a reply from Cindy on if this may be considered an eligible cost.*
 - *Charging a fee for the borrow material will increase the overall rehabilitation cost of the lagoon and decrease the available funds leftover for a potential effluent irrigation project.*
 - *Does the Town have a target \$/m³ that they would consider charging the project for borrow? If we know this number, we can fully evaluate the cost implications to the project and potential next phase.*
- *Haul Route:*
 - *Nu Edge's current cost difference is \$18/m³ for the borrow material depending on haul route.*
 - *A council decision to permit hauling through Center Ave offer potential cost savings for remaining project costs:*
 - *Carson is evaluating current remaining borrow material requirements based on latest surveys for wrapping up the project.*

Current projections have expenditures for the rehabilitation around \$8,250,000 to \$8,750,000 of the \$10,330,000 project estimate used for grant funding. Leaving approx. \$1,600,000 to \$2,100,000 for potential effluent irrigation. We want to try and ensure there is as much left as possible if Council wants to continue to pursue this option.

Spending up to the approved project amount, would require a total municipal contribution up to ~\$2,582,500, as the Town is responsible for 25% of project costs.

For council, the decisions come down to:

- *Does effluent irrigation continue to be a desired outcome? Is potential effluent irrigation targeted for the golf course only?*
 - *If effluent irrigation is a desired outcome, is the Town prepared to spend up to the total estimated project amount?*
- *Does the Town want to charge for borrow material (pending funding approval), understanding that increased project costs leave less funds for potential effluent irrigation?*
- *Will the Town permit the Centre Avenue haul route to reduce borrow material costs, to preserve costs that can be allocated to effluent irrigation?*

Please note that exploring of effluent irrigation options continues to be on hold until the rehabilitation is completed – previous effluent testing did not provide adequate results for irrigation. Once the lagoons are functioning properly, we can re-commence potential design reviews.

Gavin Nummi, MPE

CONSIDERATIONS

Council will discuss and consider each of these issues and Carson will be here to assist.

RECOMMENDED MOTIONS

To accept this and the discussion as information

AND

any other motions at Council's discretion.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

In accordance with the Municipal Government Act (MGA), Council may establish rates by bylaw to charge for various services provided by the town. The rates the town charges for services are an important source of revenue to fund our operations and to offset how much tax revenue is required to fund the services we provide.

This proposed bylaw was reviewed by Council on August 10, 2026 and various changes were considered and discussed, including recommendations from the CPOs for the enforcement rates and the pool administrator for the pool rates.

Council passed first reading with a few adjustments made, specifically with the pool rates as marked.

CONSIDERATIONS

As requested by Council, here is some additional information regarding rates:

Animal Licences – We have approx. 110 dogs and 30 cats registered

Out of Town / Market Licences – we have 10 out of town licences and 2 market licences

EV Costs / Rates

	EV Costs	Revenues
2023-24:	\$2,172	\$814
2025:	\$800	\$169
2026:	\$520 to date	\$122 to date

In checking with our neighbors in the south the range for charging rates is:
level 2 - \$1-\$2; level 3 - \$10-\$12. Our current rates are level 2 - \$0 and level 3 - \$0.45

Campground

We had the campground review our proposed rates and they shared these comments:

I think they are in line with current prices but maybe we ease into the increase over a couple years. Monthly rates look reasonable. Thinking maybe just a little lower increase for daily. I have attached a scan with my thoughts. Attached below are their suggested rates.

Recommended Next Steps

We will review the rates again and consider adjustments. When Council is satisfied it is recommended that they pass second reading and the bylaw can be brought back again in October.

RECOMMENDED MOTION

That Bylaw 1089-26 be approved for second reading.

Rates Bylaw

Schedule A Camping Rates

Description	Rate	
MAY 1 – SEPTEMBER 30 (Maybe extended weather permitting)		
Sites with all services (water/sewer/power/sewer dumping)	\$ 50.00 \$ 30.00	40.00
Sites with partial services (water/power)	\$ 40.00 \$ 25.00	35.00
Sites with no service/Tents	\$ 30.00 \$ 20.00	30.00
Week Long Stay (7-day week)		
Weekly Package (water/sewer/power/sewer dumping)	\$ 300.00 \$ 180.00	250.00 240
Weekly Package (water/power)	\$ 240.00 \$ 150.00	200.00 210.00
Weekly Package (no service sites)	\$ 180.00 \$ 120.00	170.00 180
Monthly Package (28 days) // As approved by Council		
Full Service (water/sewer/power/sewer dumping)	\$ 750.00 \$ 600.00	1500 1800.00
Partial Service (water/power)	\$ 650.00 \$ 500.00	- Increased 5.00 Night
OCTOBER 1 – APRIL 30 (Water not available)		
Sites with power	\$ 30.00 \$ 25.00/Night	
Sites with power	\$ 150.00 \$ 120.00/Weekly	
Sites with power	\$ 500.00 \$ 400.00/Monthly	
Sites with no service/Tents - Not Available during this period	\$ 15.00/Night	



Town Of Milk River RATES BYLAW No. 1089-26

A BYLAW OF THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA RESPECTING RATES AND FEES TO BE CHARGED FOR MUNICIPAL SERVICES PROVIDED BY THE TOWN OF MILK RIVER.

WHEREAS section 8 of the Municipal Government Act Revised Statutes of Alberta 2000 and amendments thereto authorizes a Municipality, by bylaw, to establish fees for licenses, permits and approvals, and

WHEREAS section 61(2) authorizes a municipality to charge fees, tolls, and charges for the use of its property, and

WHEREAS section 481 authorizes a municipality to establish fees payable to a person wishing to make a complaint to the Assessment Review Board, and

WHEREAS section 630.1 authorizes a municipality to establish fees for planning functions, and

WHEREAS section 6 gives a municipality natural persons power, which imply the power to charge for goods and services provided.

NOW, THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SHORT TITLE

This Bylaw may be referred to as the **RATES BYLAW** of the Town of Milk River.

DEFINITIONS

"Municipal Services" means annual rates, fees, tolls and charges for various goods, licenses, permits, and services provided by the Town of Milk River.

GENERAL MATTERS

1. All schedules attached to this bylaw form a part of this bylaw and all rates specified in the schedules attached will be charged for the services as specified.
2. This bylaw shall be reviewed with Council at the start of each Council term and as needed throughout the term, and will be amended from time to time at the discretion of Council.
3. The Chief Administrative Officer (CAO) is authorized to relax or adjust any of these rates for unique circumstances, at the CAO's discretion, as well as to set rates, at their discretion, for any services not listed as seems reasonable in accordance with the principles of the rates set for similar services.
4. These rates will take effect as of _____

Schedule "A"	8 Flags Campground
Schedule "B"	Animal Control Rates
Schedule "C"	Assessment Review Board
Schedule "D"	Cemetery
Schedule "E"	Fire Rates
Schedule "F"	Business License Fees
Schedule "G"	Electric Vehicle Charging Station
Schedule "H"	Enforcement
Schedule "I"	Fiscal Services Rates
Schedule "J"	Golf Cart Pilot Project
Schedule "K"	Planning and Development Fees
Schedule "L"	Swimming Pool
Schedule "M"	Water, Wastewater and Solid Waste Rates

REPEALS

5. Should any rates mentioned here still appear in older bylaws not yet revised the rates mentioned in this bylaw shall be in full force and effect and supersede previous rates.
6. Bylaws 1078 and 1071 are hereby repealed.

Read for a first time this 10 day of August 2026.

Read for a second time this day of 2026.

Read for a third and final time this day of 2026.

Larry Liebelt – Mayor

Ethan Gorner – Chief Administrative Officer

Schedule A Camping Rates

Description	Rate
MAY 1 – SEPTEMBER 30 (Maybe extended weather permitting)	
Sites with all services (water/sewer/power/sewer dumping)	\$ 30.00 \$ 50.00
Sites with partial services (water/power)	\$ 25.00 \$ 40.00
Sites with no service/Tents	\$ 20.00 \$ 30.00
Week Long Stay (7-day week)	
Weekly Package (water/sewer/power/sewer dumping)	\$180.00 \$ 300.00
Weekly Package (water/power)	\$150.00 \$ 240.00
Weekly Package (no service sites)	\$120.00 \$ 180.00
Monthly Package (28 days) // As approved by Council	
Full Service (water/sewer/power/sewer dumping)	\$600.00 \$ 750.00
Partial Service (water/power)	\$500.00 \$ 650.00
OCTOBER 1 – APRIL 30 (Water not available)	
Sites with power	\$ 25.00/Night \$ 30.00
Sites with power	\$120.00/Weekly \$ 150.00
Sites with power	\$400.00/Monthly \$ 500.00
Sites with no service/Tents - Not Available during this period	\$ 15.00/Night

Schedule B Animal Control Rates

Description	Rate
CATS	
Female - Unspayed	\$ 20.00
Female - Spayed	\$ 10.00
Male – Intact	\$ 20.00
Male - Neutered	\$ 10.00
DOGS	
Un-Fixed	\$ 40.00 \$ 50.00
Fixed	\$ 20.00 \$ 25.00
Dog Fanciers License	\$100.00
Vicious Dog	\$100.00 \$150.00
PENALTIES	
<i>Section 9 (Vicious Dog)</i>	
First Offence	\$500.00
Second Offence	\$1,000.00
3 rd and Subsequent Offence	\$1,250.00 \$1,500.00
<i>Section 10.1 (Impounded)</i>	
First Offence	\$150.00
Second Offence	\$250.00
3 rd And Subsequent Offence	\$400.00
<i>All Other Sections</i>	
First Offence	\$150.00
Second Offence	\$250.00
Replacement Tags	\$3.00 \$5.00
Impound Fees	Set by Ridge Public Safety Services
Cat Traps	\$50.00 deposit

Schedule C Assessment Review Board

Description	Rate
Residential 3 or fewer dwellings and farmland	Up to \$ 50
Residential 4 or more dwellings	Up to \$650
Non-residential	Up to \$650
Business tax	Up to \$ 50
Tax notices (other than business tax)	Up to \$ 30
Linear property — power generation	Flat fee \$650 per facility
Linear property — other	Flat fee \$ 50 per DIPAUD *
Designated industrial property — major plant or facility	Flat fee \$650 per major plant or facility
Designated industrial property – other	Flat fee \$50 per DIPAUD *
Equalized assessment	Flat fee \$650

* Designated Industrial Property Assessment Unit Identification

Schedule D Cemetery

Description	Rate
Open/close – Cremation	\$200.00 +GST
Open/close – Full Burial	\$450.00 +GST
Summer	\$650.00 +GST
Winter	\$650.00 +GST
Stat. holiday – overtime employee rate	

Schedule E Fire Rates

Description	Rate
Contravention of any provision in the Fire Bylaw	\$400.00
Second or subsequent offence within one (1) Year	\$600.00

Schedule F Business License Fees

Description	Rate
Community Resident	\$50.00
Home Occupation	\$50.00
Out of Town Non-resident	\$150.00
Grain Elevator	\$200.00
Day License (capped at \$100)	\$25.00
Special Event (Farmers Market, Craft Fair)	\$150.00
Offense (business without licence) – at discretion of CAO	10% of rate / day

~~Any business found carrying on a business without first having obtained a license is guilty of an offence and liable to a penalty up to \$250/day for each and every day that the business continues to carry out such business without having first obtained said license to do so.~~

~~Any resident business, or person conducting a home occupation, who has not obtained a license shall be penalized at a rate of 5% for each and every month that the license remains unpaid.~~

Schedule G Electric Vehicle Charging Station Fees

Description	Rate
Level 2 Charger	No charge
Level 3 Charger	\$.45/kWh

Schedule H Enforcement

Description	Rate
NUSIANCE	
1 st Offence	\$300.00
2 nd Offence	\$500.00
3 rd Offence	\$700.00
If an Order / Compliance Notice under this Section of the bylaw is not complied with within ninety (90) days of the date of the notice, the Community Peace Officer shall have the right to direct any person to do the work required by the order. <i>The cost of doing the work required, plus a fifty dollar (\$50.00) administration fee, may be recovered from the Owner of the property as a debt due to the Town of Milk River.</i>	
Concert License Application Fee (non-refundable)	\$100.00
Failure to comply with the conditions set to a License	\$1,250.00 - \$2,500.00
Daily non-payment default	\$2,500.00
TRAFFIC CONTROL	
Section 3.2 Speeding exceeding posted limit	\$125.00 \$50.00
Section 3.3 Speeding exceeding limit of 15 km in alley	\$125.00 \$50.00
Section 5.1 Parking	\$75.00 \$50.00
Section 5.2	\$50.00
Section 5.3	\$50.00
Section 5.4	\$50.00
Section 5.5	\$50.00
Section 6.1	\$150.00 \$50.00
Section 7.1	\$200.00 \$50.00
Section 9.1	\$75.00 \$50.00
Section 9.2	\$50.00

WATER CONSERVATION

First Offence	\$100.00
Second Offence	\$250.00
3 rd and Subsequent Offence	\$500.00

CANNABIS CONSUMPTION

Smoke, vape or consume cannabis in public place

Minimum Penalty	\$50.00
Specified Penalty	\$100.00

Upon production of any such notice or tag between the eight and fifteenth day from the date of service of such notice, together with the sums specified in such notice, there shall be added an additional five (\$5.00) dollar penalty which upon payment to the Administrator of the Town an official receipt for said fill payment shall be issued, and subject to the provisions of this section, payment shall be accepted in lieu of prosecution.

Schedule I Fiscal Services

Description	Rate
Freedom of Information and Privacy Act Request*	\$25.00
Tax Certificates: for Third Parties	\$50.00 30.00 GST exempt
for Owners	Free
Utility Bills by Mail (unless waiver approved by CAO)	\$5.00 / month
Admin Fee – Utility Bills in arrears put onto Taxes	\$25.00
Street Sign Damage / Knockdown	\$100.00

*Additional fees may apply as per FOIP regulation

Schedule J Golf Cart Pilot Project

Bylaw Section	Offence	Fine
4 & 5	Operator restrictions and responsibilities	\$125.00
8.1.2.1.	Fail to stop for a Designated Officer	\$250.00
8.1.2.2.	Fail to produce documents for inspection	\$125.00
8.1.2.3.	Fail to remain stopped	\$250.00
Second offence within a 12-month period	Two times the fine indicated above	
Third offence within a 12- month period	Three times the fine indicated above	

Schedule K Planning and Development Rates

Description	Rate
<i>Residential</i>	
Dwellings – Permitted Use	\$100.00
Dwellings - Discretionary Use or Waiver(s) Greater than 10%	\$150.00
Use-change / Accessory Use / Additions – Permitted Use	\$25.00 \$50.00
Use-change / Accessory Use / Additions – Discretionary Use or Waiver(s) Greater than 10%	\$75.00
Home Occupations – Permitted Use	n/a
Home Occupations - Discretionary Use or Use Requesting Waiver(s) Greater than 10%	\$100.00
<i>Commercial / Industrial / Public / Institutional</i>	
Change of Use / Permitted Uses	\$100.00
Change of Use / Discretionary Uses or Waiver(s) Greater than 10%	\$150.00
<i>Safety Code Permit Costs – As set by the contracted safety code agency and approved by the CAO in accordance with the service agreement.</i>	
Letter of Compliance / Zoning Letter	\$30.00 \$50.00
Recirculation Fee	50% of the original application fee
Land Use Bylaw Amendments:	\$300.00
Other Statutory Plans and Amendments To:	\$300.00
Appeal to the Subdivision and Development Appeal Board: (\$150 of fee refundable upon successful appeal)	\$300.00

Whenever an application is received for a development or use not listed in this schedule, the amount of the fee shall be determined by the Development Officer and shall be consistent with those fees listed herein.

Schedule L Swimming Pool

Description	Rate
Swimming Lessons – with Pass	\$30.00 \$40.00
Swimming Lessons – without Pass	\$40.00 \$50.00
Private Lesson	\$125.00
Aqua Fitness – Daily	\$5.00
Aqua Fitness – Season	\$50.00
Aquafit – Adult	\$110.00
Aquafit – Senior	\$100.00
Daily Rate	\$5.00
Daily Rate – Child / Youth	\$3.00 / \$4.00
Daily Rate – Adult	\$5.00
Daily Rate – Senior	\$4.00
Daily Rate - Family	\$12.00 \$20.00
Ten Day Pass	\$40.00
Ten Day Pass – Child / Youth	\$25.00 / \$35.00
Ten Day Pass – Adult	\$45.00
Ten Day Pass – Senior	\$35.00
Ten Day Pass – Family	\$100.00
Season Pass	\$100
Season Pass – Child / additional child / Youth	\$75.00 / \$30.00 / \$85.00
Season Pass – Adult / additional adult	\$95.00 / \$50.00
Season Pass – Senior	\$85.00
Season Pass - Family	\$160.00 \$200.00
Aquatot – 10 pass	\$35.00
Pool Rental	\$150.00 per hour

* Family is defined as 1-2 adults with up to a total of 3 children

** All rates apart from programs/lessons provided to children under the age of 14 or persons with disabilities are subject to GST.

Schedule M Water, Wastewater and Solid Waste Rates

Description	Rate
<i>Water</i>	
Single Family Dwelling – Flat fee	\$28.50/month
Multi Family Dwelling (per complex) – Flat fee	\$56.00/month
Commercial – Flat Fee	\$28.50/month
Institutional (schools, hospital, Prairie Rose Lodge)	\$28.50/month
All Accounts – Metered Consumption	_____ \$0.30 per cubic meter
Farm Water - Regional Pipelines	_____ \$0.52 per cubic meter
School Irrigation	_____ \$0.52 per cubic meter
Prairie Rose Lodge Irrigation (Flat Fee)	\$1200.00 \$800.00/year // or as per metered consumption charge
Farm Water Station	\$5.00 \$4.50 per cubic meter
<i>Water meter replacement</i>	
Water meter replacement	Cost plus 10%
Minimum repair cost for a damaged meter	\$50.00
Water services disconnection and reconnection	\$75.00 \$25.00
Water services disconnection and reconnection due to non-payment	\$25.00
<i>Wastewater</i>	
Single Family Dwelling – Flat Fee	\$12.00/month
Multi Family Dwelling – per unit	\$12.00/month
Commercial – Flat fee	\$15.50/month
Motels/Hotels	\$78.00/month
Institutional (seniors lodge, schools, hospital)	\$56.70/month
All Accounts – Metered Consumption	_____ \$0.24 per cubic meter
Onsite sewage dumping fee (per load)	\$100.00 per load
Camera Sewer	
Residents	\$60.00
Non Residents	\$120.00 during normal working

	hours
	\$170.00 after work hours
	\$.53 per kilometer
	Jet stick record \$10.00
*Wastewater consumption is based on water metered consumption.	
<i>Solid Waste</i>	
Single Family Dwelling	\$13.00/month
Multi-Family Dwelling (per garbage bin)	\$13.00/month
Commercial (per garbage bin)	
Institutional	
Schools	\$16.00/month
Hospital	
Prairie Rose Lodge	
Additional Bin	\$6.00 per additional bin

Utility billings shall be due and payable within thirty (30) days of the date of mailing. The penalty for failure to pay a Utility bill on or before the due date and payable date shall be three (3%) of the then unpaid current outstanding balance.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

Council has undertaken a major lagoon project to replace the liner. The project cost is \$8,020,000, most of which is being covered by a provincial grant in the amount of \$7,489,085. \$123,915 will be covered from reserves, which leaves \$407,000 that requires low-interest municipal financing.

To set up this financing requires the passing of a debenture bylaw, specifically structured in accordance with provincial regulations. Attached is this debenture bylaw to set up financing for this amount to be paid off over 10 years, with a fixed interest rate of 3.68%.

Council approved first reading of this bylaw on July 13, 2026. Public notice of this bylaw was then posted and advertised in accordance with the *Municipal Government Act (MGA)*. A copy of this notice is attached below. There have been no responses to the notice.

Therefore, we are now recommending that Council pass second and third reading of this bylaw, which will provide approval for establishing this financing in accordance with the approved budget.

RECOMMENDED MOTIONS

1. That Bylaw 1092-26 be approved for second reading.
2. That Bylaw 1092-26 be approved for third and final reading.



NOTICE OF BORROWING BYLAWS

Proposed Bylaws 1092-26, 1093-26, 1094-26

July 22, 2026

IN ACCORDANCE with sections 251 and 258 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, the Council of the Town of Milk River in the Province of Alberta hereby gives notice of its intention to consider following borrowing bylaws to help fund the following projects / purchases:

- Bylaw 1092-26 – Sewage Lagoon Upgrade - \$407,000
- Bylaw 1093-26 – 8th Avenue Roadworks - \$700,000
- Bylaw 1094-26 – Water Truck (Fire Dept) - \$143,000

The Council of the Town of Milk River desires to authorize the financing, undertaking these projects for the sums noted above.

A copy of the proposed bylaws is available for review at the Town of Milk River office during normal business hours, or you can request copies by emailing info@milkriver.ca.

AND FURTHER TAKE NOTICE THAT these bylaws received first reading July 13, 2026 and will be considered for second and third reading in September, 2026.

Note that Section 231 of the Municipal Government Act allows the public to submit petitions for a vote on whether these borrowing bylaws should be passed. Petitions against these borrowing bylaws must fulfill the requirements of the Municipal Government Act and be filed with the CAO no later than 4:30 p.m. on August 24, 2026 in order to be valid.

Ethan Gorner
Chief Administrative Officer (CAO)
cao@milkriver.ca



Box 270
Milk River, AB T0K 1M0



403-647-3773 (p)
403-647-3772 (f)



milkriver.ca

BYLAW NO. 1092-26

OF THE Town OF Milk River

(hereinafter **referred** to as "the Municipality")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of \$407,000.00 for the purpose of Lagoon Upgrade.

WHEREAS:

The Council of the Municipality has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of the Lagoon Upgrade.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$8,020,000.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves

\$123,915.00

Provincial Grants

\$7,489,085.00

Debentures

\$407,000.00

Total Costs

\$8,020,000.00

In order to complete the project it will be necessary for the Municipality to borrow the sum of \$407,000.00, for a period not to exceed Ten (10) years, from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or in excess of Thirty (30) years.

The principal amount of the outstanding debt of the Municipality at December 31, 20 25 is \$0.00 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of constructing the

Lagoon Upgrade

the sum of Four Hundred Seven Thousand DOLLARS
(\$407,000.00) be borrowed from the Province of Alberta or another authorized financial institution
by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of
\$407,000.00 is to be paid by the Municipality at large.

2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the
amount and purpose as authorized by this bylaw, namely the

Lagoon Upgrade

3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or
annual equal payments of combined principal and interest instalments not to exceed Ten (10)
years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another
authorized financial institution, on the date of the borrowing, and not to exceed Six (6) percent.

4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

5. The indebtedness shall be contracted on the credit and security of the Municipality.

6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

7. This bylaw comes into force on the date it is passed.

READ A FIRST TIME THIS 13 DAY OF July, 20 26 .

READ A SECOND TIME THIS _____ DAY OF _____, 20 ____ .

READ A THIRD TIME THIS _____ DAY OF _____, 20 ____ .

Chief Elected Official

Chief Administrative Officer

SEAL

Note: This document has no legal effect and is intended as a sample format only. The relevant provincial legislation and regulations should be consulted for certainty.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

Council has undertaken a major residential development project on 8 Avenue, which has recently included a road pavement project with the installation of curb and gutter. The project cost was \$974,834. \$274,834 was covered from reserves, which leaves \$700,000 that requires low-interest municipal financing.

To set up this financing requires the passing of a debenture bylaw, specifically structured in accordance with provincial regulations. Attached is this debenture bylaw to set up financing for this amount to be paid off over 10 years, with a fixed interest rate of 3.68%.

Council approved first reading of this bylaw on July 13, 2026. Public notice of this bylaw was then posted and advertised in accordance with the *Municipal Government Act (MGA)*. There have been no responses to the notice.

Therefore, we are now recommending that Council pass second and third reading of this bylaw, which will provide approval for establishing this financing in accordance with the approved budget.

RECOMMENDED MOTIONS

1. That Bylaw 1093-26 be approved for second reading.
2. That Bylaw 1093-26 be approved for third and final reading.

BYLAW NO. 1093-26

OF THE Town OF Milk River

(hereinafter **referred** to as "the Municipality")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of \$700,000.00 for the purpose of 8th Avenue development.

WHEREAS:

The Council of the Municipality has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of the 8th Avenue development.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$974,834.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves

\$274,834.00

Provincial Grants

\$0.00

Debentures

\$700,000.00

Total Costs

\$974,834.00

In order to complete the project it will be necessary for the Municipality to borrow the sum of \$700,000.00, for a period not to exceed Ten (10) years, from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or in excess of 30 (30) years.

The principal amount of the outstanding debt of the Municipality at December 31, 20 25 is \$0.00 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of constructing the

8th Avenue development

the sum of Seven Hundred Thousand DOLLARS

(\$700,000.00) be borrowed from the Province of Alberta or another authorized financial institution

by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of

\$700,000.00 is to be paid by the Municipality at large.

2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the

8th Avenue development

3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest instalments not to exceed Ten (10) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another authorized financial institution, on the date of the borrowing, and not to exceed Six (6) percent.

4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

5. The indebtedness shall be contracted on the credit and security of the Municipality.

6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

7. This bylaw comes into force on the date it is passed.

READ A FIRST TIME THIS 13 DAY OF July, 20 26 .

READ A SECOND TIME THIS _____ DAY OF _____, 20 ____ .

READ A THIRD TIME THIS _____ DAY OF _____, 20 ____ .

Chief Elected Official

Chief Administrative Officer

SEAL

Note: This document has no legal effect and is intended as a sample format only. The relevant provincial legislation and regulations should be consulted for certainty.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

The Fire Department required a new water truck as the old was damaged and un-usable. In their 2026 budget, Council approved the purchase of a replacement water truck. The cost was \$143,000, which requires low-interest municipal financing.

To set up this financing requires the passing of a debenture bylaw, specifically structured in accordance with provincial regulations. Attached is this debenture bylaw to set up financing for this amount to be paid off over 10 years, with a fixed interest rate of 3.68%.

Council approved first reading of this bylaw on July 13, 2026. Public notice of this bylaw was then posted and advertised in accordance with the *Municipal Government Act (MGA)*. A copy of this notice is attached below. There have been no responses to the notice.

Therefore, we are now recommending that Council pass second and third reading of this bylaw, which will provide approval for establishing this financing in accordance with the approved budget.

RECOMMENDED MOTIONS

1. That Bylaw 1094-26 be approved for second reading.
2. That Bylaw 1094-26 be approved for third and final reading.

BYLAW NO. 1094-26

OF THE Town OF Milk River

(hereinafter **referred** to as "the Municipality")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of \$143,000.00 for the purpose of International Water Truck.

WHEREAS:

The Council of the Municipality has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of the International Water Truck.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$143,000.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves

\$0.00

Provincial Grants

\$0.00

Debentures

\$143,000.00

Total Costs

\$143,000.00

In order to complete the project it will be necessary for the Municipality to borrow the sum of \$143,000.00, for a period not to exceed Ten (10) years, from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or in excess of Ten (10) years.

The principal amount of the outstanding debt of the Municipality at December 31, 20 25 is \$0.00 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of constructing the

International Water Truck

the sum of One Hundred Forty Three Thousand DOLLARS

(\$143,000.00) be borrowed from the Province of Alberta or another authorized financial institution

by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of

\$143,000.00 is to be paid by the Municipality at large.

2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the

International Water Truck

3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest instalments not to exceed Ten (10) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another authorized financial institution, on the date of the borrowing, and not to exceed Six (6) percent.

4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

5. The indebtedness shall be contracted on the credit and security of the Municipality.

6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

7. This bylaw comes into force on the date it is passed.

READ A FIRST TIME THIS 13 DAY OF July , 20 26 .

READ A SECOND TIME THIS _____ DAY OF _____ , 20 _____ .

READ A THIRD TIME THIS _____ DAY OF _____ , 20 _____ .

Chief Elected Official

Chief Administrative Officer

SEAL

Note: This document has no legal effect and is intended as a sample format only. The relevant provincial legislation and regulations should be consulted for certainty.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

Franchise Fees are an important source of revenue for the town and an important contribution electrical utility users make towards the infrastructure costs that make electrical utilities available.

These fees are set as a percentage of the distribution charges (the costs set to provide the utility to the user). They are charged for the use of public infrastructure that allow for utilities to be provided and utilized by users.

CONSIDERATIONS

These fees help to offset the revenue needed from taxes to fund important maintenance to roads and other infrastructure.

These fees are also an important way to collect revenues from the tax-exempt properties like churches, hospitals, and schools, and helps these institutions to contribute to the infrastructure that they use every day.

Any changes that Council sets will take effect as of January 1, 2027, and will help fund the 2027 budget.

Council had an initial review and discussion of our current fees and considered potential rate changes.

Administration will have the updated franchise fee calculator up for Council to consider various options.

RECOMMENDED MOTION

To set the fortis franchise fee for 2027 at _____.

OR

To accept this as information.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

FCM has funding available for small municipalities to undertake an energy study to identify ways to make a building more energy efficient. The grant provides funding for up to 80%. We propose that such a study be done for the town office. We have a proposal and quote from Englobe to do the study for \$33,700, which is attached below.

As noted, if approved the grant would cover 80%, leaving \$6,740 that we'd be responsible for.

CONSIDERATIONS

Having this study done will make us more competitive when applying for various building improvement grants as we'll be able to use the study to identify what types of improvements to include in any project plans.

RECOMMENDED MOTION

To approve an application being made for the FCM grant to undertake an energy study of the town office and to approve this project if successful in our grant application.



June 5, 2026

Progressive West Consulting

113 Kodiak Crescent N
Lethbridge, AB T1H 6T7
Attention: Peter Casurella
P. 403.849.7225

Subject: Milk River Administration Building ASHRAE Level 2, Milk River, AB
Englobe reference: P2631654

Thank you for the opportunity to provide you with our scope of work and proposed fee for the above noted project.

This proposal is based upon our current understanding of the project opportunity, and your request for Englobe Corp. to provide Mechanical Engineering Design and Consulting Services for a building systems energy review and implementation roadmap for the Town Administration Building (8,000 SF) and the Public Works Shop (5,600 SF) , located in Milk River, AB.

Prior to the start of our work, we will need access to materials relating to the project including the most current drawings as well as reports, studies, and equipment information where available. This information will serve as a foundation for our work and will help our team serve you in the most efficient manner possible.

Englobe Corp. provides clients with a full complement of Mechanical, Electrical, Geotechnical, Materials, and Civil Engineering Services for the building construction industry. Working throughout Western Canada to Ontario and the North, our team of engineers, technical, and administrative staff deliver effective, functional, innovative design solutions, across all markets. We believe the result is quality project outcomes for clients, and sustainable environments for building occupants.

1 Our Team

We are proud to present a design team with years of experience and industry knowledge. Our team is focused on contributing to the success of this project through the delivery of exceptional service and appropriate solutions. Please note that we will assign our project team based off of our capacity and their experience relevant to your project at the time which this proposal is accepted or prior agreement. As with all of our projects, we will assign a Principal for each discipline required; the assigned Principal will help to oversee coordination, while providing leadership and efficiency. While we cannot guarantee their availability, we are happy to accommodate requests for specific Englobe team members.

2 Mechanical Systems Review

Engineering Services will be in accordance with industry accepted practices, and include those items as indicated below.

INCLUDED

Energy Audit and Implementation Roadmap

- Visit the building to examine the base building mechanical systems, and gather equipment data, and note areas of potential energy savings;
- Review of existing mechanical systems drawings, maintenance manuals, or previous evaluations, if available;
- Provide calibrated energy model for the building based on utility data provided and historical weather data. It is our understanding that utility bills will be available for the past 12-24 months;
- Conduct brief interview with site operation personnel;
- Provide recommendations for energy efficiency measures (EEM) based on estimated energy savings (through the energy model), GHG reductions, and opinion of capital cost (+/- 30% accuracy); ASHRAE Level 2 Audit as baseline expectation with additional features as noted;
- Provide a recommended implementation plan, with feasible bundled measures and project capital cost projections;
- Photograph areas of review; and,
- Report including recommendations in electronic format.

3 Professional Fees

Mechanical Engineering Services

Phase	Cost
Energy Audit	\$ 27,400
Implementation Plan Adder	\$ 6,300
Total	\$ 33,700

The above-noted professional fees include all 'in-office' disbursements, e.g. copying / printing, local courier and deliveries. All other disbursements will be cost plus 10%

4 Additional Work

Unless noted in this document as specifically included, if the following services are required, they will be invoiced as an additional cost based on our fee schedule in effect at the time such work is done (currently V25.4, a copy of which is available upon request).

- Additional work due to circumstances beyond our control, or where the scope was not clearly articulated. This includes repeat visits to site due to lack of access. We may, at our option, provide a written quotation for completing the extra work, or decline to provide the additional services.
- Tendering, drawings, specifications, tender documents, and analysis of bids, or project management.
- Detailed cost analysis, or engineering design

- Site visits beyond those noted as included
- Travel expenses and disbursements not specified as included
- Detailed economic studies of systems including analysis of energy purchases and operating costs.
- Update of the original design, drawings or models, to 'As-Built' status utilizing contractor supplied mark-ups or otherwise

5 General Terms

- The general terms and conditions applicable to this proposal are available at <https://live-englobe.pantheonsite.io/sites/default/files/2025-03/standard-terms-and-conditions-template-v2025-03.pdf> (the "T&Cs") and are incorporated by reference into this proposal. The T&Cs govern the relationship between the client and Englobe for the purpose of the project including, but not limited to, limitations of liability, intellectual property rights and governing law. By accepting this proposal, the client acknowledges they have read and agree to be bound by these additional terms.
- **Virtual Site Observations** - Should in-person site observations not be possible due to road conditions, travel restrictions, scheduling, or other unforeseen circumstances, Englobe Corp. ("Englobe") may, at our sole discretion, and only if deemed by Englobe to be necessary and effective, complete site observations utilizing video and/or telephone conference means to complete our professional duties. If the option for "virtual site observation" is exercised by Englobe, this will be organized in consultation with the construction team and Prime Consultant prior to execution of our site review.
- All taxes, where applicable, are additional to the professional fee. In the event exemptions apply, Englobe must be advised of the exemption and be provided with the exemption number prior to the commencement of work.

We appreciate the opportunity to submit this scope of work and fee submission, and look forward to working with you and your team toward a successful project outcome. Please don't hesitate to contact the undersigned should you have any questions.

Sincerely,
Englobe Corp.



Scott Koehn, P.Eng., LEED® AP
Director of Operations, Mechanical

READ AND ACCEPTED

Signature:

Date:

Name:

Title:

Company:

Phone number:

Email:

Purchase Order No.:

Business GST No.:

Note: Please verify and indicate the appropriate name and address for invoicing.

Paying customer: Progressive West Consulting If accurate, please check ☐

113 Kodiak Crescent N, Lethbridge, AB T1H 6T7

Email (for invoicing purposes): peter.casurella@progressivewestc.com

Modification:

Legal name for invoicing:

Invoicing address:



REQUEST FOR DECISION

September 14, 2026

BACKGROUND

The Agricultural Society will be holding their annual Oktoberfest on October 17, 2026, which will include a silent auction. They have asked for items for the silent auction in the attached letter.

CONSIDERATIONS

We could provide a similar gift basket as we have done recently with some Milk River bucks in an amount of \$50 or \$100.

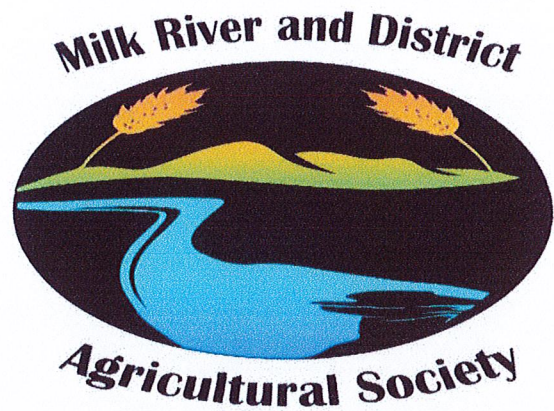
RECOMMENDED MOTION

To approve providing a gift basket for the Ag Society Oktoberfest Silent Auction and to include \$____ in Milk River bucks.

RECEIVED

SEP 03 2026

Milk River and District Ag Society
PO Box 577
Milk River, AB T0K 1M0



September 1, 2026

Dear Businesspersons and Community Members,

The Milk River and District Ag Society are hosting Octoberfest on October 17, 2026. The goal of this festival is to bring the community together to help raise funds to finance our facility. Our building hosts a multitude of activities from roller skating and gymnastics to housing our local library and our Kinsmen and Kinette Clubs. We are a gathering place for meetings, weddings, conferences, parties of all kinds and, alas, funerals. This fundraising will help us to keep the hub of our community open and finance some much needed upgrades to our facility.

Our fifth annual Silent Auction is coming up, and our board members are committed to donating items, but we are also seeking items from local businesses and community members. If you or your business would be interested in participating you may drop your items off at Mane Street Hair Styles, 129 Main Street, Milk River or you may contact one of the following committee members to arrange pick-up. Last year's auction was a great success due to the generosity of our community. Thank you for considering our request. We will follow up with a telephone call if we do not hear from you. If you have any questions, please do not hesitate to call the following committee members.

Tax receipts are available for those who would like one, based on the value your item donated brings in.

Etransfer's can be made to mrdagsociety@outlook.com

Thank you for your support!!

Sincerely,
Barb Hoytos (403)647-2447
Suzanne Liebelt (403)421-0000
Gwen Chamberlain (403)647-7312

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

We have received the following letter from the Curling Club regarding the need for a new roof at the curling rink. The current roof is in rough shape and requires replacement. Roofers have looked at the current roof and have indicated that the problem is beyond being able to repair it and that the roof needs a full replacement.

To replace the tin roof will be approximately \$110,000. The curling club is willing to contribute \$50,000 of their funds towards the project.

This contribution makes the project workable as administration believes that our current budget / reserves can absorb the \$60,000

CONSIDERATIONS

The leaking is becoming very problematic at the rink, which has recently been painted and had new flooring installed.

It is recommended that this project be approved with a tin replacement roof.

RECOMMENDED MOTION

To approve the curling rink roof replacement and commit \$60,000 towards the project.

Milk River Curling Club
Box 502 Milk River, AB T0K1M0

To Milk River Town Council,

First, I would like to thank you for taking time to read this letter and add this to your agenda for your meeting.

We have started to put in ice so that we can hold our annual swing and sweep tournament from September 18-20, 2026. During the recent rain storm, it became evident about how badly the roof of the curling rink building needs to be repaired. We experienced significant leaking into the bathrooms, as well as on the ice surface.

We are coming to you to see if we can work together to get this repair done. We have looked into what it would cost to repair the roof, with the following options.

1. Replacing the current tin roof with new tin will cost approximately \$110,000
2. Covering the current tin roof with shingles will cost approximately \$90,000

The executive of the Milk River Curling Club has met and we feel like we would be able to contribute \$50,000 to this project, from casino funds and donations from community groups. We are coming to you today to see if you would be able to help us cover the rest of the cost of this repair.

We feel like the curling rink is an important recreation facility, that is used by school children and adults, and we don't want to see this building become unusable because of the roof.

Please feel free to reach out if you have any questions or concerns, we would be more than happy to address them.

Thank you,

Milk River Curling Club

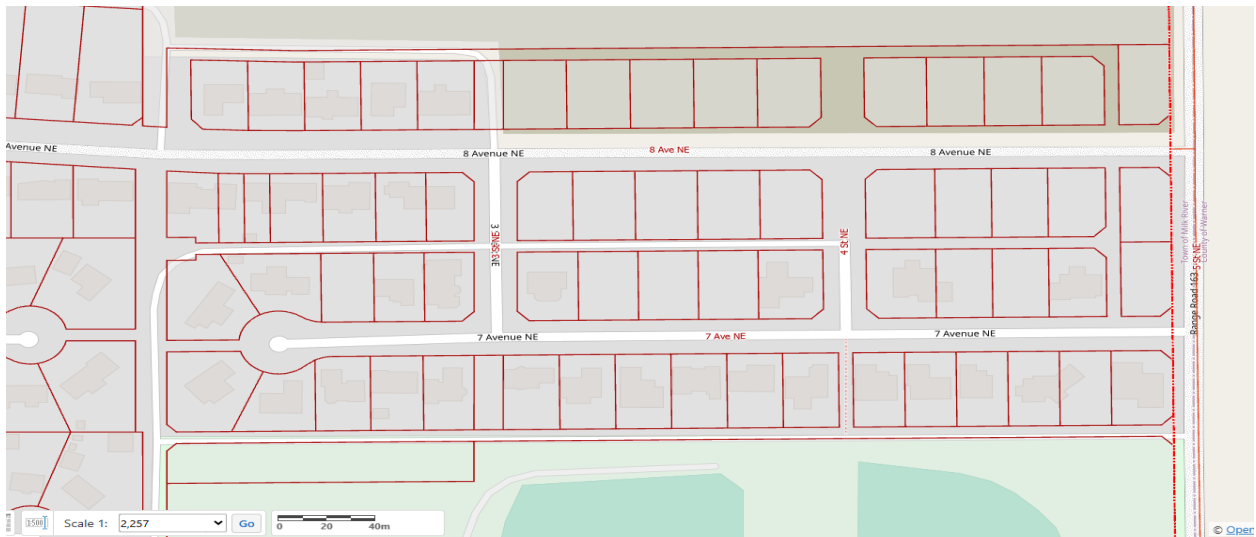
REQUEST FOR DECISION

September 14, 2026



BACKGROUND

A group of residents have requested that the town consider a Land Use Bylaw (LUB) Amendment to restrict certain dwelling types that may be developed in the upper part of 7th and 8th Avenues, where newer and larger homes have been built.



CONSIDERATIONS

Administration has been exploring potential planning frameworks that could potentially alleviate the concerns of these residents and foster more cohesive development within this newer area of town.

There are a number of factors that need to be considered and addressed when further restricting dwelling types, due to the impact it has on those dwellings that have already been built and on planning considerations for the future.

The town planner is working on a proposal that will be brought for Council's consideration. Any such changes will require an amendment to the LUB, which would come for first reading and then will require a public hearing, after which it could then be considered for second and third reading.

RECOMMENDED MOTION

To accept this as information.

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

The following Correspondence items were received that may be of interest to Council:

- a) Chief Mountain Waste Commission – Landfill Wood Waste
- b) Atco Franchise Fees
- c) Lethbridge United Way Flag Raising
- d) Milk River 4H Banquet

CONSIDERATIONS

These items are attached below. Council may provide further direction on any of the issues raised in these items of correspondence.

RECOMMENDED MOTION

To accept the correspondence items as information.



Chief Mountain

Regional Solid Waste Services Commission

P.O. Box 1711, Cardston, Alberta T0K 0K0 Phone: 403-653-2703 Fax: 403-653-2704

August 18, 2026

Mr. Ethan Gorner
CAO
Town of Milk River
Box 270
Milk River, AB
T0K 1M0

Email: cao@milkriver.ca

Dear Ethan:

Re: Policy on Fees – Landfill Wood Waste

Chief Mountain Regional Solid Waste Services Commission approved the above noted policy at our last board meeting on August 12, 2026. The Commission is excited to offer an area for wood to be placed at the Landfill until it can be chipped and reused. The cost associated with offering this service is \$45/tonne for municipalities and ratepayers.

Enclosed is a copy of the policy for you to review, please feel free to share this information with your citizens. If you have any questions, please contact me at (403)625-0201.

Yours truly,

Marian Carlson
SEO

sp

Encl: 1

**CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION
POLICY ON FEES – LANDFILL WOOD WASTE**

Category: Finance

Title: Fees – Landfill Wood Waste

Date Approved: August 12, 2026

**Date Reviewed/
Revised:**

Purpose: To allow Chief Mountain Regional Solid Waste Services Commission to set the fee for the public and municipalities to dispose of wood at the Landfill Site

Statement: A charge on the weight of the wood will be established by motion of the board.

The Operator will have each customer complete and sign a Landfill Waste Disposal Credit Card Agreement (Schedule F7A) before the disposal of wood. The public user must pay by Etransfer or debit/credit card at the time of delivery. Any public user whose payment does not clear will be refused access to the Landfill Site until the account is cleared.

Participating municipalities within the Commission can be billed and the payment is due within 30 days. There will be a 2% penalty applied to overdue accounts.

The Operator and all other staff will adhere to the following guidelines when accepting wood waste at the Landfill Site:

- All loads must be weighed upon entering and exiting the Landfill Site.
- Loads must contain wood only
- All wood must be placed in the designated area
- A wood chipping contractor will come as necessary to chip all wood within the designated area
- Wood chips will be used first at the Landfill Site and then made available to participating municipalities

August 25, 2026

Town of Milk River
PO Box 270
Milk River, AB
T0K 1M0

Attention: Mr. Ethan Gorner, Chief Administrative Officer

Re: Natural Gas Franchise Fee Estimate for 2027 - Milk River

As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO Gas) and the Town of Milk River, ATCO Gas pays the Town of Milk River a franchise fee. The franchise fee is calculated as a percentage of ATCO Gas' revenue derived from the delivery tariff and is collected from gas customers within Milk River.

The franchise agreement requires that we provide ATCO Gas' total revenues derived from the delivery tariff within Milk River for 2025 and an estimate of total revenues to be derived from the delivery tariff within Milk River for 2027. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2027 calendar year.

ATCO's Delivery Tariff Revenue in 2025	ATCO's Estimated Delivery Tariff Revenue for 2027	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2027
\$ 315,708.61	\$ 326,000	30.00%	\$ 98,000

Please note that the estimated delivery tariff revenue for 2027 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2027 delivery rates; however, they have not yet been approved by the Alberta Utilities Commission (AUC). ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the Town of Milk River has the option of changing the franchise fee percentage for 2027. If you are considering changing the franchise fee in 2027, please contact us as soon as possible to learn about the process. The franchise fee change process is regulated by [AUC Rule 029](#), which prescribes the required process, timelines, and public notice requirements. We will guide you through the process and will file the application with the AUC for approval. A request to change the franchise fee must be made in writing to ATCO Gas by October 23rd, 2026.

Finally, to support cash flow planning and financial management we have attached a franchise fee payment schedule showing the anticipated payment dates for 2027.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at Dan.Magnan@atco.com.

Yours truly,

A handwritten signature in black ink, reading "DMagnan". The signature is fluid and cursive, with the first name "Dan" and last name "Magnan" written in a single continuous stroke.

Dan Magnan
Senior Manager, Lethbridge Operations
ATCO Gas & Pipelines Ltd.

ATCO Gas and Pipelines Ltd.
2027 Anticipated Franchise Fee Payment Schedule

Franchise Fee Month	Anticipated Payment Date
January 2027	March 1, 2027
February 2027	March 31, 2027
March	April 29, 2027
April	May 28, 2027
May	June 29, 2027
June	July 30, 2027
July	August 27, 2027
August	September 29, 2027
September	October 29, 2027
October	November 29, 2027
November	December 30, 2027
December	January 28, 2028

From: United Way Executive Director <ed@lethbridgeunitedway.ca>

Sent: Thursday, September 3, 2026 10:52 AM

Subject: You're Invited - United Way Flag Raising, September 28 at 10 am

Dear Mayor, Members of Council, and Chief Administrative Officer,

My name is Taunya Pickles, and I recently stepped into the role of Executive Director at United Way of Lethbridge & Southwest Alberta. With 30+ years as a community builder in this region, one of my priorities in this new role is strengthening our presence and relationships across all of southwestern Alberta, not just Lethbridge, and getting to know the communities and leaders we serve alongside.

On September 28 at 10:00 a.m., we're raising the United Way flag at Lethbridge City Hall to officially kick off this year's Workplace Campaign, and I'd love the opportunity to have you join us. It would mean a great deal to have your community represented, and it would give me a chance to meet you in person and start a conversation about how United Way can better support and partner with your community going forward.

If a visit to Lethbridge isn't possible on the 28th, I'd still very much welcome the chance to connect — whether that's a call, or an opportunity for me to come out and meet with you directly.

Please let me know if you're able to join us, and I look forward to connecting either way.

All the Best.
Taunya Pickles
EXECUTIVE DIRECTOR

 B: 403-327-1700 | ed@lethbridgeunitedway.ca

 www.lethbridgeunitedway.ca

 **WE HAVE MOVED:** #130, 719 4 Avenue South
Lethbridge, AB, T1J 0P1



United Way
Lethbridge &
South Western Alberta

 LOCAL LOVE

 LASTING IMPACT

 STRONGER TOGETHER

**MILK RIVER 4-H
MULTI CLUB**

*Annual Awards Banquet &
Ceremony*

Friday October 2nd, 2026
Milk River Civic Center
321, 3rd Ave Milk River, AB.

RSVP BY SEPT. 25TH, 2026
TEXT OR CALL - 403-647-1234



YOU ARE CORDIALLY INVITED TO
ATTEND OUR AWARD BANQUET
CELEBRATING OUR YOUTH AND
THEIR 4-H ACCOMPLISHMENTS.

EVENING ITINERARY:
DOORS OPEN - 5:30PM
SUPPER - 6:00PM
AWARDS - 7:00PM

WE LOOK FORWARD TO SPENDING
THE EVENING WITH YOU!

REQUEST FOR DECISION

September 14, 2026



BACKGROUND

Attached below for Council's information is the CAO Report. Please feel free to ask any questions or request any additional information.

RECOMMENDED MOTION

That the CAO Report be accepted as information.

CAO Report – September 14, 2026



1. **Brown Bag Pickup** – has run every Monday since the beginning of May. This month there were **431 bags** picked up in **August**, down from **879 bags** picked up **for July**, compared to **938 for June**, and **892 in May**, with a grand total of **3,140 bags** collected to date.

2. **Swimming Pool** – We wrapped up a very successful season at the pool on Friday, Sept. 11, 2026. We had 8 groups from the school come and use the pool in these early weeks in September.

3. **Chinook Arch Library Systems Update** – We received the following update from Chinook Arch Library Systems about the annual levy:

At its April meeting, the Chinook Arch Library Board voted in favour of a proposed increase to the municipal member levy, from \$7.76 to \$8.17 per capita, returning the levy to its 2020 rate. However, in accordance with the Chinook Arch System Agreement, for the levy increase to take effect, “two thirds of members councils representing two thirds of the System’s total service population must approve the increase with a resolution of Council.” This request was presented to and subsequently declined by the City of Lethbridge Council. As Lethbridge’s population provides a veto under the approval formula, the proposed increase could not proceed. As a result, Chinook Arch will not be submitting the levy increase request to the remaining member municipalities.

4. **Milk River Museum** – The museum will be getting a rare car that played a key roll for the allies during WW2. In the early days of the war the Americans provided fighter planes to Canada, but were not allowed to fly them over as they were a neutral state. Vehicles would instead tow them across the border and they would take off to join the war effort. A **1937 Oldsmobile** was used to tow some of these planes across the border near Coutts, which the museum will be receiving. They have generously offered to display it for a while in the lobby of the town hall.

5. **Progressive West Grant Writing Update**

See attached below.

6. **Public Works Update**

See attached below.

7. **Financial Update**

See attached below.

8. **Bylaw Enforcement Update**

A nearby farm has expressed a willingness to take feral cats, which helps our animal control.

Offence ID	Offence Description	Reporting District	Total
APA	ANIMAL PROTECTION ACT	MILK RIVER	1
BARK	DOG BARKING	MILK RIVER	4
DFE	DOG FECES	MILK RIVER	1
FW	FIREWORKS	MILK RIVER	1
STRAY ANIMAL -	STRAY ANIMAL	MILK RIVER	1
TRAFFIC BYLAW	TRAFFIC BYLAW	MILK RIVER	1
UNSPR	UNSIGHTLY PREMISES	MILK RIVER	2
Total			11

Monthly Progress Report — Town of Milk River

Reporting Period: August 2026

Prepared by: Progressive West Consulting

Consultant: Penny D'Agnone and Emma Dering

Project Activity Summary

1. Notifications received -

N/A

2. Submitted Grant Applications

N/A

3. Grants in Development

Town of Milk River

- **Mitacs Wage Subsidy** - On hold
- **Waterline Project** - next step is to determine Engineering Gap, costs for engineering, and costs for capital improvements. We have developed a funding list for opportunities to pursue to fund this project (Water for Life, DFPP, WRPP).
- **Municipal Intern Program** - reapplication (anticipated due Oct 2026) - use the previous application as a starting point.
- **Border Wall Project** - SGRI is planning to submit applications to the CFEP Small (due Sept 15) and CFLSA (Due Oct 15) competitions.
 - We will be requesting LOSs and proof of title for the CFEP application.

Milk River Town Office

- **FCM Study - Municipal Buildings (ongoing deadline).** Up to 80% of eligible costs for small municipalities (under 10,000 residents). Max request is \$65,000 for one building and \$200,000 for multiple buildings. Expected output is a pathway to energy and GHG emissions reductions in municipal buildings over time. Eligible costs include our fees, professional services, etc. Quote has been received. **Waiting for indication from Council as to whether or not to proceed (need to provide 20% of assessment costs approx \$6,700).**

Milk River Swimming Pool

- **Community Facility Enhancement Program (CFEP) Small – Border Wellness Community Foundation – ON HOLD for further project and budget planning**
 - Purpose: Multiple pool improvements
 - Status: The Border Wellness Community Foundation has agreed to serve as the lead applicant on the application.
 - Deadline: September 15, 2026.
 - Quotes received from MPE.
 - Action - confirm items to include in proposal and matching funding sources.

Riverside Golf Course

- **Community Foundation of Lethbridge & SW AB** - We had proposed to develop an application for October 2026 intake to cover project costs up to approximately \$12,000. However, their program officer indicated that they will not fund golf courses as they fall under municipal responsibilities.
- **Border Wellness Community Foundation** - contacted Peggy and Colleen to see if they have a project that needs funding either from the CFLSA. They are meeting Sept 16 to discuss.

Milk River Curling Rink

- **Community Foundation of Lethbridge & SW AB** - We had proposed to develop an application for October 2026 intake to cover costs for roof repair. However, their program officer indicated that they will not fund such projects as they fall under municipal responsibilities.
- We are currently investigating other options.

4. Other

N/A

Upcoming Opportunities

- Due Sept 1 - GoA Community Initiatives Program
- Due Sept 3 - Fortis Save Energy Grant
- Due Sept 10 - Telus Indigenous Communities Fund
- Due Sept 15 - CFEP Small
- Due Sept 15 - Indigenous Reconciliation Initiative - Cultural Stream
- Due Sept 15 - Indigenous Reconciliation Initiative - Economic Stream
- Due Sept 17 - Alberta Blue Cross - Built Together Grant
- Due Sept 30 - CN Community Investments Program
- Due Sept 30 - TCT Catalyst Fund
- Due Oct 15 - Aboriginal Business Investment Fund
- Due Oct 15 - Organizational Development and Collaboration Grant
- Due Oct 15 - Community Foundation of Lethbridge and Southwestern Alberta
- Due Nov 3 - Museum Assistance Program
- Due Nov 4 - CCA Short-term Projects
- Due Nov 30 - Strategic Transportation Infrastructure Program (STIP)
- Due Nov 30 - Water for Life Program
- Due Dec 31 - TCT Catalyst Fund
- Open until November -TC Energy Grants



Public Works Report August 2026

General:

- Monthly generator preventative maintenance runs completed (Sewage lift station, Booster station, Water Treatment Plant, & Firehall.)
- Cleaned ditches on Railway August 12th & 27th.
- Summer students are done for another season.
- Clifford and Eric are both now on call rotation.

Parks and Rec:

- Blue and Green garbage bin pick up every Thursday.
- Brown paper bag pickup every Monday. Total bags for the month 431.
- Mowing ball diamonds, Kinsmen Park, Block 39, and ditches.
- Augured 3 holes and dug 1 full grave this month at the cemetery.
- All signage has been replaced, and all posts are now straightened or replaced including the 10th Ave sign.

Roads:

- All the potholes are filled and repaired.

Water & Wastewater:

• WATER:

- Daily water rounds and data collection.
- Replaced all but 4 water meters, waiting for inventory to finish.
- Blew out the galleries on August 18th.

• WTP:

- Reservoir levels are at 90%
- Filled chlorine when needed.
- Data collection.
- Adding Copper Sulphate Daily.

• SEWER WORK:

- Daily checks and documentation.
- Scraped and washed the walls and pumps in the lift station.
- Cummins replaced failed circulation heater pump on the generator.

Garbage:

- Weekly garbage pickup: Milk River residential on Tuesday, Coutts on Wednesday, Warner on Thursday & Milk River businesses on Friday.

Swimming Pool:

- Will remain open till September 13th.
- Staff BBQ was held on August 28th at the shop.

Airport:

- Weekly run to airport to check condition of road in and runways, for unwanted activity. (When checking sewage lagoons).

Education & Training:

- Weekly safety meeting every other Wednesday morning.

**Revenue and Expenses - by Funtion
for the 8 Months Ended August 31, 2026**

	2025 Actual	2026 Budget	2026 YTD Actual	Remaining Dollars	% Collected/ Used
Operating Revenues					
Taxation	(1,344,891.71)	(1,418,784.00)	(1,430,669.69)	11,885.69	100.84
Sale of Goods and Services	(663,824.92)	(690,615.00)	(489,060.85)	(201,554.15)	70.82
Other Revenue/Franchise Fees	(299,884.76)	(243,352.00)	(211,009.79)	(32,342.21)	86.71
Conditional Grants	(2,836,482.97)	(210,138.00)	(767,690.42)	557,552.42	365.33
Transfer from other Functions	0.00	0.00	0.00	0.00	0.00
Transfer from Reserves	0.00	(158,783.00)	0.00	(158,783.00)	0.00
TOTAL REVENUES	(5,145,084.36)	(2,721,672.00)	(2,898,430.75)	176,758.75	106.49
Expenditures					
Salaries, Wages & Benefits	794,092.78	899,120.00	587,206.72	311,913.28	65.31
Contracted & General Services	827,073.95	768,032.00	470,736.77	297,295.23	61.29
Materials, Goods & Utilities	438,435.12	476,035.00	302,179.66	173,855.34	63.48
Government Requisitions	311,739.88	355,007.00	146,305.07	208,701.93	41.21
Transfers to Local Boards	47,847.70	49,666.00	49,841.80	(175.80)	100.35
Transfers to Ind/Organizations	22,959.16	26,746.00	27,404.53	(658.53)	102.46
Bank Charges	11,153.85	19,800.00	32,202.80	(12,402.80)	162.64
Interest on Capital Long Term	0.00	48,750.00	0.00	48,750.00	0.00
Other Transactions	24,375.18	24,343.00	23,151.57	1,191.43	95.11
Principal Debt Payment	0.00	54,173.00	0.00	54,173.00	0.00
TOTAL EXPENDITURES	2,477,677.62	2,721,672.00	1,639,028.92	1,028,470.08	60.22

*Approximately 88% of current year taxes have been collected at the end of August.
The number is what has been billed.

Operating Revenue/Expenditures by Department for the 8 Months Ended August 31, 2026

Department	REVENUES				EXPENDITURES				Actual Contribution to Surplus
	Budget	YTD Actual	Remaining Dollars	% Collected	Budget	YTD Actual	Remaining Dollars	% Used	
0 General Government	(1,634,284)	(2,305,596)	671,312	141.1	310,292	159,129	151,163	51.3	(2,146,467)
11 Council	0	0	0	0.0	90,807	54,711	36,096	60.2	54,711
12 Administration	(328,113)	(23,473)	(304,640)	7.2	534,837	368,878	165,959	69.0	345,405
23/24 Fire/Disaster Services	(22,000)	(32,206)	10,206	146.4	65,258	28,468	36,790	43.6	(3,738)
26 Bylaw Enforcement	(3,100)	(4,414)	1,314	142.4	94,409	26,527	67,882	28.1	22,113
31 Common Services	(300)	(1,041)	741	0.0	208,759	122,073	86,686	58.5	121,032
32 Roads	(24,680)	(24,713)	33	100.1	277,446	158,828	118,618	57.2	134,115
33 Airport	(465)	0	(465)	0.0	5,102	4,084	1,018	80.0	4,084
4101 Water Supply/Distribution	(302,500)	(204,950)	(97,550)	67.8	332,861	208,117	124,744	62.5	3,167
42 Wastewater	(99,000)	(65,984)	(33,016)	66.7	82,954	40,733	42,221	49.1	(25,251)
43 Solid Waste	(138,152)	(98,421)	(39,731)	71.2	122,328	82,584	39,744	67.5	(15,837)
43 Transfer Station	(15,128)	(15,037)	(91)	99.4	28,320	16,810	11,510	59.4	1,773
56 Cemetery	(3,000)	(2,500)	(500)	83.3	5,000	5,000	0	100.0	2,500
61 Planning & Development	(7,100)	(7,350)	250	103.5	29,000	15,344	13,656	52.9	7,994
62 Economic Development	(56,000)	(56,905)	905	101.6	5,940	8,474	(2,534)	142.7	(48,431)
72 General Recreation	(27,000)	0	(27,000)	0.0	163,211	121,492	41,719	74.4	121,492
7201 Campground	(20,000)	(18,129)	(1,871)	90.6	38,238	24,618	13,620	64.4	6,489
7202 Pool	(40,250)	(36,833)	(3,417)	91.5	180,796	160,577	20,219	88.8	123,744
7203 Golf Course	(600)	(880)	280	0.0	70,541	11,188	59,353	15.9	10,308
74 Culture & Library	0	0	0	0.0	21,400	21,394	6	100.0	21,394
Principal Debt Payment					54,173	0	54,173	0.0	0
TOTAL OPERATING	(2,721,672)	(2,898,431)	176,759	106.5	2,721,672	1,639,029	1,082,643	60.2	(1,259,402)



TOWN OF MILK RIVER
Cash and Investments Report
For the Period Ending August 31, 2026

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General Ledger	Description	2026 Opening Balance	2026 YTD Balance
CHEQUING ACCOUNTS			
3-12-00-120-00	General Bank Chequing Account (ATB)	(247,687.70)	(148,059.04)
3-12-00-130-00	General Savings Account (ATB)	1,133.21	275.90
3-12-00-150-00	AMWWP Savings Account (ATB)	350,463.41	12,457.46
* TOTAL CHEQUING ACCOUNTS		103,908.92	(135,325.68)
TOWN TERM DEPOSITS			
3-41-00-310-00	Water Capital GIC	4,176.66	4,254.87
3-43-00-310-00	Equipment Replacement Capital GIC	399,852.56	5,527.05
3-97-00-315-00	General Capital GIC	584,605.66	2,878.57
* TOTAL TOWN TERM DEPOSITS		988,634.88	12,660.49
ARMS LENGTH TERM DEPOSITS			
3-43-00-315-00	Transfer Station Operating GIC	5,825.85	5,934.94
* TOTAL ARMS LENGTH TERM DEPOSIT		5,825.85	5,934.94
**P TOTAL CASH AND INVESTMENTS		1,098,369.65	(116,730.25)

*** End of Report ***

COUNCIL ROUNDTABLE

September 14, 2026



BACKGROUND

Mayor and Council will each have an opportunity to report on their assignments and any other items of interest to Council.

CONSIDERATION

Attached below is the updated assignments list with all the recent appointments that Council has made since the election. Changes from the previous year are noted in red.

RECOMMENDED MOTION

That the Mayor and Councillor reports be accepted as information.



Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026

Town Council (2025-2029 Term)

Mayor Larry Liebelt

Deputy Mayor Shayne Johnson

Councillor Don Cody

Councillor Dave Degenstein

Councillor Dorothy Fraser

COUNCIL APPOINTMENTS

Chief Mountain Regional Solid Waste Services Commission Town Agreement (2000)	1 Councillor 1 Alternate	L. Liebelt (alt) D. Cody
Chinook Arch Regional Library Board Town Agreement (2021)	1 Councillor	D. Fraser
Milk River Municipal Library Board - Libraries Act - Town Bylaw 574	Max 2 Councillors	D. Fraser
Committee of the Whole When required	5 Councillors	All of Council
Family & Community Support Services - Town Bylaw 625: Agreement (1982) - FCSS Governance Policies	1 Councillor 1 Alternate	D. Degenstein (alt) D. Cody
Heritage Handi-Bus Handi-Bus Bylaws	1 Councillor	S. Johnson
Canada's Western Gateway	Silent	L. Liebelt
Intermunicipal Collaboration Framework Committee ICF Agreement (2020)	2 Councillors 1 Alternate	D. Cody and D. Degenstein (alt) D. Fraser
Mayors and Reeves	Mayor / Dep Mayor	L. Liebelt; Dep Mayor
Milk River and District Ag Society Ag Society Bylaw (2020)	1 Councillor (Rep) – nonvoting rights	S. Johnson
Milk River Senior Citizens Society Society Bylaws	Silent	D. Fraser
Milk River Cemetery Board Cemetery Bylaws	1 Councillor	L. Liebelt
Milk River Community Business Assoc. Association Bylaws	Silent	D. Degenstein
Milk River Health Professionals Attraction and Retention Committee Committee Bylaws	Designate	D. Fraser
Milk River Watershed Council Canada Watershed Bylaw	1 Councillor	D. Fraser
MPC (SubD & Dev Authority) Town Bylaw 803	2 Councillors	D. Degenstein; D. Cody



Town of Milk River Appointments to Authorities, Boards, Commissions and Committees 2025-2026

ORRSC BOARD • ORRSC Bylaw 2013-2	1 Councillor 1 Alternate	D. Cody (alt) S. Johnson
[ORRSC] Chinook ISDAB (Appal Board) • Town Bylaw 1018	1 Councillor 2 At Large	L. Liebelt Peggy Losey
[ORRSC] Regional ARB • Town Bylaw 1039-23 / 3 year term	1 Councillor 1 At Large	D. Cody Jon Hood
Quad Council	All of Council	All of Council
Regional Emergency Advisory Committee • Town Bylaw 1030: Terms of Reference	1 Councillor 1 Alternate	S. Johnson (alt) D. Fraser
Ridge Country Housing • Housing Business Plan 2023-2025	1 Councillor	D. Degenstein D. Cody
Ridge Regional Public Safety Services • Ridge Bylaw 001-16	1 Councillor	D. Degenstein
Riverside Community Golf Course Society • Society Bylaws	Silent	L. Liebelt
SouthGrow • Articles of Association (2021)	1 Councillor 1 Alternate	S. Johnson (alt) D. Degenstein
Veteran's Memorial Highway Highway 36	1 Councillor	D. Degenstein (alt) S. Johnson
SouthGrow Border Wall Exploratory Ad Hoc Committee	2 Councillors	S. Johnson; D. Degenstein
Snow Clearing Ad Hoc Policy Committee	2 Councillors	L. Liebelt; D. Fraser
Middle Coulee Creek Water Pipeline Delegation (to Minister Hunter)	2 Councillors	L. Liebelt; S. Johnson
Sign Coordination Ad Hoc Committee		L. Liebelt

Deputy Mayor Schedule

2026 Councillor Johnson; 2027 Councillor Degenstein; 2028 Councillor Fraser; 2029 Councillor Cody

At Large Appointments

Municipal Planning Commission (MPC)

Bob Matlock, John McCanna, Beth Kappelar, Suzanne Liebelt, Melvin Sparks;
(**D. Degenstein; D. Cody**)

Milk River Library Board (terms expire April 1 of the noted year)

Wendy Brown (2027), Darlene Fleming (2028), Scott Harvey (2029), Rita Lodermeier (2029), Ron Oswald (2028), Jodie Wehlage (2027); (**D. Fraser**)