



Town of Milk River

Regular Council Meeting Agenda

Town Hall Complex

January 9th, 2017 at 5:30 pm

- 1) Call Council Meeting to Order
- 2) Additions to the Agenda
- 3) Delegations
 - a) Mike Pulsifer – Ridge Country Housing – 5:30pm
- 4) Minutes of the December 12th, 2016, Regular Council Meeting
- 5) Business Arising from Minutes
- 6) Financial Reports
 - a) Accounts Payable #20160911 to #20160989
- 7) Administration Reports
 - a) CAO Report
 - b) PW Foreman Report (to be provided day of Council)
 - c) Council Resolution Status
 - d) Capital Project Status
- 8) Old Business
- 9) New Business
 - a) Ridge Country Housing – Long Term Borrowing Support Request
 - b) Canadian Badlands Conference Attendance – Councillor Liebelt
 - c) FORTIS Alberta – LED Streetlight Conversion
 - d) Town Branding – Thoughts so far?
 - e) Tax Sale – Lot 12 and Pt. 13, Block 28, Plan 3851GQ
 - f) Coutts 4H Council Chamber Donation
- 10) Correspondence
 - a) ORRSC – Board Minutes – September 1, 2016
 - b) Chinook Arch Board Report – December 2016
 - c) Ridge Regional Public Safety Services 2016 Reports
 - d) County of Warner – Notice of Decision
- 11) Council Reports (Roundtable Discussion)
 - a) Councillor Liebelt December Committee Report
- 12) Adjournment



TOWN OF MILK RIVER

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Cheque Listing For Council

2017-Jan-4
10:22:13AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20160911	2016-12-05	A.A.M.D.C.		PAYMENT		2,269.79
			42818334	STAPLES-OFFICE SUPPLIES, PAPEF	624.58	
			42935042	E.ELMAN-PENS	5.87	
			42949486	STAPLES-ADDING MACHINE, LABEL	352.09	
			90703399-00	EMCO-PVC 6" WATER PIPE	1,287.25	
20160912	2016-12-05	ALBERTA ONE-CALL CORPORATION		PAYMENT		78.75
			128973	NOVEMBER NOTIFICATIONS	78.75	
20160913	2016-12-05	BELIVEAU, SAMUEL		PAYMENT		700.00
			55	CHRISTMAS BONUS	100.00	
			56	CELL PHONE USE 2016	600.00	
20160914	2016-12-05	BENCHMARK ASSESSMENT CONSULT.		PAYMENT		1,173.29
			15570	DECEMBER ASSESSMENT FEE	1,173.29	
20160915	2016-12-05	CLEARTECH INDUSTRIES INC.		PAYMENT		4,904.14
			140677 JJP	CONTAINER RETURN CREDIT	(4,353.30)	
			667398	SODIUM HYPOCHLORITE	737.00	
			672274	SODIUM HYPOCHLORITE	737.00	
			686722	CHLORINE GAS, CALCIUM HYPOCHI	7,783.44	
20160916	2016-12-05	DIGITEX CANADA INC.		PAYMENT		116.55
			279293	STAPLES FOR COPIER	116.55	
20160917	2016-12-05	ELMAN, ESTHER		PAYMENT		100.00
			37	CHRISTMAS BONUS	100.00	
20160918	2016-12-05	HACH SALES & SERVICE CANADA LP		PAYMENT		2,420.25
			132968	ANNUAL CALIBRATION & CERTIFICA	2,420.25	
20160919	2016-12-05	HUGHSON TRUCKING INC.		PAYMENT		2,417.74
			155426	GRAVEL, 3/4 CRUSHED & PEA	1,897.99	
			155427	EXCAVATION-849 MAIN STREET LEA	519.75	
20160920	2016-12-05	L.A. POWER SYSTEMS LTD.		PAYMENT		2,982.00
			66598	HYDROVAC LEAK-205 6TH AVE	2,982.00	
20160921	2016-12-05	LAMY, JOEY		PAYMENT		100.00
			1	CHRISTMAS BONUS	50.00	
			2	2016 CELL PHONE USE (2.5 MONTHS	50.00	
20160922	2016-12-05	LEIKEIM, CURTIS		PAYMENT		100.00
			4	CHRISTMAS BONUS	100.00	
20160923	2016-12-05	LEUZINGER, RYAN		PAYMENT		700.00
			71	CHRISTMAS BONUS	100.00	
			72	2016 CELL PHONE USE	600.00	
20160924	2016-12-05	MCCOY, ISABELLE		PAYMENT		250.00
			23	2016 PLANT HONORARIUM	250.00	
20160925	2016-12-05	MCTAGGART HVAC		PAYMENT		749.70
			708	CLEAN, REPAIR 2 FURNACES-WTP	749.70	
20160926	2016-12-05	MILK RIVER CABLE CLUB		PAYMENT		393.75
			29905	BUCKET TRUCK RENTAL	393.75	
20160927	2016-12-05	OSTENBERG, KAREN		PAYMENT		250.00
			26	2016 PLANT HONORARIUM	250.00	
20160928	2016-12-05	PETTY CASH - ESTHER ELMAN		PAYMENT		89.70
			618	MATLOCK REGISTRIES-GAR TRCK I	84.45	
			619	REXALL-ELASTICS FOR WATER SAM	5.25	
20160929	2016-12-05	RIVERSIDE MARKET 2009		PAYMENT		143.89
			364288	GIFT BASKET, CARD-E.ELMAN	42.81	
			985621	SNACK TRAYS FOR TOURISM MEET	70.00	
			988805	COFFEE (4)	31.08	
20160930	2016-12-05	ROCKY MOUNTAIN PHOENIX		PAYMENT		3,372.60



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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20160930	2016-12-05	ROCKY MOUNTAIN PHOENIX	0100171	STEALTH CYLINDER (2)	3,372.60	3,372.60
20160931	2016-12-05	SAAL PAVING LTD.	2946	PAYMENT PAVING	17,939.25	17,939.25
20160932	2016-12-05	SMITH, LESLIE	1	PAYMENT CHRISTMAS BONUS	100.00	100.00
20160933	2016-12-05	SOUTHERN IRRIGATION	AE8687	PAYMENT PVC COUPLING, RED BUSH, TEFLO	28.05	28.05
20160934	2016-12-05	SUPERIOR TRUCK EQUIPMENT	W19116	PAYMENT 2017 FREIGHTLINER CHASSIS, LABF	309,225.00	309,225.00
20160935	2016-12-05	SWANSON, KIM	15	PAYMENT CHRISTMAS BONUS	100.00	100.00
20160936	2016-12-05	TABER SOLIDS CONTROL (1998) LTD.	7173	PAYMENT DREDGING WATER FILTRATION GAI	15,487.50	15,487.50
20160937	2016-12-05	WRIGHT, DARREN	2 3	PAYMENT CHRISTMAS BONUS 2016 CELL PHONE USE (2 MONTHS)	50.00 40.00	90.00
20160944	2016-12-14	CODY, DONALD THOMAS	16 17	PAYMENT MILEAGE-CHINOOK ARCH MEETING MILEAGE-TOWN CHRISTMAS PARTY	90.10 90.10	180.20
20160945	2016-12-14	DBS ENVIRONMENTAL	224	PAYMENT CARDBOARD BALING WIRE-BOTTLE	487.20	487.20
20160946	2016-12-14	HACH SALES & SERVICE CANADA LP	133799	PAYMENT ELECTROLYTE, CLF10SC	110.15	110.15
20160947	2016-12-14	HAWCO, DAVID	37	PAYMENT MILEAGE-NOV 25, DEC 1+2, LETH	273.48	273.48
20160948	2016-12-14	LEIKEIM, CURTIS	5	PAYMENT CELL PHONE USE (5.5 MONTHS)	110.00	110.00
20160949	2016-12-14	LIEBELT, SUZANNE	5	PAYMENT MILEAGE, PER DIEM (10) AUMA, BAI	2,363.90	2,363.90
20160950	2016-12-14	MILK RIVER CABLE CLUB	29937 30498	PAYMENT DECEMBER INTERNET/CABLE AD-CHRISTMAS FOOD HAMPER DRI	78.75 20.00	98.75
20160951	2016-12-14	MILK RIVER HOME HARDWARE	2424827 2424848 2424866 2424939 2424947 2424950 2424995 2425123 2425138 2425149 2425218 2425229 2425503 2425521 2425522 2425551 2425573 2425593 2425733 2425746 2425761 2425800 2425803	PAYMENT SNOW FENCE POSTS, WIRE TAPE, HACKSAW, HAND SAW SCREWS RETURN CONDUIT SAND-HOESHOE PIT LUMBER, SCREWS CONDUIT, ELBOW, COUPLING, GFI F PIPE, ELBOW, ADAPTER TORCH KIT, SOLDER PASTE, ADAPTER, ELBOW SNOW FENCE FILM SLEEVE PLUG, WIRE ELBOW, COUPLING, BOX, COVER ELECTRICAL CABLE LED LIGHTBULBS GLOVES FURNACE FILTERS GARBAGE BAGS GFI PLUG PVC, COUPLING, STRAPS, WIRE CONDUIT	653.73 30.38 41.20 (31.45) 53.77 213.98 61.83 13.73 81.88 16.84 167.98 18.96 0.47 14.10 19.16 19.91 56.68 16.79 4.92 5.74 24.14 19.06 7.86	1,511.66



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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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20160952	2016-12-14	MILK RIVER KINDERGARTEN SOCIETY	4	PAYMENT MRES PLAYGROUND DONATIONS	1,365.20	1,365.20
20160953	2016-12-14	MPE ENGINEERING LTD.	1440-046-00-05 1440-047-00-02	PAYMENT WATER SUPPLY & SHORTAGE MITIG RIVERSIDE WETLANDS ENHANCEMI	2,570.40 141.75	2,712.15
20160954	2016-12-14	OLDMAN RIVER REGIONAL	8350 8351 8352	PAYMENT FINAL BILL-LAND USE BLYLAW FINAL BILL-MUNICIPAL PLANNING R PREP OF ANNEXATION REPORT	5,420.00 3,073.00 1,000.00	9,493.00
20160955	2016-12-14	PROGRESSIVE WASTE SOLUTIONS CANADA INC.	7410-0000396637	PAYMENT PLASTICS RECYCLING	25.52	25.52
20160956	2016-12-14	SAAL PAVING LTD.	2955	PAYMENT PAVING	8,925.00	8,925.00
20160957	2016-12-14	TOWN OF RAYMOND	20160497	PAYMENT DECEMBER PEACE OFFICERS	1,904.03	1,904.03
20160958	2016-12-14	TRUCK/RV/CAR/WASH	1412	PAYMENT VEHICLE WASHES	40.25	40.25
20160959	2016-12-14	UFA CO-OPERATIVE LIMITED	110683676 110718042 207841597	PAYMENT FUEL BULK DIESEL FUEL DELIVERED BULK FUEL DELIVERY CHARGE	1,683.83 122.84 89.25	1,895.92
20160960	2016-12-14	WESTERN CANADA WELDING PROD.	918896	PAYMENT 2017 CYLINDER LEASE-OXYGEN, AC	289.13	289.13
20160961	2016-12-14	VANDEN BERG, MADDIE	201602	PAYMENT ENGLISH 30-1 AWARD	100.00	100.00
20160975	2016-12-23	AMSC INSURANCE SERVICES LTD.	28361 28384	PAYMENT VEHICLE INS-2017 FREIGHTLINER CREDIT-DELETE 2008 F250 4X4 INS	48.44 (13.46)	34.98
20160976	2016-12-23	ATB FINANCIAL ACCOUNTS PAYABLE	201612	PAYMENT DECEMBER RRSP CONTRIBUTIONS	670.74	670.74
20160977	2016-12-23	ATB FINANCIAL MASTER CARD	636 637 638 639 640 641 642 643 C150278681 C150793643	PAYMENT SANDSTONE-COUNCIL SUPPER SANDSTONE-MEAL-WATER BREAK GREAT ESCAPE-STAFF PARTY ROGUE-STAFF PARTY HOME DEPOT-CARPET FOR CHRIST LAND TITLES MICROSOFT-HOME OFFICE 365 SUE ADOBE-COUNCIL AGENDAS CPC-LAND USE BYLAW FLYER CPC-NEWSLETTER	39.86 38.33 300.00 522.99 30.41 10.00 103.95 21.87 87.50 106.62	1,261.53
20160978	2016-12-23	BELIVEAU, SAMUEL	57	PAYMENT DECEMBER RRSP CONTRIBUTION	596.00	596.00
20160979	2016-12-23	DIRT WORLD CONTRACTING INC.	1298	PAYMENT INSTALL NEW FLAGPOLES-TOWN H.	357.00	357.00
20160980	2016-12-23	GASPAR, MARYAN	201612	PAYMENT DECEMBER JANITORIAL	700.00	700.00
20160981	2016-12-23	KOST FIRE EQUIPMENT LTD.	410053507	PAYMENT ANNUAL INSP-FIRE EXTINGUISHERS	719.76	719.76
20160982	2016-12-23	LEIKEIM, CURTIS	6 7	PAYMENT CLOTHING ALLOWANCE-SAFETY CL DECEMBER RRSP CONTRIBUTION	94.46 385.44	479.90
20160983	2016-12-23	LETHBRIDGE TRUCK TERMINALS		PAYMENT		868.85



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20160983	2016-12-23	LETHBRIDGE TRUCK TERMINALS	118577.01 119449	FREIGHT-CLEARTECH FREIGHT-BLADES-SNOWPLOW	782.83 86.02	868.85
20160984	2016-12-23	LEUZINGER, RYAN	73	PAYMENT DECEMBER RRSP CONTRIBUTION	912.60	912.60
20160985	2016-12-23	NEOPOST CANADA LTD.	201612	PAYMENT POSTAGE METER FILL	1,050.00	1,050.00
20160986	2016-12-23	PUROLATOR COURIER LTD.	433319076	PAYMENT FREIGHT-KAIZEN LAB	52.47	52.47
20160987	2016-12-23	RECEIVER GENERAL FOR CANADA	201612	PAYMENT DECEMBER REMITTANCE	8,272.71	8,272.71
20160988	2016-12-23	TETRA TECH EBA INC.	60519986	PAYMENT 2016 ANNUAL GROUNDWATER MON	3,736.23	3,736.23
20160989	2016-12-23	DIRT WORLD CONTRACTING INC.	1289 1289-B	PAYMENT SWALES, EXTRA ASPHALT CREDIT FOR 1/2 SAAL PAVING SWAI	16,855.65 (2,237.50)	14,618.15

Total 432,498.41

*** End of Report ***

TOWN OF MILK RIVER
REGULAR COUNCIL MEETING MINUTES
December 12th, 2016



The special meeting of the council of the Town of Milk River was held in council chambers in the municipal office on December 12th, 2016, commencing at 5:30 pm.

Attendance

Mayor, D. Hawco
Councillor, S. Liebelt
Councillor, P. Losey
Councillor, M. McCanna
Councillor, D. Cody

Chief Administrative Officer, R. Leuzinger, Planner B. Brunner, Public Works Foreman S. Beliveau and Intern D. Christensen.

Call to Order

Mayor Hawco called the meeting to order at 5:30pm.

Additions to Agenda
#2016-12-01

MOVED by Councillor Losey that the agenda be approved, with the following changes:

- m) Staff Wage Grid
- 11) In-Camera – FOIP Section #24
- 12) Adjournment

CARRIED

Minutes
#2016-12-02

MOVED by Councillor Cody to approve the minutes of the November 14, 2016, Regular Council meeting.

CARRIED

Accounts Payable
#2016-12-03

MOVED by Councillor McCanna to approve accounts payable #20160832 - #20160910, excepting #20160684, #20160896, #20160898, #20160907. Councillor Liebelt abstained from voting on #20160684 & #20160898. Mayor Hawco abstained from voting on #20160896. Councillor Cody abstained from voting on #20160907.

CARRIED

Administration Reports
#2016-12-04

MOVED by Councillor Liebelt to accept the Administration Reports as information, as presented.

New Business
Bylaw #997 – Land Use Bylaw
#2016-12-05

MOVED by Councillor Losey to open the public hearing for Bylaw #997 – Land Use Bylaw at 5:40pm.

CARRIED

Public Hearing

Planner B. Brunner provided a background of the process that has been utilized so far and provided an explanation of what is entailed with adopting a new Land Use Bylaw.

- A letter from Raymond Baril was provided to Council regarding light pollution

Mayor Hawco asked about whether anyone else had any information to share and closed the public hearing at 5:55pm with no additional comments being made.

#2016-12-06	MOVED by Councillor Liebelt to approve second reading of Bylaw #997 – Land Use Bylaw, as amended. CARRIED
#2016-12-07	MOVED by Councillor McCanna to approve third and final reading of Bylaw #997 – Land Use Bylaw. CARRIED Planner B. Brunner left the meeting at 5:58pm.
Fees and Charges #2016-12-08	MOVED by Councillor Cody to approve the fees and charges, as presented. CARRIED
Water Supply Study #2016-12-09	MOVED by Councillor Liebelt to approve the Water Supply and Water Shortage Mitigation Study, as presented. CARRIED
2017 Interim Operating and Capital Budget #2016-12-10	MOVED by Councillor Losey to approve the interim 2017 operating budget of \$1,950,770 and the interim 2017 capital budget of \$369,500. CARRIED
Milk River Cable Club Head End Lease Agreement #2016-12-11	MOVED by Councillor Cody to approve the lease agreement with the Milk River Cable Club for the head end lease agreement, which are located at the Water Treatment Plant. CARRIED
Bylaw #998 - Chief Mountain Solid Waste Authority – Commission Participation #2016-12-12 #2016-12-13	MOVED by Councillor McCanna to approve first reading of Bylaw #998 – Chief Mountain Solid Waste Authority – Commission Participation, as presented. CARRIED MOVED by Councillor Losey to approve second reading of Bylaw #998 – Chief Mountain Solid Waste Authority – Commission Participation, as presented. CARRIED
#2016-12-14	MOVED by Councillor Cody for unanimous consent to consider third and final reading for Bylaw #998 – Chief Mountain Solid Waste Authority – Commission Participation, as presented. CARRIED
#2016-12-15	MOVED by Councillor Liebelt to approve third and final reading of Bylaw #998 – Chief Mountain Solid Waste Authority – Commission Participation, as presented. CARRIED
Lot 26, Block 1, Plan 8411130 Sale #2016-12-16	MOVED by Councillor McCanna to approve the sale of Lot 26, Block 1, Plan 8411130 for \$29,500 plus GST, with a five-year building requirement. CARRIED
Lots 1&2, Block 16, Plan 4110CA Sale Price #2016-12-17	MOVED by Councillor Cody to approve setting the sale price of \$25,000 for the bare land located at Lots 1&2, Block 16, Plan 4110CA. CARRIED

May 2017 Council Meeting Date #2016-12-18	MOVED by Councillor McCanna to set the May 2017 Council meeting date as May 1, 2107 @ 5:30pm. CARRIED
Riverside Golf Course Request #2016-12-19	MOVED by Councillor Cody to accept the request from the Riverside Golf Course as information. CARRIED
French 30 Academic Award Sponsorship Request #2016-12-20	MOVED by Councillor Liebelt to approve providing \$100 to sponsor a French 30 award at Erle Rivers High School. CARRIED
Staff Wage Grid #2016-12-21	MOVED by Councillor McCanna to approve the staff wage grid, as presented. CARRIED
<u>Correspondence</u> #2016-12-22	MOVED by Councillor Losey to accept the correspondence as information, as presented. CARRIED
<u>Councillor Reports</u>	Councillor Cody's report was emailed out. Councillor Losey <ul style="list-style-type: none">• Ridge Country Housing meeting• Agricultural Society meeting Councillor McCanna <ul style="list-style-type: none">• Doctor Recruitment and Retention committee meeting• Riverside Golf Society meeting Councillor Liebelt <ul style="list-style-type: none">• Handibus Society meeting• Watershed meeting• Businessmen's Association meeting Mayor Hawco <ul style="list-style-type: none">• Discussion with our MLA Grant Hunter about the acute care bed situation and the Water Mitigation Study• Mayors and Reeves meeting• Chief Mountain Solid Waste Authority meeting• Seniors meeting• Oldman River Regional Services Commission meeting• Discussed that the performance evaluation for the Town CAO needs to be completed by the February 2017 Council meeting, as per the MGA
#2016-12-23	MOVED by Councillor Losey to go in-camera at 8:07pm, as per section #24 of FOIPP. CARRIED
#2016-12-24	MOVED by Councillor McCanna to come out of the in-camera session at 8:31pm. CARRIED
Adjournment #2016-12-25	MOVED by Councillor Cody to adjourn the meeting at 8:32pm. CARRIED

These minutes approved this 9th day of January, 2017.

Mayor – David Hawco

CAO – Ryan Leuzinger



Chief Administrative Officer Report

REGULAR COUNCIL MEETING

Monday, January 9th, 2017

Administration & Operations

- Website Updating
- Budget 2017 work and implementation
- Medical Marijuana project (multiple meetings)
- Land Use Bylaw and Municipal Development Plan update process with Bonnie from ORRSC
- Working on 2 land donations to the Town
- Worked with MPE Engineering
 - Water Supply Study
- Met with ISL Engineering regarding 8th ave paving project
 - Sewer line does not need replacing or repairing
 - Core tests show we can do spot fixing and complete overlay with asphalt
- Preparing for potential winter/spring water shortages
- Attended the Tourism Development Committee meeting

Expected Upcoming Holidays/Days Off

- Vacation - May 3 – May 26, 2017

Upcoming Training/Courses/Conferences

- Brownlee Emerging Trends – February 9, 2017
-

2016 Capital/Large Operational Budget Progress Sheet

<u>Dept</u>	<u>Project Description</u>	<u>Original Budget</u>	<u>Actual Cost</u>	<u>Completed</u>	<u>Notes</u>
2016					
Corp	Municipal Intern	\$63,000	\$63,000	Ongoing	Dustin started April 18
Corp	Office Flag Poles	\$4,000	\$800	Yes	
Corp	Town Hall Roof Repair	\$20,000	\$11,200	Yes	
Corp	LED Lighting Upgrades				
Dev	LUB/MDP Update	\$12,740			LUB Complete - MDP in January/February
Emer	Training Exercise	\$1,000			project started - February 2017 exercise date
Emer	Firehall Backup Generator	\$35,000			Awaiting final bill and gas line to be connected
Rec	Swimming Pool Deck	\$75,000	\$64,415	Yes	Project Complete
Rec	Ball Diamond Bathrooms	\$5,000	\$4,200	Yes	
Rec	Campground Horseshoe Pits	\$500	\$500	Yes	
PW	Air Compressor	\$187,250	\$187,250	Yes	
PW	Pickup Truck	\$35,000	\$32,871	Yes	
PW	Garbage Truck	\$295,000	\$295,000	Yes	
PW	Garbage Bins	\$28,500	\$30,378	Yes	
PW	WTP Cistern Crack Repairs	\$10,000		No	Transferred to 2017
PW	Sidewalk Replacements	\$100,000		Yes	Deficiency repairs and awaiting final billing
Ec Dev	100th Anniversary	\$10,000	\$10,000	Yes	
Ec Dev	Community Beautification Program	\$10,000	\$9,600	Yes	
Ec Dev	Double Sided Flag Replacement	\$2,500	\$1,000	Yes	
		\$894,490	\$710,214		
Deferred Projects					
PW	Airport Paving	\$875,000			
PW	Booster Station Upgrade (PRL)	\$500,000			
PW	Airport Lighting	\$260,000			

Council Resolution Status

Regular Meeting - February 2016

2016-02-11	Waste to Energy	Admin	Ongoing
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Regular Meeting - October 2016

2016-10-16	Town Branding	Admin	Ongoing
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Regular Meeting - November 2016

2016-11-12	Campground Liftstation PLC Replacement	Admin	Ongoing
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2016-11-20	220 Main Street Building Donation	Admin	Completed
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Regular Meeting - December 2016

2016-12-06,07	Land Use Bylaw	Admin	Completed
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2016-12-08	Fees and Charges	Admin	Completed
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2016-12-09	Water Supply Study	Admin	Completed
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2016-12-10	2017 Intertim Operating/Capital Budget	Admin	Completed
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2016-12-11	MRCC Head End Lease	Admin	Completed
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2016-12-12,13,14,15	Chief Mountain Solid Waste Authority	Admin	Completed
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2016-12-16	Lot 26, Block 1, Plan 8411130 Sale	Admin	Completed
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2016-12-17	Lots 1&2, Block 16, Plan 4110CA Sale Price	Admin	Completed
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2016-12-18	May 2017 Council Date Change	Admin	Completed
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2016-12-19	Golf Course Request	Admin	Completed
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2016-12-20	Academic Award	Admin	Completed
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2016-12-21	Wage Grid	Admin	Completed
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Merlin MacNaughton
Stakeholder Relations
Manager
Customer Service

FortisAlberta Inc.
1600-10 Street S.E.
High River, AB T1V 1M5
403-652-5420
merlin.macnaughton@fortisalberta.com
www.fortisalberta.com

Nov.1, 2016

MR. RYAN LEUZINGER
CHIEF ADMINISTRATIVE OFFICER
TOWN OF MILK RIVER
PO BOX 270
MILK RIVER AB T0K 1M0

Dear Mr. Leuzinger,

Subject: Streetlight LED Conversion Option Offer

FortisAlberta worked with the Alberta Urban Municipalities Association to conduct a community assessment project to address municipal interest in Light Emitting Diode (LED) lighting technology. This project demonstrated that savings could be achieved with the use of LED technology by lowering consumption and reducing maintenance costs during the life of the fixtures. In addition, the technology supports environmental programs to reduce greenhouse gas emissions, which align with community environmental stewardship initiatives.

At your request, FortisAlberta is pleased to assess your needs and offer an LED conversion solution for your community. Upon acceptance of this offer, FortisAlberta will identify existing high pressure sodium (HPS) fixtures that qualify for conversion to energy-efficient LED fixtures. Qualifying fixtures include those that are currently billed on Street Lighting Service (Investment Option) Rate 31, and are not decorative style streetlighting, yard lighting or streetlights owned and operated by your municipality.

The replacement of traditional HPS streetlights with LED lighting offers the following benefits:

- provides clearer and more consistent light quality;
- lowers energy consumption;
- improves safety and night visibility due to general light output, uniformity and higher color temperature (more vibrant white light);
- increases the life span of the fixture;
- reduces maintenance costs; and
- decreases the environmental footprint with no mercury, lead or other known disposable hazards.

The net incremental distribution cost of the conversion from existing HPS streetlights to LED streetlights will be addressed by applying a factor of 1.10 to the existing Rate 31 daily service charge, or an increase of approximately 10 per cent to the distribution charge. Subject to the Alberta Utilities Commission's approval, this factor is proposed to be billed as a "Maintenance Multiplier" for LED lighting conversions. The net incremental distribution cost consists of the installation of the new LED fixtures and the expected per fixture operating and maintenance savings associated with LED lighting.

The reduced energy consumption of the LED fixtures would provide savings that will be reflected in the transmission (including flow-through transmission riders) and retailer energy portions of your electricity bill. These savings for your community are estimated and included in the presentation.

Please review and sign the attached acknowledgement form. We will share this signed document with the Alberta Utilities Commission to confirm your expression of interest in our LED conversion.

Yours truly,

A handwritten signature in blue ink, appearing to read 'MM', with a large loop at the end.

Merlin MacNaughton
Stakeholder Relations Manager

On behalf of the Town of Milk River, the undersigned hereby acknowledges and agrees that:

- a) Your acceptance of this proposal will constitute a formal request to FortisAlberta to proceed to the next steps of an LED conversion option outlined for your community;
- b) This acceptance will form part of our submission to the Alberta Utilities Commission to acknowledge your acceptance of the implementation of the "Maintenance Multiplier";
- c) The acceptance of this proposal confirms that the multiplier of 1.10 will be applied to the Rate 31 Distribution Component fixture service charge, which is amended and approved by the Commission from time to time, to arrive at the distribution charges for all fixtures that have been converted to LEDs in your community;
- d) This acceptance confirms your understanding that the "Maintenance Multiplier" may be amended and approved by the AUC from time to time. The multiplier factor may also be discontinued as a result of further application to the AUC;
- e) FortisAlberta will proceed with the implementation of this offer if and when the AUC acknowledges and approves the use of the "Maintenance Multiplier" for the purpose of converting fixtures from HPS to LED;
- f) In its capacity as an electric distribution service provider to the Municipality, FortisAlberta has presented all material required to make an informed decision;
- g) The costs and savings presented in this offer, along with other materials presented, are estimates only and are for illustrative purposes. The electricity service costs and savings will ultimately depend on the AUC-approved FortisAlberta distribution tariff, which is adjusted and approved by the Commission periodically, as well as, the retail energy costs as set by your retailer.

The Town of Milk River

Chief Administrative Officer

Date



Request for Decision

January 9, 2017
Agenda Item: #9c

FORTIS Alberta – LED Streetlight Conversion Project

Background

FORTIS Alberta met with administration at the end of December to review the option of converting the streetlights in Town to LED lights within the next 2 years. At this time, if the Town approves this project, it is not known when the streetlights in Milk River will be changed over. We currently have about 164 streetlights that would be converted over to LED. This project would have zero direct costs to the Town, with the capital project being funded over the long term (about 15 years). Even though there is a LED conversion multiplier that will be charged, FORTIS expects that the decrease in energy consumption plus the LED multiplier will more than pay for the costs of the conversion with the Town seeing a savings of approximately \$5.71/streetlight/year (about \$975/year savings in total).

Should the Town decide not to participate in this program, in the future, we will be required to source and supply all street lights and street light parts should repairs or replacements be required.

Options (administrative recommendation marked with “x”):

- ☒ **#1** – Approve the proposed project presented by FORTIS Alberta to convert all the streetlights in Town to LED lights.
- ☐ **#2** – Deny the proposed project presented by FORTIS Alberta to convert all the streetlights in Town to LED lights.
- ☐ **#3** – Provide administration with further direction with an approach Council would like to take.

Attachments

1. N/A

1.)



2.)



3.)



4.)





Request for Decision

January 9, 2017
Agenda Item: #9e

Tax Sale – Lot 12 and Pt. 13, Block 28, Plan 3851GQ

Background

As per the Municipal Government Act (MGA), the Town is required to undertake the tax recovery process for all properties that are in arrears with taxes. The process is outlined within the MGA and it states that if all arrears are not paid within one year of a tax notification being placed on a title, the municipality must proceed with a public auction for the sale of the properties. Council is required to set a public auction date, a reserve bid and any conditions that will be applicable to each property.

As allowed within the MGA, the municipality may enter a tax agreement with the property owners to assist with paying off the tax arrears, which the Town did in this situation on June 7, 2016. With all tax agreements, the monthly payments are clearly listed and the property owners are aware that they must get prior written consent from the Town to miss a payment. Further, it clearly states that the agreement is "null and void, and the Municipality shall proceed with the tax recovery process," if the property owner fails to live up to the agreement. With this property, the property owners have had 2 cheques bounce and a number of instances where they have not asked for prior approval to miss a payment (required within the agreement). Thus, we are required, as per the MGA, to continue with the tax recovery process.

Options (administrative recommendation marked with "x"):

- ☒ **#1** – Set the following reserve bid for the tax sale process: 1) Lot 12 and Pt. 13, Block 28, Plan 3851GQ – Assessed Value (Reserve Bid): \$133,520
- ☒ **#2** – Set the Tax Sale public auction date for March 13, 2017 @ 2:00pm at the Town Office.
- ☒ **#3** – Set the following conditions for the tax sale to be held on March 13, 2017 @ 2:00pm at the Town Office:
 - Bids will be accepted in a sealed envelope, with a public opening to occur on March 13, 2017 @ 2:00pm at the Town office
 - Property is sold as is where is
 - The Town makes no representation and provides no warranties whatsoever
 - 10% non-refundable deposit is due on the date of the sale and cash or certified cheque for the remaining amount is due within 30 days of the auction, including GST
 - No conditions of sale from the prospective purchaser will be accepted
- ☐ **#4** – Provide administration with further direction with an approach Council would like to take.

Attachments

1. N/A

Coutts 49er's 4-H Club
Box 334
Milk River, AB
T0K 1M0
403-642-7494

Milk River Town Council
Town Hall
Main Street
Milk River, AB

Dear Mayor Hawco and Council Members,

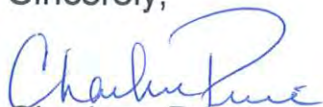
The Coutts 49er's 4-H club is looking for a new place to hold our monthly meetings. Although our club name is the Coutts 49er's, there are members from New Dayton all the way to the United States border so we would like a more central location. We have had the privilege of holding a meeting in the Council chambers as well as hosting the District Judging Workshop. The facility suits our needs very well. Our only problem is with the cost of the facility.

Although the cost of \$25 is very reasonable, we meet twice a month from mid-September until mid-June. This would be 18 meeting nights at \$25 for a total of \$450. This amount taken as a whole would mean there would be fewer funds available for clinics and learning opportunities for the 4-H members.

It is our hope that the Council would consider a reduced rate for the rental or even a donation of the total cost for the use of the Council chambers. We would be very appreciative of any help you could offer the club. We understand if this is not possible and would still like to make use of the facilities. We meet the first and third Monday of every month.

Thank-you for considering our request.

Sincerely,



Charlene Price
General Leader
Coutts 49er's 4-H Club



Request for Decision

January 9, 2017

Agenda Item: #9f

Coutts 4H – Council Chamber Use Donation

Background

The Coutts 4H Club has requested the Town to donate the use of the Council Chambers for their meetings. They meet twice a month from mid-September until mid-June with a total of 18 meetings. Currently, we charge \$25 per meeting in the Council meeting for any group that does not have any Council representation on. As such, this requested donation would equate to a donation of \$450.

Options (administrative recommendation marked with “x”):

- ☐ **#1** – Approve the donation for the use of the Council Chambers for the Coutts 4h club from mid-September until mid-June.
- ☐ **#2** – Deny the request for a reduced rate or donation of the use of Council Chambers.
- ☐ **#3** – Provide administration with further direction with an approach Council would like to take.

Attachments

1. N/A



MINUTES – 3 (2016)

GENERAL BOARD OF DIRECTORS' MEETING

Thursday, September 1, 2016 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Jane Jensen	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra	Village of Barons	David Hawco	Town of Milk River
Tom Rose (absent).....	Town of Bassano	Scott Schroeder (absent)	Village of Milo
Fred Rattai	City of Brooks	Christophe Labrune	Town of Nanton
Jim Bester	Cardston County	Clarence Amulung	County of Newell
Dennis Barnes	Town of Cardston	Pete Pelley	Village of Nobleford
Kym Nichols.....	Village of Carmangay	Henry de Kok.....	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Quentin Stevick - alternate	M.D. of Pincher Creek
Betty Fieguth (absent)	Town of Claresholm	Don Anderberg	Town Pincher Creek
Bill Chapman	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Sheldon Watson	Town of Coalhurst	Greg Robinson (absent).....	Town of Raymond
Ken Galts	Village of Coutts	Barry Johnson	Town of Stavely
Garry Hackler (absent)	Village of Cowley	Ben Nilsson (absent).....	Village of Stirling
Bill Kovach.....	Mun. Crowsnest Pass	Ben Elfiring	M.D. of Taber
Dave Filipuzzi	Mun. Crowsnest Pass	Margaret Plumtree (absent)	Town of Vauxhall
Gordon Wolstenholme	Town of Fort Macleod	Derrick Annable (absent)	Vulcan County
Darrell Edwards	Village of Glenwood	Rick Howard	Town of Vulcan
John Connor (absent).....	Town of Granum	Don Heggie - alternate	County of Warner
Monte Christensen (absent)	Village of Hill Spring	Ian Glendinning	Village of Warner
Henry Doeve (absent)	County of Lethbridge	Henry Van Hierden	M.D. Willow Creek

STAFF:

Lenze Kuiper.....	Director	Gavin Scott.....	Senior Planner
Mike Burla.....	Senior Planner	Barb Johnson	Executive Secretary
Diane Horvath.....	Senior Planner		

AGENDA:

- 1. Approval of Agenda** – September 1, 2016
 - 2. Approval of Minutes** – June 2, 2016..... (attachment)
-

3. **Business Arising from the Minutes**
 4. **Staff Presentation** – *The Modernized MGA & How It Will Affect ORRSC*
 5. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) GIS Update
 6. **Business**
 - (a) Strategic Plan Presentation..... (attachment)
 - (b) Budget Preparations and Special Projects.....
 - (c) 2016 - 2036 ORRSC Population Projections
 7. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 7-month period:
January 1 - July 31, 2016 (attachment)
 8. **Adjournment** – December 1, 2016
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Jane Jensen

THAT the Board of Directors approve the agenda of September 1, 2016, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Rick Howard

THAT the Board of Directors approves the minutes of June 2, 2016, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. STAFF PRESENTATION –

The Modernized MGA & How It Will Affect ORRSC
by Senior Planners Diane Horvath and Gavin Scott

Staff has completed an Impact Analysis which reflects ORRSC's preliminary understanding of the May 31, 2016 Municipal Government Act amendments as they relate to planning matters found in Parts 16, 17, 17.1 and 17.2. Senior Planner Diane Horvath highlighted the following sections which will require some municipal response in order to comply with the MGA (see agenda attachment):

- 608(1) Sending Documents
- 638.2 Listing and Publishing Policies (New)
- 644 Acquisition of Land Designated for Public Use
- 648 Off-Site Levy
- 664 Environmental Reserve
- 664.1 Agreement Respecting Environmental Reserve (New)
- 664.2 Conservation Reserve (New)
- 683 Development Permits

Senior Planner Gavin Scott then identified the following plans that will need to be addressed. ORRSC's role to bring these plans into compliance includes: outlining the number and type of plans that need to be completed, setting out the scope of work and timelines for each type of plan, and working with municipalities to produce quality plans that meet the requirements set out by the government.

Municipal Development Plans

- 16 MDPs have never been written because current MGA did not require them for municipalities with less than 3500 population
- 25 MDPs exist in various states of currentness
- All plans must comply with the SSRP and are required in accordance with proposed MMGA section 632
- Cost estimates will vary dependent on status of plan and scope of work – consult with your planner to estimate cost for budgeting purposes

Urban-Rural Intermunicipal Development Plans (IMDP)

- 15 IMDPs have never been written because current MGA made it voluntary
- 20 IMDPs exist in various states of update
- All plans must comply with the SSRP and are required in accordance with proposed MMGA section 631
- Cost estimates will vary dependent on status of plan and scope of work – consult with your planner to estimate cost for budgeting purposes

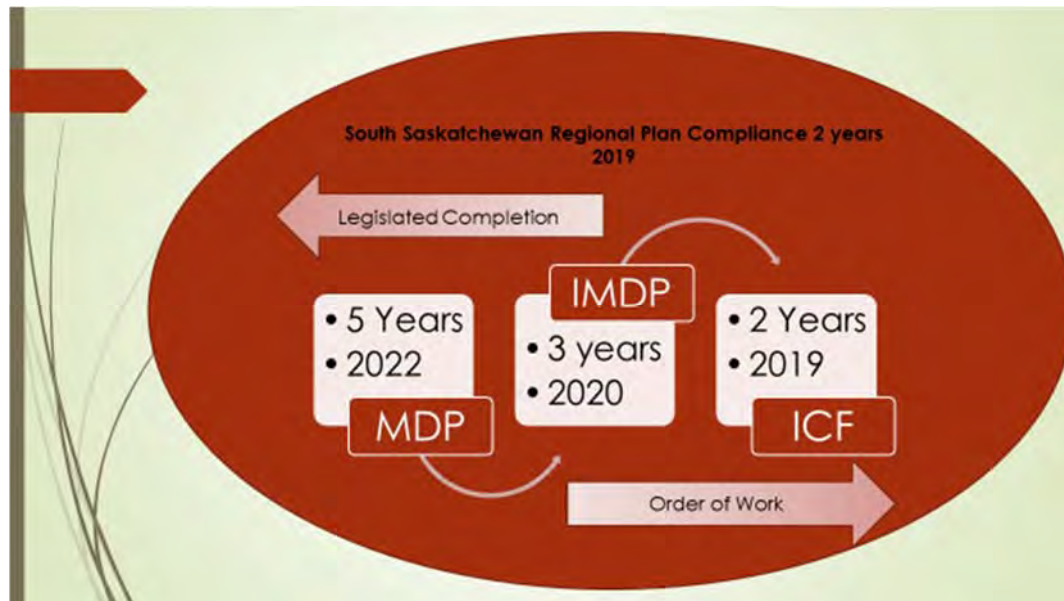
Rural-Rural Intermunicipal Development Plans (IMDP)

- 17 IMDPs have never been written because current MGA made it voluntary
- 11 IMDPs exist but need to be updated for changes to MMGA
- All plans must comply with the SSRP and are required in accordance with proposed MMGA section 631
- Cost estimates will vary dependent on status of plans and scope of work – consult with your planner to estimate cost for budgeting purposes

Intermunicipal Collaborative Framework (ICF)

- The approach to an ICF may take on more than one form:
 - It is possible to adopt an ICF bylaw which points to the required components that may exist as separate Agreements or Bylaws
 - It is possible to adopt an IDP by bylaw that contains the components of the ICF
- A municipality may choose to utilize ORRSC in doing all of the work or may choose to have ORRSC do the IMDP portion and work in house or contract out for other portions of the ICF

Legislated Completion Dates



Municipal Planning Priorities

- Given the province has set the priorities of statutory planning for the coming years, it is important that each council set budgets and strategic plans for accomplishing the tasks
- Each council should consult with their administration and planning staff
- As part of ORRSC, each municipality should be cognizant of the need to be flexible in their approach to completing the plans in a timely fashion

* A copy of the above presentation will be e-mailed to all Board members.

5. REPORTS

(a) Executive Committee Report(attachment)

- Chair Gordon Wolstenholme briefly reviewed the Executive Committee Report which was attached to the agenda and answered questions from the Board.

Moved by: David Hawco

THAT the Board of Directors receive the Executive Committee Report for the meetings of June 9 and August 11, 2016, as information. **CARRIED**

(b) GIS Update

- GIS staff will be sending out information shortly regarding a two-year Orthophoto Project beginning in 2017. Participating councils will be required to submit a letter of support for the grant application by December 1, 2016.

6. BUSINESS

(a) Strategic Plan Presentation

- The **Strategic Plan 2016 - 2026** (agenda attachment) incorporates results from a joint strategic planning session between ORRSC Staff and the Executive Committee held on June 9, 2016 in preparation for the next 5 to 10 years of service to our member municipalities. Objectives are identified within the following four focus areas, as well as specific actions needed to achieve these objectives (see agenda attachment):

MEMBER SERVICES: ORRSC needs to define and enhance our member services to ensure value and relevancy while strengthening our professional relationships with both member councils and administration.

FISCAL SUSTAINABILITY: ORRSC needs to ensure sufficient funding is in place to deliver the services agreed to by member municipalities. Current funding is derived from member fees (planning requisition based on Total Equalized Assessment formula – GIS requisition based on per capita fee), fee for service and subdivision processing fees.

ADMINISTRATIVE LEADERSHIP: Internally, ORRSC needs strong administrative capabilities to ensure day-to-day functions and office operations remain focused on the ability to efficiently and effectively serve our members.

GOVERNANCE: Externally, ORRSC requires our members to provide direction/advice and to participate in our operations while fully utilizing all of our services.

- In the discussion regarding fiscal sustainability, it was pointed out that the four meetings between the lobbying group and Municipal Affairs for planning agencies to receive some provincial funding have not produced a definitive answer; therefore, there is a need for our elected officials and Executive Committee to get involved. Perhaps the Mayors and Reeves could act as a conduit for this purpose. The province is downloading a lot of work to be completed within legislated deadlines and additional funding is needed to accomplish these projects as well as stable long-term funding similar to Calgary and Edmonton.

Moved by: Dennis Barnes

THAT the Board of Directors approve the Strategic Plan 2016 - 2026, as presented. **CARRIED**

(b) Budget Preparations and Special Projects

- The Director is currently investigating various computer programs which could automate some office functions and help manage our data more effectively. Some software has a fairly substantial cost and a special levy for this purchase outside of the existing budget may be necessary if we proceed in this direction. Additional information and software demonstrations are needed before the matter is brought to the Board for a decision.

(c) 2016 - 2036 ORRSC Population Projections

- ORRSC Population Projections 2016 - 2036 (based on 1991 - 2011 Census Canada data) is in the final draft stage. When the document is completed, we will notify our member municipalities by e-mail and post it on the ORRSC website (orrsc.com) for your reference.

7. ACCOUNTS

- (a) **Summary of Balance Sheet and Statement of Income for the 7-month period:
January 1 - July 31, 2016**

Moved by: Fred Weistra


THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 7-month period: January 1 - July 31, 2016, as information. **CARRIED**

8. ADJOURNMENT

Moved by: Richard Van Ee

THAT we adjourn the General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:20 p.m. until **Thursday, December 1, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: 

BOARD REPORT

VOL. 15 NO. 3 DECEMBER 2016

CHINOOK ARCH LIBRARY BOARD MEETING, DECEMBER 1, 2016



Chinook Arch
Regional Library
System

Chinook Arch Library Board Chooses 2017 Executive Officers

The Chinook Arch Library Board has elected its Executive Officers for 2017. They are as follows:

- * **Howard Paulsen** (Stavely, Chair)
- * **Marie Logan** (Vulcan County, Vice-Chair)
- * **Lloyd Kearl** (Cardston County, Secretary-Treasurer)
- * **Laura Ross-Giroux** (Taber, Past Chair)

Officers-At-Large include:

- * **DeVar Dahl** (Magrath)
- * **Ben Elfring** (MD of Taber)
- * **Gordon Given** (Nanton)
- * **Doug Logan** (Lomond)
- * **Vic Mensch** (Ministerial Appointment)
- * **Barb Michel** (Glenwood)

Thank you for the time you devote to ensuring the continued success of Chinook Arch! Thanks also to those who signed up for one of the three standing committees: Finance/Personnel; Marketing/Communications, and Planning/Facilities. If you would like to join one of the standing committees, please contact Kerby Elfring at kelfring@chinookarch.ca or at (403)380-1523.

Chinook Arch Library Board Approves 2017 Revised Budget

Chinook Arch is in the third year of its four-year budget. Each year, the Board reviews a revised budget based on updated forecasts and changes to the member levy approved by member councils in the 2015-2018 Budget. The 2017 Revised Budget predicts modest increases in revenue due to changes in population and member levies. Expenditure projections remain steady, with some increases in spending on library materials and resources that benefit residents within the Region.

Associate Director Lauren Jessop Accepts Job in Ontario

Lauren Jessop, who has been with Chinook Arch since 2010 and became Associate Director in 2015, has accepted a position as the Director of Customer Experience at Barrie Public Library in Barrie, Ontario. Lauren made innumerable contributions to Chinook Arch and will be missed. We wish her much success in her new position.



Seasons Greetings!

Wishing you a peaceful Christmas and New Year...

Chinook Arch Quick Facts 2016:

Population served:	198,750
Library Service Points:	35
Municipalities:	39
School Authority:	1
Board Chair:	Howard Paulsen, Stavely
CEO:	Robin Hepher (rhepher@chinookarch.ca)

Board Members Present:

Barons	Ron Gorzitza
Town of Cardston	David Edmonds
Cardston County	Lloyd Kearn
Claresholm	Kathy Davies
Coaldale	Roger Hohm
Crowsnest Pass	Doreen Glavin
Fort Macleod	Michael Dyck
Granum	Zoria Harrison
City of Lethbridge	Gail Berkner
Lomond	Doug Logan
Magrath	DeVar Dahl
Milk River	Donald Cody
Milo	Christopher Northcott
Nanton	Gordon Given
Picture Butte	Teresa Feist
Pincher Creek MD	Sandra Baker
Raymond	Dustin Ralph
Stavely	Howard Paulsen (Chair)
Town of Taber	Laura Ross-Giroux
Taber MD	Ben Elfring
Town of Vulcan	Vicki Hutton
Vulcan County	Marie Logan
Village of Warner	Colette Glynn
County of Warner	Phillip Jensen
Willow Creek MD	Earl Hemmaway
LPL Resource Centre	Bob Cooney
Ministerial Appointment	Vic Mensch

Regrets:

Barnwell	Marg McCulloch
Carmangay	Sheila Smidt
Coalhurst	Heather Caldwell
Glenwood	Barb Michel
Stirling	Jonathan Bikman

Absent:

Arrowwood	Janet Cockwill
Champion	Trevor Wagenvoort
Coutts	Shelley Fleming
Hill Spring	Jim Rowley
Lethbridge County	John Willms
Town of Pincher Creek	Lorne Jackson
Vauxhall	Christie Sorensen
Kainai Board of Education	Linda Weasel Head

CHINOOK ARCH BOARD MEETING, DECEMBER 1, 2016**MEETING HIGHLIGHTS****Presentation of HQ Concept and Functional Program**

Elizabeth Songer of Songer Architecture Inc., presented her final concept and functional program to the assembly. Extensive consultations with staff, coupled with assessments of the structural and mechanical systems of Chinook Arch HQ reveal that the current building is adequate for our present and future needs. The proposed concept greatly improves the flow of traffic and materials, reducing noise and wasted staff effort. It also eliminates confusion generated by current building's two main entry doors, and offers much-needed office and meeting space.

Per the original Request for Proposal document, Songer also outlined a plan for how the construction could be achieved over several phases, if needed. Rough construction costs for the entire renovation are estimated to be in the \$1.1—\$1.5 million range.

Next steps include continuing to lobby for support from Alberta Infrastructure, which has traditionally funded library system headquarters' capital improvements.

Policy Reviews

The Executive Officers policy was revised and approved to amend the Table Officer term limits from three consecutive one year terms to two consecutive two year terms, with Chair and Vice-Chair elections being held in alternating years. This change should enhance continuity while harmonizing the Board's election cycle with that of municipal councils. Term limits were removed altogether for the position of Secretary-Treasurer.

The Board also voted to rescind the Multilingual Materials policy, as Chinook Arch no longer participates in the defunct Alberta Multilingual Book Consortium, rendering the policy irrelevant. Materials in other languages are available via interlibrary loan and in many of the online resources we offer.

All Chinook Arch Board policies can be viewed on the website at <http://www.chinookarch.ca/content/library-board-policies>

Contact Us:

Chinook Arch Regional Library System
2902 7th Ave. N
Lethbridge, AB T1H 5C6 | 403-380-1500

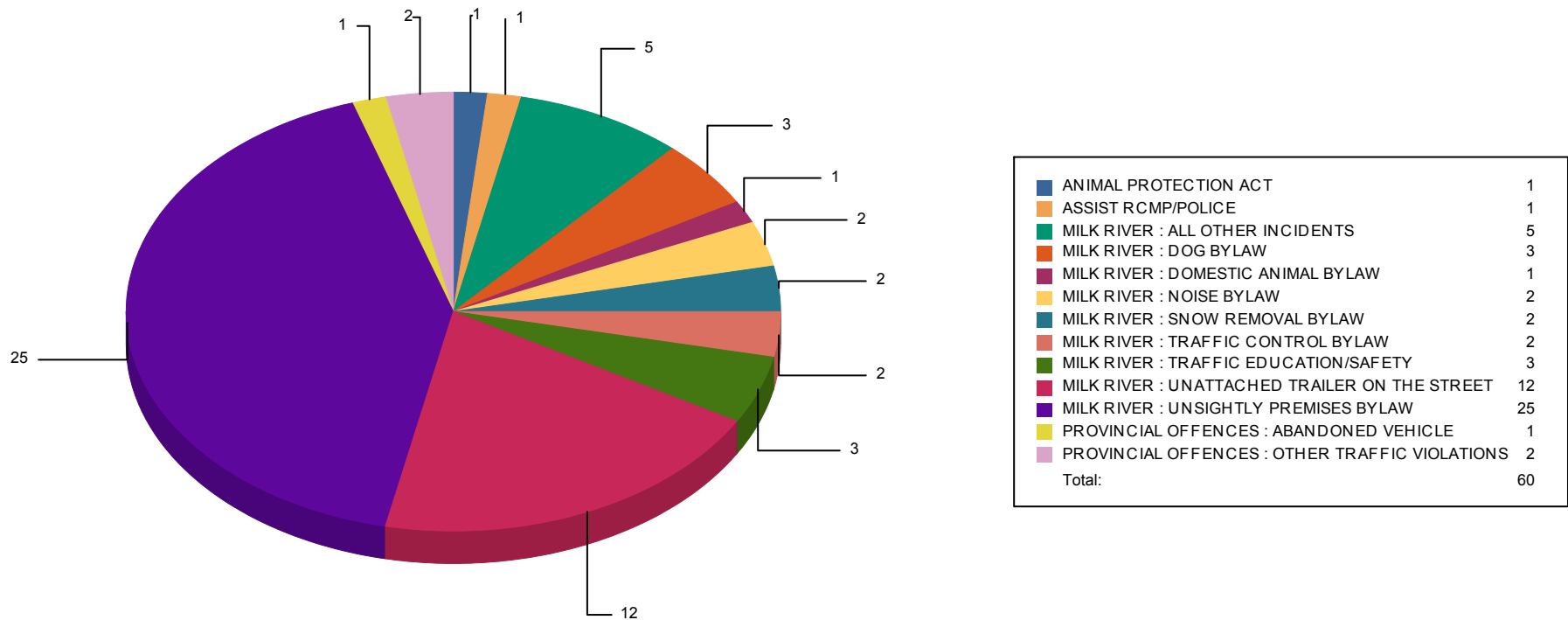
www.chinookarch.ca | arch@chinookarch.ca

Municipal Enforcement

Statistics from Occurred Date: 1/1/2016 12:00:00AM to 12/31/2016 11:59:00PM

Case Report

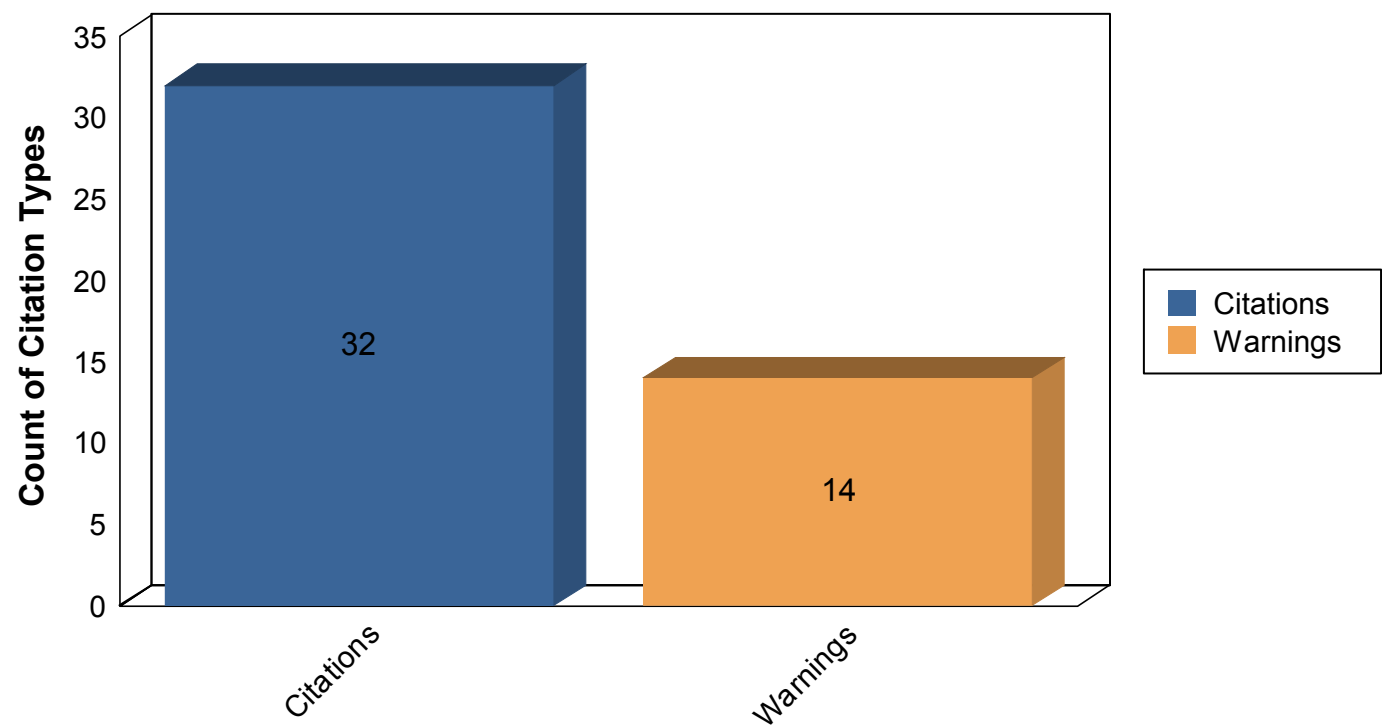
Count of Incident Types



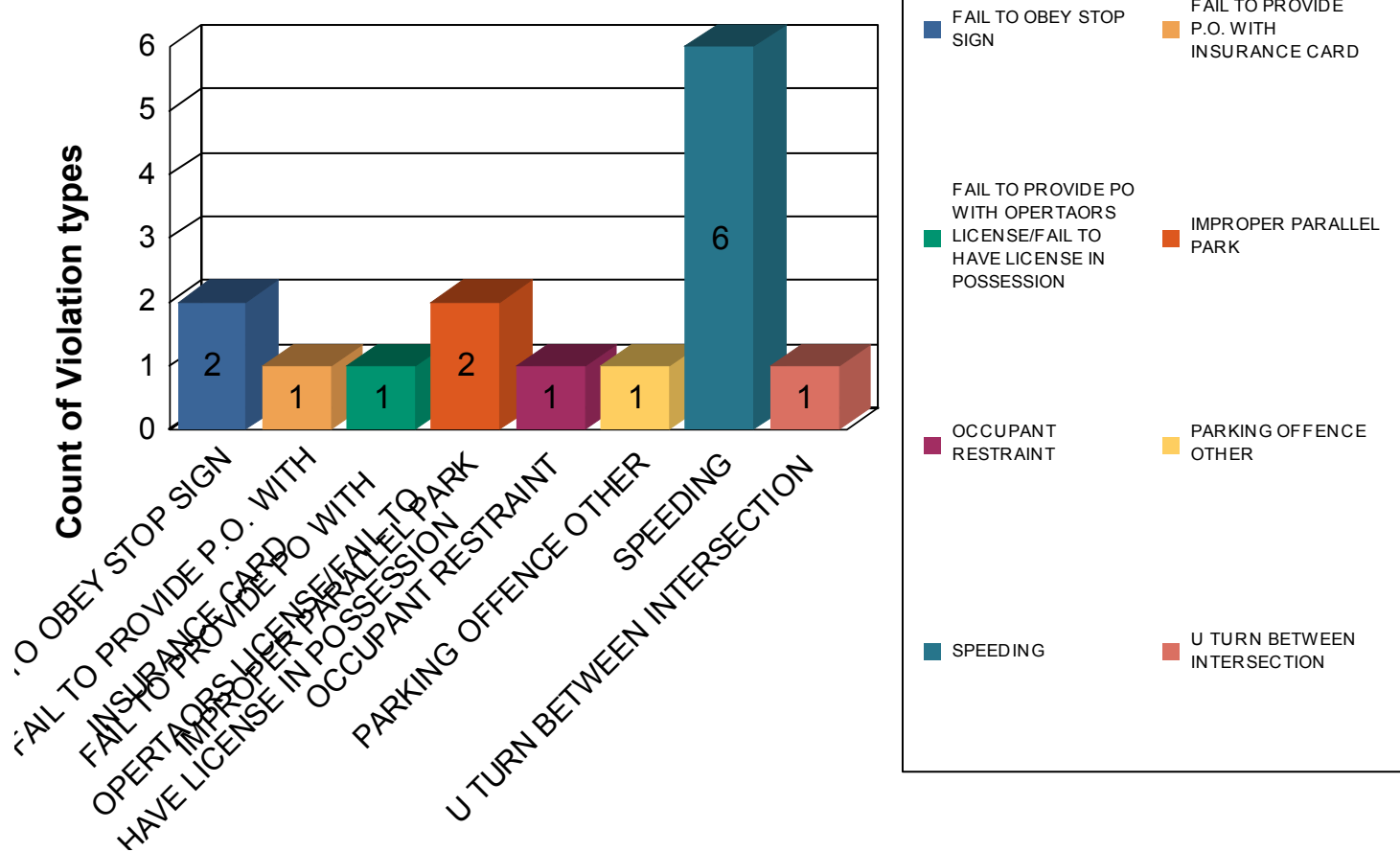
Comparison of Citations and Warnings

Statistics from: 1/1/2016 12:00:00AM to 12/31/2016 11:59:00PM

Citations vs Warnings



Count of Warnings



FAIL TO OBEY STOP SIGN

<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19342595R	FAIL TO OBEY STOP SIGN		2016/01/08	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
110267	FAIL TO OBEY STOP SIGN		2016/02/13	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES

FAIL TO PROVIDE P.O. WITH II

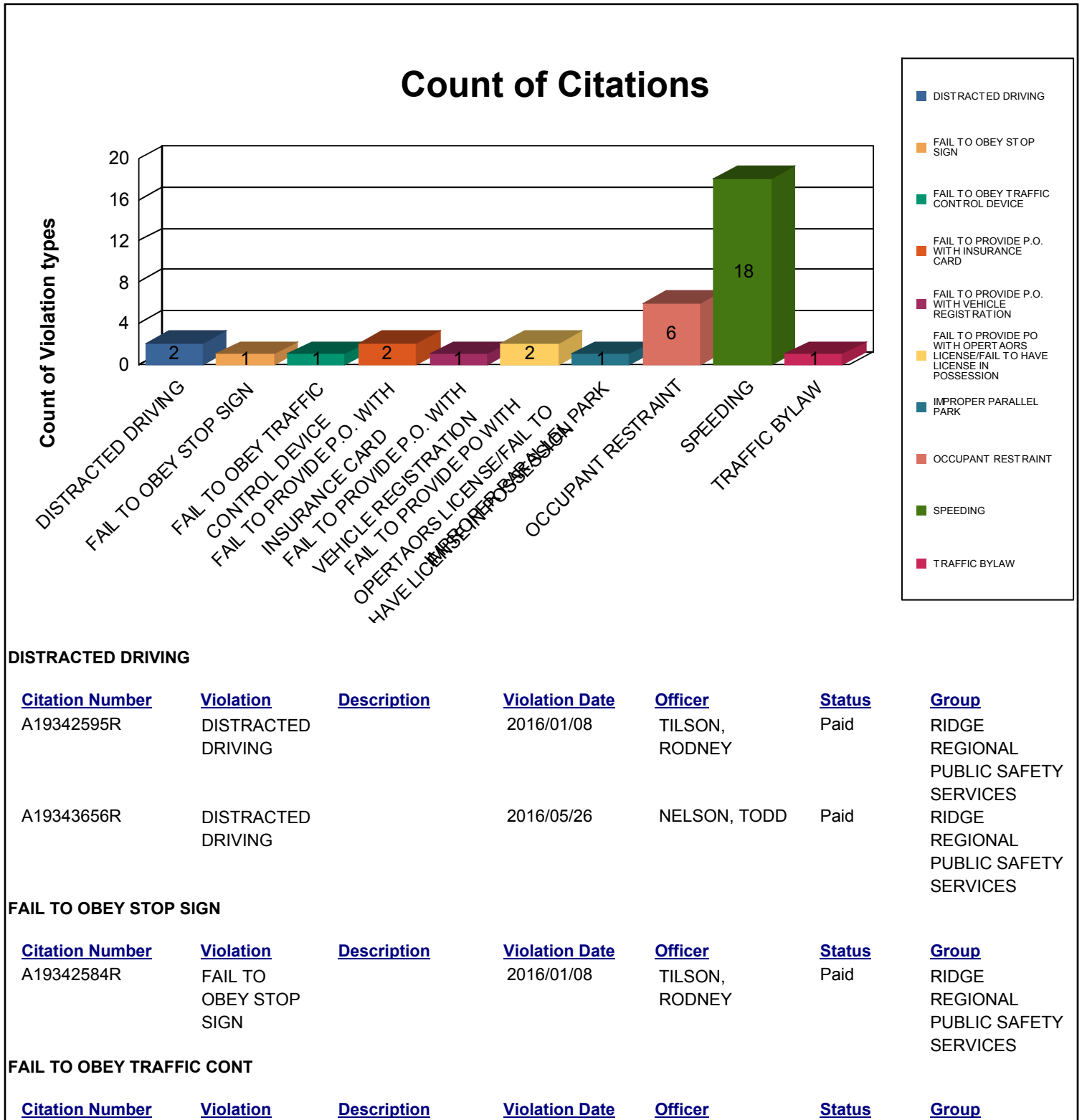
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
110265	FAIL TO PROVIDE P.O. WITH INSURANCE CARD		2016/02/11	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES

FAIL TO PROVIDE PO WITH OF

<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
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111639	FAIL TO PROVIDE PO WITH OPERTAO RS LICENSE/ FAIL TO HAVE LICENSE IN POSSESS ION		2016/10/13	NELSON, TODD	Unpaid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
IMPROPER PARALLEL PARK						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
MBVT0012	IMPROPE R PARALLE L PARK		2016/01/08	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
MBVT0013	IMPROPE R PARALLE L PARK		2016/01/08	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
OCCUPANT RESTRAINT						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
110641	OCCUPAN T RESTRAIN T	+16 YEARS	2016/05/14	NELSON, TODD	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
PARKING OFFENCE OTHER						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19392026R	PARKING OFFENCE OTHER		2016/11/21	TILSON, RODNEY	Unpaid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
SPEEDING						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
110266	SPEEDIN G		2016/02/13	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
110268	SPEEDIN G		2016/02/13	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
110268	SPEEDIN G		2016/02/13	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
110320	SPEEDIN G		2016/02/25	NELSON, TODD	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
110983	SPEEDIN G		2016/07/09	WAHL, BRADLEY	Unpaid	RIDGE REGIONAL PUBLIC SAFETY SERVICES

111081	SPEEDING G	2016/07/21	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES	
U TURN BETWEEN INTERSEC*						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
110486	U TURN BETWEEN N INTERSEC TION		2016/04/11	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES



A19345782R	FAIL TO OBEY TRAFFIC CONTROL DEVICE		2016/07/21	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
FAIL TO PROVIDE P.O. WITH II						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19344706R	FAIL TO PROVIDE P.O. WITH INSURANCE CARD		2016/05/18	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19346865R	FAIL TO PROVIDE P.O. WITH INSURANCE CARD		2016/08/31	WAHL, BRADLEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
FAIL TO PROVIDE P.O. WITH V						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19344710R	FAIL TO PROVIDE P.O. WITH VEHICLE REGISTRATION		2016/05/18	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
FAIL TO PROVIDE PO WITH OF						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19341700R	FAIL TO PROVIDE PO WITH OPERTAORS LICENSE/FAIL TO HAVE LICENSE IN POSSESSION		2016/02/25	NELSON, TODD	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19345771R	FAIL TO PROVIDE PO WITH OPERTAORS LICENSE/FAIL TO HAVE LICENSE IN POSSESSION		2016/07/21	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
IMPROPER PARALLEL PARK						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19343052R	IMPROPER PARALLEL PARK		2016/01/21	NELSON, TODD	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
OCCUPANT RESTRAINT						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19343494R	OCCUPANT RESTRAINT	+16 YEARS	2016/01/25	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES

A19341221R	OCCUPANT RESTRAINT	+16 YEARS	2016/02/11	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19343796R	OCCUPANT RESTRAINT	+16 YEARS	2016/02/23	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19343785R	OCCUPANT RESTRAINT	+16 YEARS	2016/02/23	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19346003R	OCCUPANT RESTRAINT	+16 YEARS	2016/08/09	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19390276R	OCCUPANT RESTRAINT	+16 YEARS	2016/10/13	NELSON, TODD	Unpaid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
SPEEDING						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19343505R	SPEEDING		2016/01/25	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19343505R	SPEEDING		2016/01/25	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19343133R	SPEEDING		2016/01/28	NELSON, TODD	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19341232R	SPEEDING		2016/02/11	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19341243R	SPEEDING		2016/02/11	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19341711R	SPEEDING		2016/02/25	NELSON, TODD	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19344452R	SPEEDING		2016/04/11	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19344662R	SPEEDING		2016/05/18	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19344662R	SPEEDING		2016/05/18	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES

A19344673R	SPEEDING		2016/05/18	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19344684R	SPEEDING		2016/05/18	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19345583R	SPEEDING		2016/07/09	WAHL, BRADLEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19345793R	SPEEDING		2016/07/21	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19346736	SPEEDING		2016/09/14	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19346736	SPEEDING		2016/09/14	TILSON, RODNEY	Overdue	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19390221R	SPEEDING		2016/09/21	TILSON, RODNEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19391341R	SPEEDING		2016/11/10	TILSON, RODNEY	Unpaid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
A19391153R	SPEEDING		2016/11/15	WAHL, BRADLEY	Unpaid	RIDGE REGIONAL PUBLIC SAFETY SERVICES
TRAFFIC BYLAW						
<u>Citation Number</u>	<u>Violation</u>	<u>Description</u>	<u>Violation Date</u>	<u>Officer</u>	<u>Status</u>	<u>Group</u>
A19347370R	TRAFFIC BYLAW		2016/09/21	WAHL, BRADLEY	Paid	RIDGE REGIONAL PUBLIC SAFETY SERVICES

FORM C

NOTICE OF DECISION

DEVELOPMENT PERMIT
APPLICATION NO.: 16-33

NAME: Robert Tank Kong and Brian Hunter

ADDRESS: 1625 - 19th Avenue NW, Calgary, AB T2M 1B2

In the matter of development of property located at: Block OT, Plan 101-5026; SW/NW 15-2-16-4

In respect of works consisting of:

Solar panels, racking, systems, electrical inverters, security fence, 24 hr video monitoring, 6 parking stalls, four for electric vehicle charging, electrical shed, 3 seacans.

The development as specified in Application No: 16-33 has been:

RECEIVED
DEC 13 2016

APPROVED

XX APPROVED subject to the following conditions:

No part of the building or structure shall be located within:

1. **45.7 m (150 ft) from the centre line** of any development or undeveloped roadway which is not designated as a provincial highway by the Minister or under the Public Highway Development Act;
2. **50 m (164 ft) from the centre line or 30m (98.4 ft.) from the property line**, whichever is greater, of a provincial Minor Two-lane Highway;
3. Any stipulated distance as specified by Alberta Transportation for development adjacent to provincial roadways classified as Freeways/Expressways, Multi-lane and Major Two-lane highways. For these highway classifications, development setbacks and accesses will be reviewed on highway by highway and development by development basis and require approval from Alberta Transportation.
4. All structures (primary and ancillary) shall be setback a minimum of 6.1 metres (20 ft.) from all side and rear property lines
5. The County, as a condition on a Development Permit for a dwelling or building that requires a private septic sewage system, requires that the applicant be responsible for having the private sewage system meet all provincial regulations or standards including the Alberta Private Sewage Systems Standard of Practice 1999 or any subsequent updates.
6. The applicant is responsible for obtaining any necessary provincial building or safety code (inspection) permits.

OTHER CONDITIONS:

Permits must be obtained from Alberta Transportation and Alberta Energy Regulator

Setback waiver is granted to 30 m from 45m from the centre of the County road allowance

REFUSED for the following reasons:

Development Permit to be issued on December 23, 2016

A development permit has been issued in accordance with this notice but shall not be valid until fourteen (14) days after the date of issue in accordance with section 686 of the Municipal Government Act which shall be presumed to be effected 7 days from the date of mailing if the document is mailed in accordance with the Interpretation Act, Revised Statutes of Alberta 2000, Chapter I-8.

DATE: December 2, 2016

SIGNED:

Shawn Hathaway, Development Officer

THIS DOES NOT CONSTITUTE A DEVELOPMENT PERMIT
(See over for more information)

This decision is appealable to the Development Appeal Board of the County of Warner No. 5 within fourteen (14) days of the date of this notice by any party considering themselves to be adversely affected which shall be presumed to be effected 7 days from the date of mailing if the document is mailed in accordance with the Interpretation Act, Revised Statutes of Alberta 2000, Chapter I-8.

Approved Agencies for Issuing Building Permits

Compliance Monitoring

Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring in Non-Accredited Municipalities

Agency Name	Phone	Fax	Building Permits	Electrical Permits	Gas Permits	Plumbing Permits
Canadian Safety Consulting	780-897-1998 1-877-780-7233	780-539-7185 1-888-780-7232	Yes	No	No	No
Park Enterprises	(403) 329-3747 1-800-621-5440	(403) 329-8514 1-866-406-8484	Yes	Yes	Yes	Yes
Superior Safety Codes Inc.	403-320-0734	403-320-9969	Yes	Yes	Yes	Yes

For further information on Inspection Services please contact:

Alberta Safety Codes Authority
1000, 10665 Jasper Avenue NW
EDMONTON, AB T5J 3S9
Phone: 1-877-413-6725
Email: askasca@safetycodes.ab.ca
Web: www.safetycodes.ab.ca/ASCA

Councillor Liebelt December report

MRCBA Dec 14th

- Jason from Riverside advised us that they wouldn't be doing the Canada day event this year but he will help if someone else wants to take on the project.
- VIC is all cleared up for the year \$41,000. Balance to start next year
- we are hoping to get a grant to have an extra employee for this year.
- money donated from VIC account last year \$3425. To handi bus, \$1000. To Canada day, \$5000. To centennial, \$280. To minor hockey,
- we are going to buy an new Christmas tree for the civic center the old one is done its time
- January meeting will be held on the 18th instead of the 11th

Badlands/tourism December 15th

- We had an all-day session mostly working on figuring out what our community has and the process on how to best utilize and market it.
- The AGM and convention are march 15th-17th 2017 and I would like to go again if council approves it.

Thank you
Suzanne