



Town of Milk River

Regular Council Meeting Agenda

Town Hall Complex

May 9th, 2016 at 5:30 pm

- 1) Call Council Meeting to Order
- 2) Delegations
 - a) Margaret Ventress - Thrift Store – 5:30pm – 5:40pm
 - b) Rae Lindeman – Wellness Alberta Donation - 5:45pm – 5:50pm
 - c) Jodie Miller – Public Library/ERHS Library Discussion – 5:50pm – 6:05pm
- 3) Additions to the Agenda
- 4) Minutes of the April 11th, 2016, Regular Council Meeting
- 5) Business Arising from Minutes
- 6) Financial Reports
 - Accounts Payable #20160215 to #20160296
- 7) Administration Reports
 - a) CAO Report
 - b) PW Foreman Report
 - c) Council Resolution Status
- 8) Old Business
- 9) New Business
 - a) Curling Club Support Request
 - b) 2016 Operating and Capital Budget (Final)
 - c) Bylaw #994 – 2016 Tax Rate Bylaw
 - d) Bylaw #995 – Special Levies Bylaw
 - e) County of Warner Water Tour – Mayor Attendance
 - f) Garbage Bin Discussion
 - g) Town Grant Support Discussion – Town Service Clubs
 - h) Wellness Alberta – Statement of Support
 - i) Correspondence
 - a. ORRSC Executive Minutes – February 2016
 - b. Thrift Store Donation
- 10) Councillors Reports (Round Table Discussion)
- 11) Mayor's Report
- 12) In Camera
- 13) Adjournment

**TOWN OF MILK RIVER
REGULAR COUNCIL MEETING MINUTES
April 11, 2016**



The regular meeting of the council of the Town of Milk River was held in council chambers in the municipal office on Monday, April 11th, 2016, commencing at 5:30 pm.

Attendance

Mayor, D. Hawco
Councillor, M. McCanna
Councillor, P. Losey
Councillor, D. Cody
Councillor, S. Liebelt

Chief Administrative Officer, R. Leuzinger
Public Works Foreman, S. Beliveau

Call to Order

Mayor Hawco called the meeting to order at 5:30 pm.

Delegations

Merlin McNaughton, from FORTIS Alberta, discussed the new proposed electrical franchise agreement between the Town and FORTIS.

Dave and Floyd Cody and Ken Reese, representing the 501 Water Coop and the North Milk River Water Coop, discussed concerns with Council regarding the recent water rate increases.

Additions to Agenda

Res. No. 2016-04-01

MOVED by Councillor Cody that the agenda be approved, with the following addition:

h) Bylaw #993 – Fortis Franchise Agreement

CARRIED

Approval of Minutes

Res. No. 2016-04-02

MOVED by Councillor McCanna that the minutes of the Regular Council Meeting held on March 14, 2016, be approved.

CARRIED

Accounts Payable

Res. No. 2016-04-03

MOVED by Councillor Losey to accept accounts payable #20160157 - #20160214, excepting #20160163, #20160164, & #20160185. Mayor Hawco abstained from voting on #20160163 & #20160185. Councillor Liebelt abstained from voting on #20160164.

CARRIED

**Administration
Reports**

Res. No. 2016-04-04

MOVED by Councillor Losey to accept the Administration reports as information, as presented.

CARRIED

**New Business
2016 Tax Sale**

MOVED by Councillor Cody to set the following reserve bids for the 2016

Res. No. 2016-04-05	<p>public tax auction process:</p> <p>1) Lot 15, Block 37, Plan 7410759 – Assessed Value (Reserve Bid): \$29,140</p> <p>CARRIED</p>
Res. No. 2016-04-06	<p>MOVED by Councillor Liebelt to set the 2016 Tax Sale public auction date for July 11, 2016 @ 2pm at the Town Office.</p> <p>CARRIED</p>
Res. No. 2016-04-07	<p>MOVED by Councillor McCanna to set the following conditions for the 2016 public tax sale:</p> <ul style="list-style-type: none"> • Bids will be accepted in a sealed envelope, with a public opening to occur on July 11, 2016 @ 2:00pm at the Town office • Properties are sold as is where is • The Town makes no representation and provides no warranties whatsoever • 10% non-refundable deposit is due on the date of the sale and cash or certified cheque for the remaining amount is due within 30 days of the auction, including GST • No conditions of sale from the prospective purchaser will be accepted <p>CARRIED</p>
<p>Ridge Regional Public Safety Service - Sign</p> <p>Res. No. 2016-04-08</p>	<p>MOVED by Councillor Losey to approve the expense of \$569.80 to pay for the installation costs of the RID 911 signs.</p> <p>DEFEATED</p>
<p>Town of Taber – Letter of Support</p> <p>Res. No. 2016-04-09</p>	<p>MOVED by Councillor Losey to provide a letter of support to the Town of Taber for the Material Recovery Facility feasibility study project, without a long term commitment for diverting our recyclable material to their facility.</p> <p>CARRIED</p>
<p>Rural Physician Action Plan – Letter of Support</p> <p>Res. No. 2016-04-10</p>	<p>MOVED by Councillor Cody to provide a letter of support to the Rural Physician Action Plan supporting the program.</p> <p>CARRIED</p>
<p>Town of Fox Creek – Letter of Support</p> <p>Res. No. 2016-04-11</p>	<p>MOVED by Councillor McCanna to accept the letter from the Town of Fox Creek as information.</p> <p>CARRIED</p>
<p>Farm Safety Centre – Donation Request</p> <p>Res. No. 2016-04-12</p>	<p>MOVED by Councillor Liebelt to provide a one-time donation of \$250 to the Farm Safety Centre.</p> <p>CARRIED</p>
<p>Bylaw #993 – FORTIS Franchise</p>	<p>MOVED by Councillor Losey for first reading of Bylaw #993 – FORTIS</p>

Agreement

Res. No. 2016-04-13

Franchise Agreement.

CARRIED

Correspondence

Res. No. 2016-04-14

MOVED by Councillor Cody to accept the correspondence as information.

CARRIED

Councillor Reports

Councillor McCanna

- Doctor Recruitment Committee meeting
- Pool Committee meeting
- Golf Society meeting

Councillor Liebelt

- Businessmen's Association meeting
- Watershed meeting
- FCSS All Council Meeting
- Black Diamond Site Visit – Alternative Energy

Councillor Losey

- Centennial Committee meeting
- Handi-Bus meeting
- Ridge Country Housing meeting
- Agricultural Society meeting
- FCSS All Council meeting
- Black Diamond Site Visit – Alternative Energy

Councillor Cody

- FCSS All Council meeting
- Chinook Arch Library Meeting
- Black Diamond Site Visit – Alternative Energy

Mayor's Report

Mayor Hawco reported on the following:

- Mayors & Reeves meeting
- Assessment review board training
- Chief Mountain Solid Waste Authority meeting
- Black Diamond – Site Visit – Alternative Energy
- FCSS All Council Meeting

In Camera Session

Res. No. 2016-04-15

MOVED by Councillor Cody to go in camera at 7:33pm, as per section #24 of FOIPP.

CARRIED

Res. No. 2016-04-16

MOVED by Councillor Losey to come out of the in camera session at 7:45pm.

CARRIED

Adjournment

Res. No. 2016-04-17

MOVED by Councillor Liebelt to adjourn the meeting at 7:46pm.

CARRIED

These minutes approved this 9th day of May, 2016.

Mayor – David Hawco

CAO – Ryan Leuzinger



TOWN OF MILK RIVER

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Cheque Listing For Council

2016-May-4
2:00:46PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20160215	2016-04-06	ALBERTA ONE-CALL CORPORATION	123371	PAYMENT MARCH NOTIFICATIONS	37.80	37.80
20160216	2016-04-06	ARMAX ELECTRIC (2006) LTD.	8903	PAYMENT SUPPLY/INSTALL LEVEL TRANSMIT	4,725.00	4,725.00
20160217	2016-04-06	BELIVEAU, SAMUEL	30	PAYMENT MEALS-AWWOA-BANFF	135.00	135.00
20160218	2016-04-06	BENCHMARK ASSESSMENT CONSULT.	15330	PAYMENT APRIL ASSESSMENT FEE	1,139.60	1,139.60
20160219	2016-04-06	COUNTY OF WARNER	704	PAYMENT YARD GRAVEL, HAULING	551.30	551.30
20160220	2016-04-06	COVERALL'S UPHOLSTRY	19	PAYMENT CANVAS, SEW 8 BANNERS	257.09	257.09
20160221	2016-04-06	D. C. SWANSON COMPUTING	6306	PAYMENT SERVICE CALL-FAX LINE MOVE	110.25	110.25
20160222	2016-04-06	DAVIS, DAKOTA	30	PAYMENT MILEAGE, MEALS-BANFF MAR 13-14	505.96	505.96
20160223	2016-04-06	GOLDSMITH, R. PAUL	13	PAYMENT MEALS, PESTICIDE COURSE-OLDS	225.00	225.00
20160224	2016-04-06	HUGHSON TRUCKING INC.	148385	PAYMENT PEA GRAVEL, TRUCKING	232.75	232.75
20160225	2016-04-06	KAIZEN LAB INC	17801	PAYMENT THM WATER SAMPLE TESTING	129.15	129.15
20160226	2016-04-06	LEUZINGER, RYAN SCOTT	48	PAYMENT MILEAGE-MAR 23 & APR 1	213.06	213.06
20160227	2016-04-06	MILK RIVER CABLE CLUB	24791 24832	PAYMENT JANITORIAL AD APRIL INTERNET, CABLE	20.00 78.75	98.75
20160228	2016-04-06	MUNICIPAL INFORMATION SYSTEMS	20160095	PAYMENT APRIL SUPPORT	797.28	797.28
20160229	2016-04-06	PARCON CONSTRUCTION LTD.	PROG CERT #4	PAYMENT SANITARY LIFT STN UPGRADE	75,397.92	75,397.92
20160230	2016-04-06	RIDGE AUTO PARTS LTD.	609050 609095 609525 609639	PAYMENT YELLOW ROAD PAINT GEAR OIL SPARKPLUG, CARB CLEANER GLOVES, OIL	11.06 24.32 6.32 181.64	223.34
20160231	2016-04-06	RIVERSIDE MARKET 2009	923904	PAYMENT COFFEE, SNACKS	48.27	48.27
20160232	2016-04-06	SKYLINE DESIGN LTD.	943 990	PAYMENT WEBSITE MAINTENANCE-JAN-MAR WEBSITE MAINTENANCE-APR-JUN	47.25 47.25	94.50
20160233	2016-04-06	THE CYPRESS GROUP	246126 246499	PAYMENT TONER MARCH COPIES	1,456.35 295.55	1,751.90
20160234	2016-04-06	TRUCK/RV/CAR/WASH	618	PAYMENT VEHICLE WASHES-PW	14.00	14.00
20160242	2016-04-13	A.A.M.D.C.	40863617 40872922	PAYMENT OFFICE SUPPLIES, PAPER COLORED PAPER, OFFICE SUPPLIE	249.61 806.68	10,024.67



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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20160242	2016-04-13	A.A.M.D.C.	40985538	RETURN OFFICE SUPPLIES (SENT T	(137.53)	10,024.67
			W11121	REPAIR GARBAGE TRUCK	407.49	
			W11122	INSPECT, REPAIR FIRE FORD F450	533.87	
			W11126	INSPECT, REPAIR FIRE FORD F550 F	856.77	
			W11131	INSPECT, REPAIR FIRE PETERBUILT	1,674.54	
			W11142	INSPECT, REPAIR FIRE FREIGHTLIN	4,911.89	
			W11187	INSPECT/REPAIR GMC FIRE TRUCK	721.35	
20160243	2016-04-13	CHIEF MOUNTAIN REGIONAL	1724	PAYMENT 1ST HALF ANNUAL REQUISITION	11,163.42	11,163.42
20160244	2016-04-13	FARM SAFETY CENTRE	201601	PAYMENT FARM SAFETY DONATION	250.00	250.00
20160245	2016-04-13	LEUZINGER, RYAN SCOTT	49	PAYMENT MILEAGE, MEALS APR5-8 LGAA CON	542.00	542.00
20160246	2016-04-13	MCCANNA, MARY MARGARET	9	PAYMENT MILEAGE-FEB 2, APR 5/16	44.52	44.52
20160247	2016-04-13	MILK RIVER & DISTRICT SWIMMING	11	PAYMENT DONATIONS FOR SWIMMING POOL	2,330.00	2,330.00
20160248	2016-04-13	MILK RIVER CURLING CLUB	38 39	PAYMENT ELECTRICITY-FEB 8-MAR 7 NAT GAS-FEB 9-MAR 7	1,763.61 563.71	2,327.32
20160249	2016-04-13	MILK RIVER HOME HARDWARE	2414232 2414233 2414695 2414863 2415103 2415839 2416029 2416378 2416435 2416442 2416480 2416621 2416634 2416635 2416639 2416673 2416674 2416680	PAYMENT RETURN LITE CONTROLLER-DEFEC DOOR LOCK-TAX SALE HOUSE RUBBER MATTING RUST PAINT DUCK TAPE, MOP DOOR LOCK-RAW WATER STN LAUNDRY DETERGENT BALL DIAMOND BATHROOM RENOS KNIFE TOILET, BASIN, FAUCET, SEAL, DRY PUCK BOARD-BB BATHROOMS FAN, GRAB BAR-BB BATHROOM MASKS ELBOW-BB BATHROOM SPRAY BOTTLE FIBERGLASS INSULATION-BB BATHI PLASTIC-BB BATHROOM SCREWS-BB BATHROOM	(167.97) 17.84 71.63 6.92 16.73 55.64 14.05 59.82 8.34 531.18 1,169.78 59.83 7.34 0.93 3.56 41.34 33.59 56.02	1,986.57
20160250	2016-04-13	PETTY CASH - ESTHER ELMAN	600 601 602	PAYMENT P.GOLDSMITH-PICK UP PARTS IN SV CPC-MAIL TOWN BROCHURES 3-V DIST-97.30 US FUNDS-PART FOF	6.60 16.80 127.95	151.35
20160251	2016-04-13	PROGRESSIVE WASTE SOLUTIONS CANADA INC.	639-0000383164	PAYMENT PLASTIC RECYCLING	19.85	19.85
20160252	2016-04-13	QUAD MUNICIPAL DOCTOR RETENTION &	8	PAYMENT DONATION FROM GEORGE GRIFFIT	300.00	300.00
20160253	2016-04-13	ROSSCO'S TREE SERVICE & CONTRACTING LTD.	5143	PAYMENT TREE PRUNING	2,835.00	2,835.00
20160254	2016-04-13	SMH PRINTING	1543	PAYMENT LOCATE REQUEST BOOKS PRINTEC	103.32	103.32
20160255	2016-04-13	TOWN OF RAYMOND	20160132 20160143	PAYMENT APRIL PEACE OFFICER PROGRAM ADMIN SERVICE	1,904.03 5,041.21	6,945.24
20160256	2016-04-13	UFA CO-OPERATIVE LIMITED	110330636	PAYMENT FUEL	1,573.39	1,573.39



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Cheque #	Date					
20160257	2016-04-25	AMSC INSURANCE SERVICES LTD.	201605 HSMAR2016-1	PAYMENT MAY BENEFITS MARCH HEALTH SPENDING ACTIVIT	3,391.38 475.34	3,866.72
20160258	2016-04-25	ATB FINANCIAL MASTER CARD	530 531 532 533 534 535 536 537 538 539 540 541 542 C144832374	PAYMENT ADOBE-COUNCIL AGENDAS ADOBE-COUNCIL AGENDAS BEST WESTERN-ASSESSMENT REV CJ'S CAFE-COUNCIL SUPPER BLACK DIAMOND HOTEL-MEAL-TOU VISTAPRINT-5 YR PEN-D HACKE POMEROY INN-PESTICIDE COURSE LUIGIS -MINISTER TRANSPORTATIO WENDYS-STIP GRANT MEETING SINGLE CUP-K-CUPS SHERATON-LGA CONF-R.LEUZINGE LAND TITLESX3 LAKELAND COLLEGE-TEST FEE-PE CPC-NEWSLETTER POSTAGE	21.57 21.07 411.03 69.50 113.62 21.83 579.28 19.82 11.00 84.35 541.65 30.00 225.00 101.84	2,251.56
20160259	2016-04-25	BARONS-EUREKA-WARNER F.C.S.S.	417	PAYMENT 2016 FUNDING	6,395.64	6,395.64
20160260	2016-04-25	BELIVEAU, SAMUEL	31	PAYMENT MEALS, WATER COURSES APR 18-1	55.00	55.00
20160261	2016-04-25	CHAMCO INDUSTRIES LTD.	6011745ADR	PAYMENT FIELD SERVICE PUMP-RAW WATER	1,485.01	1,485.01
20160262	2016-04-25	CHARLTON & HILL LTD.	JC82519	PAYMENT PLANNED SERVICE-HVAC EQUIPME	446.25	446.25
20160263	2016-04-25	D. WILDE PROFESSIONAL CORPORATION	0-20510	PAYMENT 2015 AUDIT, FINANCIAL STATEMENT	8,662.50	8,662.50
20160264	2016-04-25	DIRT WORLD CONTRACTING INC.	1194	PAYMENT REPAIR SIDEWALK-BESIDE HOTEL	3,370.50	3,370.50
20160265	2016-04-25	ECONOMIC DEVELOPMENT LETHBRIDGE	2016-0057	PAYMENT FOOD FOR THOUGHT LUNCHEON-A	80.00	80.00
20160266	2016-04-25	L.A. POWER SYSTEMS LTD.	64143	PAYMENT LOT SALE SIGNS	189.00	189.00
20160267	2016-04-25	MUNICIPAL INFORMATION SYSTEMS	20160250	PAYMENT MAY SUPPORT	797.28	797.28
20160268	2016-04-25	NEOPOST CANADA LTD.	2238517	PAYMENT CONTRACT POSTAGE METER	980.78	980.78
20160269	2016-04-25	RIDGE COUNTRY HOUSING - LODGE OPERATIONS	305	PAYMENT 2016 ANNUAL REQUISITION	21,517.86	21,517.86
20160270	2016-04-25	SMH PRINTING	1544	PAYMENT WATER SERVICE REQUEST FORMS	52.40	52.40
20160271	2016-04-25	SUPERIOR TRUCK EQUIPMENT	S115470	PAYMENT AIRBRAKE CONTROL SWITCH-GARE	308.22	308.22
20160285	2016-04-27	ATB FINANCIAL ACCOUNTS PAYABLE	201604	PAYMENT APRIL RRSP CONTRIBUTIONS	1,101.70	1,101.70
20160286	2016-04-27	BARROWS, MONIQUE	1	PAYMENT DRIVERS ABSTRACT	24.45	24.45
20160287	2016-04-27	BELIVEAU, SAMUEL	32	PAYMENT APRIL RRSP CONTRIBUTION	572.70	572.70
20160288	2016-04-27	DAVIS, DAKOTA	31	PAYMENT APRIL RRSP CONTRIBUTION	219.00	219.00
20160289	2016-04-27	GLENN'S PLUMBING & HEATING		PAYMENT		322.35



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20160289	2016-04-27	GLENN'S PLUMBING & HEATING	1320 1321	REPAIR TOILET-CAMPGROUND REPAIR 2 TOILETS-TOWN HALL	172.20 150.15	322.35
20160290	2016-04-27	GOLDSMITH, R. PAUL	14	PAYMENT APRIL RRSP CONTRIBUTION	367.92	367.92
20160291	2016-04-27	LEUZINGER, RYAN SCOTT	50	PAYMENT APRIL RRSP CONTRIBUTION	912.60	912.60
20160292	2016-04-27	MUNICIPAL INFORMATION SYSTEMS	20160313	PAYMENT TAX, UTILITY PAPER	288.49	288.49
20160293	2016-04-27	RECEIVER GENERAL FOR CANADA	201604	PAYMENT APRIL REMITTANCE	7,478.32	7,478.32
20160294	2016-04-27	RIDGE AUTO PARTS LTD.	510566 610567 610591 611088	PAYMENT VACUUM FILTER, RUBBER PLUG FO BLUE PAINT, SOLVENT ELECTRICAL TAPE, SOLVENT, PAPE TOILET PAPER, HAND TOWEL, GAR	87.75 137.06 75.06 363.96	663.83
20160295	2016-04-27	THE ODD JOB COUPLE	201604	PAYMENT APRIL JANITORIAL	787.50	787.50
20160296	2016-04-27	TUXEDO STEAM CLEANERS	0002190	PAYMENT CARPET CLEANING-TOWN HALL	757.20	757.20

Total 191,239.35

*** End of Report ***



Chief Administrative Officer Report

REGULAR COUNCIL MEETING

Monday, April 11th, 2016

Administration & Operations

- Website Updating
- Ridge Regional Public Safety Meeting – Raymond
- Lot Sale – Main Street
- 2016 Tax Arrears process
- Office Cleaning Contract – signed contract
- Received the ACP Grant for the new garbage truck and garbage bins project
 - \$247,000
- Received the STEP grant funding
 - \$6,825
- Received the Community Foundation of Lethbridge grant for the ball diamond bathrooms
 - \$5,000
- Applied for the Agrispirit Fund for the Golf Course
 - \$15,000 for window and door replacements
- Applied for the Agrispirit Fund for the Swimming Pool
 - \$25,000 for the kiddie pool upgrade
- Municipal Intern Dustin Christensen started April 18
- Summer staff and pool positions hired
- Started the Land Use Bylaw and Municipal Development Plan update process with Bonnie from ORRSC
- Tax Rate Bylaw prep

Expected Upcoming Holidays/Days Off

- May 16, 2016

Upcoming Training/Courses/Conferences

- Intern Supervisor Orientation – April 14, 2016
- SLGM Conference - May 17-20, 2016
- Intern Supervisor Event – June 10, 2016
- AUMA Mayors Caucus – June 14-15, 2016



Public Works Foreman's Report

REGULAR COUNCIL MEETING

May 9th, 2016

General

- Dakota Davis has resigned her full time employment with the Milk River Public Works.
- The search for a new Public Works operator has been set in motion.
- New ½ or ¾ Ton Pick-up truck:
 - Quotes have been reviewed for the replacement of our 2008, F-250, ¾ Ton.
 - Our new vehicle, a 2016, ½ Ton Chevrolet should be delivered in approximately 12 weeks.

Parks and Rec

- We removed our old swimming pool deck and Softline Solutions has started the installation of our new pool deck on April 21st 2016. Splash guard and colours should be completed shortly.
- Airport: We ordered and replaced the windsock at the airport and fixed the old shed.

Roads

- Sidewalk & curb have been repaired at 104 Main Street. (Hotel)
- 2016 Sidewalk project has been allocated to Dirtworld Contracting Inc.
- Crack filling, road paint and cold mix have been ordered from W.R. Meadows of Canada.

Water & Wastewater

- Bi-annual sewer flushing has been performed on April 4th, 5th & 6th by Drain Master.
- Annual maintenance has been operated on the RAW Water station pumps by Chamco Industries Ltd. on April 7th 2016.
- A new hose and fittings have been purchased for our new compressor CFM 1600.

Waste Management

- New Garbage truck:
 - Tender has been sent to multiple dealerships and the dead-line has been set on May 6th 2016.

Education & Training

- Paul Goldsmith successfully wrote the "core" section on Pesticide/Herbicide course on April 6th 2016. More evaluations are needed to be a fully certified operator which should be completed shortly.
- Samuel Béliveau attended Water & Wastewater level I certification preparation PART A on April 18th & 19th 2016 in Lethbridge.
- Derek Hacke attended Chlorination Workshop on April 26th, 27th & 28th in Red Deer.

Projected Plans

- **Building protocols on how we do things**
- **Updating maintenance program**
- **Promoting continuous education/ Water certification**

Respectfully submitted

Samuel Béliveau – PW Foreman

Council Resolution Status

Regular Meeting - September 2015

2015-09-12	Riverside Market - Water Issue	Admin	Ongoing	*looking into options with his plumber
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Regular Meeting - November 2015

2015-11-10	Baseball Diamond Drainage Swale	Admin	Ongoing	*Seeding and finalization to occur in spring
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Regular Meeting - February 2016

2016-02-11	Waste to Energy	Admin	Ongoing	
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Regular Meeting - April 2016

2016-04-05,06,07	Tax Sale Date	Admin	Ongoing	
2016-04-08	RRPS - Defeated Motion	Admin	Completed	
2016-04-09	Taber Letter of Support	Admin/Mayor	Completed	
2016-04-10	RPAP Letter of Support	Admin/Mayor	Completed	
2016-04-11	Fox Creek Letter of Support	Admin/Mayor	Completed	
2016-04-12	Farm Safety Donation	Admin	Completed	
2016-04-13	FORTIS Franchise Agreement	Admin	Ongoing	*first part of process completed - now advertised

2015-2016 Capital/Large Operational Budget Progress Sheet

<u>Dept</u>	<u>Project Description</u>	<u>Original Budget</u>	<u>Actual Cost</u>	<u>Completed</u>	<u>Notes</u>
<u>2015</u>					
PW	Sewer Liftstation Upgrade	\$840,000	\$658,884	No	Major systems all operational; minor finishing will occur in spring (seeding, etc)
PW	School Site Drainage	\$18,000	\$15,373	No	awaiting on final engineer approval
Ec Dev	Directional Signage	\$3,000	\$1,900	No	3rd sign to be installed in spring
		\$861,000	\$676,157		
<u>2016</u>					
Corp	Municipal Intern	\$63,000			Dustin started April 18
Corp	Office Flag Poles	\$4,000			Flag poles received, to be installed before Bonanza Days
Dev	LUB/MDP Update	\$10,000			project started
Emer	Training Exercise	\$1,000			Intern project
Emer	Firehall Backup Generator	\$35,000			
Rec	Swimming Pool Deck	\$75,000			Project almost complete, just the top coat needs to be painted
Rec	Ball Diamond Bathrooms	\$5,000			Project begun, behind schedule due to new doors being delayed
Rec	Campground Horseshoe Pits	\$500			
PW	Air Compressor	\$187,250	\$187,250	Yes	
PW	Pickup Truck	\$35,000			ordered
PW	Garbage Truck	\$280,000			Should be ordered week of May 9
PW	Garbage Bins	\$28,500			First shipment to be received May 9
PW	WTP Cistern Crack Repairs	\$10,000			Work completed
PW	Sidewalk Replacements	\$100,000			Contract awarded
Ec Dev	100th Anniversary	\$10,000			
Ec Dev	Community Beautification Program	\$10,000			Self watering flower pots received
Ec Dev	Double Sided Flag Replacement	\$2,500			
		\$856,750	\$187,250		
Deferred Projects					
PW	Airport Paving	\$875,000			
PW	Booster Station Upgrade (PRL)	\$500,000			
PW	Airport Lighting	\$260,000			

Milk River Grants Overview						
2015						
Grant Program	Provincial/Federal/Industry	Guaranteed Grant?	Project/s	\$ Requested	\$ Received	Notes
Municipal Sustainability Initiative - Capital	Provincial	Yes	Sewer Liftstation	\$286,918	\$286,918	
Municipal Sustainability Initiative - Operating	Provincial	Yes	Regional Administration/Swimming Pool	\$56,732	\$56,732	
Alberta Community Partnership	Provincial	No	Regional Accounting Support	\$9,500	\$9,500	
Alberta Community Partnership	Provincial	No	New Phone System	\$2,500	\$2,500	
World War Commemorative Fund	Federal	No	Office Flag Poles/Cenotaph	\$11,000	\$0	
Gas Tax Fund	Federal	Yes	Sewer Liftstation	\$50,000	\$50,000	*used previous years as well (total contribution is \$300,000)
Basic Municipal Transportation Grant	Provincial	Yes	Sidewalk Replacement	\$48,450	\$48,450	
Canada Summer Jobs	Federal	No	Lifeguard Wages	\$1,632	\$1,632	
Canada 150	Federal	No	Curling Club Renovations	\$20,000	\$0	
Small Community Fund	Federal/Provincial	No	Treated Water Booster Station Upgrades	\$333,334	\$0	
Totals				\$820,066	\$455,732	
Percentage Received				55.6%		
2016						
Municipal Sustainability Initiative - Capital	Provincial	Yes	Sewer Liftstation/Air Compressor/Fire Hall Backup Power/Swimming Pool Deck	\$273,455	\$278,410	
Municipal Sustainability Initiative - Operating	Provincial	Yes	Regional Administration/Swimming Pool/Land Use Bylaw Update	\$56,732	\$89,327	
Water for Life	Provincial	No	Raw Water Air Compressor	\$166,409	\$166,409	
Municipal Demonstration Grant	Provincial	No	Swimming Pool Deck	\$30,000	\$30,000	
Alberta Community Partnership	Provincial	No	Garbage Truck/Garbage Bins/Composting Program	\$247,000	\$247,000	
Alberta Community Partnership	Provincial	No	2016-2017 Municipal Internship Program	\$43,000	\$43,000	
Summer Temporary Employment Program	Provincial	No	Summer Staff (2)	\$6,825	\$6,825	
Fire Services and Emergency Preparedness Program	Provincial	No	Emergency Situation Practice Drill	\$1,000	\$1,000	
Gas Tax Fund	Federal	Yes	Sidewalk Replacement	\$50,000	\$50,000	
Canada Summer Jobs	Federal	No	Lifeguard Wages	\$3,264		awaiting response
FORTIS Alberta	Industry	No	Tree Planting Program - Baseball Diamonds	\$2,500	\$0	
Alberta Health Services	Provincial	No	AED - Golf Course	\$1	\$1	
Community Foundation of Lethbridge	Other	No	Ball Diamond Bathrooms	\$5,000	\$5,000	
Totals				\$885,186	\$916,972	
Percentage Received				103.6%		



Request for Decision

May 9, 2016
Agenda Item: #9a

Donation Request – Milk River Curling Club

Background:

The Milk River Curling Club has asked to continue with paying for the utilities on the curling rink to assist the club with running the facility. This request has already been included in the 2016 Operating Budget that is being presented to Council with item 9b in the May 2016 agenda. What would council like to do?

Options (administrative recommendation marked with “x”):

- ☒ #1 – Provide administration with further direction with an approach Council would like to take.

Attachments

Donation Request Letter

Dear Town of Milk River

I am writing this letter on behalf of the Milk River Curling Club. We are still working on upgrading a few last problems with the rink. This year we would like to put in a reverse osmosis system for flooding the rink. At this time we are sending canisters to Saskatchewan to be regenerated. This is costing us \$1000.00 every year and is getting harder to do every year as this method is out dated. We are the last rink around still using this method. The RO system is \$8500.00 and we are able to do this with our casino money if we can get help with our utilities again from the town. We are asking you to cover our utilities for the next three years so we will be able to finish this project and a few more. With our utilities being covered the last three years we have made some real headway in upgrading our facility and were able to pull in an extra 6 teams for our mixed bonspiel and run a men's bonspiel which had not happened in years. Thank you for taking the time to consider our proposal.

Sincerely

Steven Sibley

2016 Budget Highlights and Changes from the Interim Budget

1. Significant Operational Expense Item Changes:
 - \$15,000 added for Town Hall Energy Efficiency Upgrades
 - Increases to reserves
 - \$20,000 additional to Fire Capital
 - \$7,500 additional for Operational Reserves
2. Capital Budget Changes
 - Increased budget to garbage truck purchase from \$280,000 to \$295,000 due to attempting to purchase a fully automated cart being that Coutts, Warner and will all have bins for the entire community
 - MSI Capital allocations to projects has changed
 - \$18,280 now to garbage truck (interim was \$0)
 - \$15,819 now to garbage bins (interim was \$28,500)
3. The assessment increased slightly, which assisted with keeping the tax increase low.
4. The education requisition decreased, when I had budgeted for an increase with the interim budget.
5. The Seniors requisition decreased, when I had budgeted for an increase with the interim budget.
6. Insurance rates decreased, when I had budgeted for an increase with the interim budget.
7. The MSI Operating grant increase from an expected \$55,020 to \$89,327
8. The estimated average tax increase with the 2016 Interim Budget, included an average of 2.46% increase to residential tax payers and an average of 2.77% to commercial tax payers. This proposed final 2015 budget includes an average of 1% tax increase for residential tax payers and an average of 1% increase for commercial tax payers.
9. Municipal Sustainability Initiative Operating increased slightly and the Capital grant decreased based on last year. This could change with the recent change in Provincial government.

Budget 2016										
Project & Grant Summary Sheet										
					Taxation					
Dept	Grant Program	Project Description	Total Cost	Grant Funding	Operational Funding	Capital Funding	Debt	Reserves	Other Funding	Notes
Operational Projects										
Dev	MSI-O	Land Use Bylaw/MDP Update	\$12,740	\$12,740						
Corp	ACP/MSI-O	Municipal Internship Program	\$63,000	\$63,000						\$10,000 from the County; \$43k ACP, \$10k MSI-O
Corp		Office Flag Pole Replacement	\$4,000					\$4,000		Carry over project from 2015
Corp		Town Hall Efficiency Upgrades	\$15,000		\$15,000					*new project since 2016 Interim Budget
Ec Dev		Double Sided Flag Replacement	\$2,500		\$2,500					
Ec Dev		Community Beautification Program	\$10,000		\$10,000					
Ec Dev		100th Anniversary Celebrations	\$10,000		\$10,000					
Rec		Ball Diamond Bathroom Upgrades	\$5,000	\$5,000						Community Foundation Leth - \$5k
Rec		Campground Horseshoe Pits	\$500		\$500					
PW		WTP Cistern Crack Repairs	\$10,000		\$10,000					Additional cracks have formed on the tanks at WTP
PW	FGT	Sidewalk Repair/Replacement	\$100,000	\$50,000	\$20,000	\$30,000				\$50k from FGT, \$30k from capital replacement levy; \$20k normal budget
Emerg	FSEPP	Evacuation Table Top Exercise	\$1,000	\$1,000						
		Sub-total	\$233,740	\$131,740	\$68,000	\$30,000	\$0	\$4,000	\$0	
Capital Projects										
Emerg	MSI-C	EOC/Fire Hall Backup Generator	\$35,000	\$35,000						Carry over project from 2015; \$35k MSI
PW	MSI/ACP	New Garbage Truck	\$320,000	\$203,418				\$116,582		\$18,280 MSI; \$185,138 ACP
PW		New Pickup Truck	\$35,000			\$35,000				
PW	MSI-C/ACP	Garbage Bins	\$30,378	\$30,378						ACP - \$15,189; MSI \$15,189
PW	MSI-C	Raw Water Lift Station Air Compressor	\$187,250	\$187,250						\$166,409 Water for Life; \$20,841 MSI Town
Rec	MSI-C	Swimming Pool Deck	\$75,000	\$55,000					\$20,000	\$30k from recycling; \$25k from MSI; \$20k from pool committee
		Sub-total	\$682,628	\$511,046	\$0	\$35,000	\$0	\$116,582	\$20,000	
		Total	\$916,368	\$642,786	\$68,000	\$65,000	\$0	\$120,582	\$20,000	
				\$916,368						
Deferred Projects										
PW		Airport Paving	\$875,000	\$875,000						
PW		Booster Station Upgrade	\$500,000	\$500,000						
PW		Airport Lighting	\$260,000	\$260,000						
Grant Programs			2015 Amount	2016						
ACP	Alberta Community Partnership		\$0	\$247,000						
MSI - C	Municipal Sustainability Initiative Capital		\$278,173	\$278,410	*Liftstation upgrade being funded from this in 2016 (\$164,100)					
MSI - O	Municipal Sustainability Initiative Operating		\$55,020	\$89,327						
FGT	Federal Gas Tax Fund		\$50,000	\$50,000						
		Total	\$383,193	\$664,737						
MSI Used			2016 MSI - C Projects							
2014 Remaining	\$102,445			\$278,410						
2015 March	\$57,765		Liftstation	\$164,100						
2015 MSI/BMTG	\$215,690		Pool Deck	\$25,000.00						
	\$375,900		Compressor	\$20,841.00						
2016 MSI/BMTG	\$273,455		Fire Generator	\$35,000.00						
	\$649,355		Garbage Truck	\$18,280.00						
2015 MSI Spending (Lift)	\$540,000		Garbage Bins	\$15,189.00						
	\$109,355	MSI Capital Dolairs to spend in 2016		\$0.00						

2016 Operating Budget

Revenues	2013 Actuals	2014 Actual	2015 Actual	2015 Budget	2016 Interim Budget	2016 Final Budget	% Increase from 2015 to 2016 (Budget)
General Revenue	\$233,954	\$205,514	\$161,461	\$203,180	\$163,000	\$163,000	-24.65%
General Taxation	\$654,730	\$667,955	\$731,561	\$726,038	\$746,637	\$757,123	4.11%
ASFP (Schools)	\$182,609	\$174,821	\$176,707	\$177,300	\$187,000	\$166,000	-6.81%
Seniors Lodging	\$21,314	\$23,981	\$23,487	\$24,000	\$25,000	\$21,518	-11.53%
Legislative	\$1,840	\$336	\$151	\$0	\$0	\$0	0.00%
General Admin	\$49,893	\$54,331	\$457,161	\$99,950	\$111,212	\$147,652	32.31%
Fire Department	\$109,219	\$95,682	\$30,302	\$23,000	\$28,000	\$28,000	17.86%
Bylaw	\$3,255	\$980	\$1,956	\$750	\$6,250	\$3,750	80.00%
Common Services	\$1,090	\$1,011	\$7,940	\$1,000	\$1,000	\$1,000	0.00%
Roads, Streets, Sidewalks	\$28,250	\$25,314	\$24,250	\$24,750	\$24,700	\$24,700	-0.20%
Airport	\$565	\$365	\$465	\$500	\$500	\$465	-7.53%
Water	\$2,328,594	\$176,090	\$275,934	\$253,500	\$285,700	\$285,700	11.27%
Sewer	\$51,694	\$55,596	\$55,998	\$55,000	\$84,500	\$84,500	34.91%
Garbage, Transfer Station, Recycling	\$106,966	\$103,530	\$103,582	\$102,500	\$105,500	\$105,500	2.84%
Planning and Development/Land Sales	\$61,180	\$19,004	\$41,936	\$18,700	\$18,350	\$18,350	-1.91%
Recreation	\$70,967	\$63,499	\$65,197	\$67,332	\$69,300	\$74,300	9.38%
Total Revenues	\$3,906,120	\$1,668,009	\$2,158,088	\$1,777,500	\$1,856,649	\$1,881,558	5.53%
Expenditures							
General Expenditures	\$11,771	\$9,340	\$8,881	\$10,000	\$9,500	\$9,500	-5.26%
ASFP	\$182,792	\$174,855	\$177,366	\$177,500	\$187,000	\$166,000	-6.93%
Seniors Lodging	\$21,333	\$24,004	\$23,574	\$24,000	\$25,000	\$21,518	-11.53%
Legislative	\$55,098	\$73,510	\$62,091	\$69,550	\$62,550	\$62,150	-11.91%
General Administrative	\$327,405	\$350,045	\$347,109	\$342,000	\$360,750	\$377,540	9.41%
Fire Department	\$66,098	\$46,525	\$58,097	\$61,650	\$88,000	\$108,000	42.92%
Disaster Services	\$280	\$0	\$11	\$1,000	\$500	\$1,000	0.00%
Bylaw	\$21,839	\$15,636	\$20,802	\$20,500	\$22,950	\$22,950	10.68%
Common Services	\$95,740	\$107,833	\$102,482	\$115,000	\$122,250	\$122,350	6.01%
Roads, Streets, Sidewalks	\$182,222	\$149,900	\$140,389	\$227,500	\$224,500	\$224,500	-1.34%
Airport	\$5,782	\$5,764	\$4,905	\$7,550	\$5,650	\$5,650	-33.63%
Water	\$191,808	\$163,106	\$270,635	\$207,500	\$283,350	\$283,500	26.81%
Sewer	\$65,166	\$43,500	\$50,245	\$57,700	\$62,250	\$63,750	9.49%
Garbage, Transfer Station, Recycling	\$88,263	\$91,338	\$100,141	\$106,000	\$133,250	\$133,500	20.60%
FCSS	\$5,475	\$5,588	\$5,701	\$5,600	\$6,000	\$6,400	12.50%
Cemetery	\$3,000	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	25.00%
Planning and Development/Land Sales	\$21,301	\$16,970	\$9,264	\$13,000	\$21,000	\$23,500	44.68%
Economic Development	\$7,448	\$16,661	\$8,457	\$18,250	\$20,500	\$20,500	10.98%
Recreation	\$216,912	\$127,895	\$150,210	\$229,000	\$159,500	\$167,050	-37.08%
Culture and Library	\$12,475	\$12,669	\$12,839	\$12,700	\$12,700	\$12,700	0.00%
General Expenses	\$0	\$0	\$47,500	\$70,000	\$47,500	\$47,500	-47.37%
Total Expenditures	\$1,582,208	\$1,436,639	\$1,602,199	\$1,777,500	\$1,856,200	\$1,881,558	14.85%
Total (Surplus) / Deficit	-\$2,323,912	-\$231,370	-\$555,889	\$0	-\$449	\$0	

*changes to how we account for capital projects were made so the 2015 actual looks inflated on the surplus

Notes
*moved some from this area to Admin
moved some revenue from general
new revenue from peace officers
not expecting same revenue from FORTIS
*increased m3 charges
*m3 charge for sewer
increase to commercial garbage rates
increase to county contribution
LED lights; increased reserves
extra equipment purchases; increased reserves
pickup truck purchase
*increased reserve contributions
in lieu of increased water charge
LUB & MDP update
*100th Anniversary extra \$
moved capital levy out

Budget 2016 Summary	
2016 Operating Budget (includes capital levy)	\$1,881,558

2016 Reserve Contributions	
Water Capital	\$50,000
Garbage Truck	\$30,000
Fire Capital	\$30,000
Operating Reserve	\$20,000
	\$130,000

Operating Budget History		
Year	Budget	% Increase
2016	\$1,881,558	5.85%
2015	\$1,777,500	9.76%
2014	\$1,619,391	-1.33%
2013	\$1,641,298	4.90%
2012	\$1,564,646	

Prior Municipal Tax Rate						
Year	Residential Rate	Commercial Rate	Special Levies	Capital Levy	Tax Assessment	
2012	7.89	22.26	0.8513803	0.478647		
2013	7.79	21.31	0.82208	0.461067	\$62,676,590	
2014	7.81	21.29	0.99555	0.455385	\$65,066,490	
2015	9.01	23	\$24,750	0.478	\$62,765,840	
2016	9.2578	23.678	\$24,750	0.478	\$62,765,840	*interim based on 2015 assessment
2016	9.12	23.252	\$24,750	0.467	\$64,380,650	*actual

Comparative Assessments and the \$ Impact (Municipal Portion Only)												
Residential	Assessment	2015 Tax \$	2015 Special	2015 Capital	2015 Total	2016 Tax \$	2016 Special	2016 Capital	2016 Total	\$ Increase	% Increase	AVG Tax Increase
	\$50,000	\$450.50	\$50.00	\$23.90	\$524.40	\$456.00	\$50.00	\$23.35	\$529.35	\$4.95	0.94%	1.00%
	\$100,000	\$901.00	\$50.00	\$47.80	\$998.80	\$912.00	\$50.00	\$46.70	\$1,008.70	\$9.90	0.98%	
	\$150,000	\$1,351.50	\$50.00	\$71.70	\$1,473.20	\$1,368.00	\$50.00	\$70.05	\$1,488.05	\$14.85	1.00%	
	\$200,000	\$1,802.00	\$50.00	\$95.60	\$1,947.60	\$1,824.00	\$50.00	\$93.40	\$1,967.40	\$19.80	1.01%	
	\$250,000	\$2,252.50	\$50.00	\$119.50	\$2,422.00	\$2,280.00	\$50.00	\$116.75	\$2,446.75	\$24.75	1.01%	
	\$300,000	\$2,703.00	\$50.00	\$143.40	\$2,896.40	\$2,736.00	\$50.00	\$140.10	\$2,926.10	\$29.70	1.02%	
	\$350,000	\$3,153.50	\$50.00	\$167.30	\$3,370.80	\$3,192.00	\$50.00	\$163.45	\$3,405.45	\$34.65	1.02%	
	\$400,000	\$3,604.00	\$50.00	\$191.20	\$3,845.20	\$3,648.00	\$50.00	\$186.80	\$3,884.80	\$39.60	1.02%	
Commercial	\$50,000	\$1,150	\$50.00	\$23.90	\$1,223.90	\$1,162.60	\$50.00	\$23.35	\$1,235.95	\$12.05	0.97%	1.00%
	\$100,000	\$2,300.00	\$50.00	\$47.80	\$2,397.80	\$2,325.20	\$50.00	\$46.70	\$2,421.90	\$24.10	1.00%	
	\$150,000	\$3,450.00	\$50.00	\$71.70	\$3,571.70	\$3,487.80	\$50.00	\$70.05	\$3,607.85	\$36.15	1.00%	
	\$200,000	\$4,600.00	\$50.00	\$95.60	\$4,745.60	\$4,650.40	\$50.00	\$93.40	\$4,793.80	\$48.20	1.01%	
	\$250,000	\$5,750.00	\$50.00	\$119.50	\$5,919.50	\$5,813.00	\$50.00	\$116.75	\$5,979.75	\$60.25	1.01%	
	\$300,000	\$6,900.00	\$50.00	\$143.40	\$7,093.40	\$6,975.60	\$50.00	\$140.10	\$7,165.70	\$72.30	1.01%	
	\$350,000	\$8,050.00	\$50.00	\$167.30	\$8,267.30	\$8,138.20	\$50.00	\$163.45	\$8,351.65	\$84.35	1.01%	
	\$400,000	\$9,200.00	\$50.00	\$191.20	\$9,441.20	\$9,300.80	\$50.00	\$186.80	\$9,537.60	\$96.40	1.01%	

	Residential / Farmland	Commercial	M & E	Linear	Special Levy	Capital	Seniors	ASFF - Res	ASFF Non
2015/2016 Assessments	\$52,353,210	\$10,600,600	\$11,970	\$1,414,870		\$64,380,650	\$63,680,920	\$51,653,480	\$12,027,440
2016 Mill Rate	9.120	23.252	23.252	23.252	\$50/parcel	0.467	0.33791	2.4565	3.2469
Tax Revenue	\$477,461	\$246,485	\$278	\$32,899	\$24,750	\$30,066	\$21,518.42	\$126,886.77	\$39,051.89
Total Tax Revenue	\$757,123				\$24,750	\$30,066			\$187,457

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 994**

A BY-LAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA FOR THE 2016 TAXATION YEAR.

WHEREAS, the Town of Milk River has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at a Meeting of Council held on May 16, 2016; and

WHEREAS, the estimated municipal expenditures and transfers set out in the operating budget for the Town of Milk River for 2016 total \$1,881,558; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$1,124,435 and the balance of \$757,123 is to be raised by municipal taxation and frontage charges; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF):

Residential/Farmland	\$126,884.67
Non-residential	\$39,050.62
Seniors Foundation (Homes for the Aged)	\$21,517.86; and

WHEREAS, the Council of the Town of Milk River is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Alberta Municipal Government Act, Chapter M-26, RSA 2000 as amended; and

WHEREAS, the assessed value of all property in the Town of Milk River as shown on the assessment roll is:

Town of Milk River Assessment

Residential and Farmland	\$52,353,210
Non-residential	\$10,600,600
Linear	\$ 1,414,870
Machinery and Equipment (M&E)	\$11,970
Total	\$64,380,650

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Milk River in the Province of Alberta, hereby enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Milk River, Alberta:

	Tax levy	Assessment	Tax Rate
General Municipal			
Residential / Farmland	477,461	52,353,210	0.00912
Non-residential/M&E	246,763	10,612,570	0.023252
Linear	32,899	1,414,870	0.023252
Capital Municipal	30,066	64,380,870	0.000467
ASFF			
Residential / Farmland	126,887	51,653,480	0.0024565
Non-residential	39,052	12,015,470	0.0032469
Homes for the Aged	21,518	63,680,920	0.00033791

2. The Minimum amount payable for improved properties as property tax for general municipal purposes shall be \$200.
3. The Minimum amount payable as municipal property tax shall be \$1,000 for vacant residential land. The minimum tax is being applied as per the Municipal Government Act.
4. If, as of the 31st day of August, 2016, any taxes which remain unpaid shall receive a 5% penalty on the 1st day of September, 2016.
5. A 1.5% penalty will be imposed on the unpaid balance on the first day of the month thereafter.
6. Bylaw No. 986 is hereby repealed.

That this by-law shall take effect on the date of the third and final reading thereof.

READ a first, second and by unanimous consent of the Councillors present, a third and final time this 16th day of May, 2016.

Mayor – David Hawco

CAO – Ryan Leuzinger

**TOWN OF MILK RIVER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 995**

A BY-LAW OF THE COUNCIL OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE 2016 SPECIAL TAX LEVIES.

WHEREAS, pursuant to the provisions of the Municipal Government Act, RSA 2000, being Chapter M-26, as amended, a Council may pass a special tax by-law to raise revenue to pay for a specific service or purpose by imposing one or more special tax, and

WHEREAS, the Council of the Town of Milk River deems it necessary to provide for special tax levies in the 2016 Operating and Capital Budget for specific municipal projects and services; and

WHEREAS, the total assessment on all assessed taxable property for 2016 is \$64,380,650 all of which will be subject to the special tax levies.

NOW THEREFORE, the Council of the Town of Milk River duly assembled hereby enacts as follows:

1. **THAT** this by-law shall be cited as the 2016 Special Levies By-Law.
2. **THAT** the following Special Tax Levy be imposed:
 - a) **Road Operating Special Tax Levy** – (+/-) \$24,750.00 – to include but not be limited to repairs and maintenance of paved streets, gravel streets and lanes, sidewalks, curbs, gutters and boulevards situated within the existing road right-of-ways as well as installation of street lights within the road right of way. The tax rate is \$50.00 per taxable parcel and will be imposed upon taxable parcels that do not pay a pavement local improvement tax as prepared in accordance with Part 9 of the Alberta *Municipal Government Act*.
3. **THIS** by-law shall come into full force and effect upon the final reading thereof.

READ a first, second and by unanimous consent of the Councillors present, a third and final time this 16th day of May, 2016.

Mayor – David Hawco

CAO – Ryan Leuzinger



Transboundary Water, Weeds, & Stewardship Tour

August 8th - 10th 2016

Join us on a bus tour through stunning Glacier National Park and Glacier County, Montana, as well as Cardston County and the County of Warner, Alberta.

Over three days, stop at sites along the toe slopes of the St Mary and Milk River headwaters through ranchlands and farmland.

Throughout the tour, learn about transboundary successes, challenges, and opportunities with water infrastructure, invasive species prevention and management, biocontrol programs, beneficial management practices, drought and flood mitigation, and so much more.

Hear how communities, government agencies, and watershed groups can work together to maintain a vibrant community, and improve the health of watersheds.

Alberta Pesticide Applicators Credits Available

Cost: \$250 CDN includes bussing and meals.

A block of rooms have been set aside with a special rate.

Register: 4 people per organization **by May 15th 2016 as space is limited**

Seats may become available from waiting list after May 15th

Email: khyatt@warnercounty.ca

Phone: Kerry 403-642-2255

Hosted By:



Transboundary Water, Weeds, & Stewardship Tour
August 8th - 10th 2016 Agenda At A Glance

August 8th 2016 - Day One	
1:30 PM	Meet At Cardston County Office - Board Tour Buses And Travel To East Glacier, Montana
5:30 PM	Meet & Greet Supper @ Bison Creek
	Overnight Stay In East Glacier, Montana
August 9th 2016 - Day Two	
7:00 AM	Breakfast @ Bison Creek Welcome From Ron De Yong, Director, Montana Department Of Agriculture
	Sherburne Reservoir Dam – <i>Water Management In The Upper St Mary And Milk River Basins - A Vulnerable Resource</i> Many Glacier View Point - <i>History Of Weed Management In Glacier National Park</i>
	Bull Trout Management In Swift Current Creek – <i>Challenges Maintaining Endangered Species Habitat In A Decidedly Managed Waterway; Lessons Learned That Can Be Applied To Cutthroat Trout Protection Order In Alberta</i>
	St. Mary's Diversion – <i>Start Of The Milk River Story, South Babb Gravel Pit Knapweed</i> – <i>Spotted Knapweed - Biocontrol And Containment Management Challenges</i>
	Lunch @ Hooks Hideaway
	St. Mary Siphons And North Milk River Canal – <i>Engineering Marvels, Lifeline To The Milk River</i>
	Two Dogs Flat Fire (2015) Restoration/Rising Sun – <i>Challenges In Managing Invasive Weeds During And After Fire</i>
6:00 PM	Supper @ Bison Creek
	Overnight Stay In East Glacier, Montana

August 10th 2016 – Day Three	
7: 00 AM	Depart East Glacier, Montana
	Arrive At Cardston County Office – Pancake Breakfast Sponsored By Cardston County – Welcome From Alberta Dignitaries Aquatic Invasives And Inspection Programs – <i>Keeping Quagga And Zebra Mussels Out Of Alberta</i>
	Houndstongue Biocontrol - <i>A Weed Management Success Story!</i> Spotted Knapweed Management In Cardston County – <i>Controlling Weeds Crossing Water Bodies And International Boundaries; Holding The Line</i>
	Invasive Weed Mapping – <i>Drone Mapping Demo, Working Collaboratively To Map And Manage Weeds In The Milk River Watershed</i> Biocontrol Of Spotted Knapweed – <i>Cardston County's Approach</i> Milk River Fire (2012) Recovery – <i>Lessons Learned In Control And Grassland Recovery, Impact On Municipal Water Treatment And The Community</i>
	Lunch At The Old Barn Sponsored By County Of Warner – <i>Spite Ditch & Whoop Up Trail History, Water Storage And Drought Management On The Milk River</i>
	Snow Ranch – <i>Winter Livestock Watering Systems, MRWCC Watershed Resiliency And Restoration Program, Bioengineering, Stewardship Projects</i>
	Red Creek Stewardship Group - <i>Habitat Tree Plantings, Watering Systems, And Leafy Spurge Management Challenges</i>
	Sandstone Ranch – <i>NCC Stewardship Credit Program, Voluntary Program For Ecological Good And Services, History, And Projects, Downy Brome & Dalmatian Toadflax Control Efforts</i>
4:15 PM	Returning To Cardston County Office

Registered Participants Will Receive Detailed Agenda & Map Prior To The Tour.

Transboundary Water, Weeds, & Stewardship Tour

August 8th – 10th 2016

Hotel Room Information

Please consider sharing accommodations, as space is limited.

Hotel Rooms must be booked by May 15th 2016

Please ask for County of Warner Group Rate

East Glacier Hotels – County of Warner Group Rates		
	Phone Number	Room Rate/Night
Mountain Pine Motel	406-226-4402 406-226-5593	\$125 USD
Dancing Bears Inn		
Whistling Swan		
Sears Motel		
Bison Creek Ranch		
East Glacier Park Motel & Cabins	406-892-2525	Please See Details Below
Glacier Park Lodge		

Glacier Park Lodge – County of Warner Group Rates		
Room Type	# of Rooms	Single/Double
Main Lodge Room	12	\$199 USD
Main Lodge Room w/ Balcony	2	\$209 USD
Great Northern Wing Room	8	\$209 USD
Great Northern Wing Room w/ Balcony	17	\$219 USD
Room Rates plus \$8 per person per night Service Fee and 13% Bed Tax per room per night		

STATEMENT OF SUPPORT FOR A WELLNESS FOUNDATION IN ALBERTA

Wellness Alberta brings together thousands of individuals including business, health and recreational leaders and non-governmental organizations who support a meaningful investment in the prevention of disease and injuries. Through a sustainable investment in a provincial **wellness foundation**, Albertans will benefit from improved health outcomes and reduced demands on health care, which will greatly enrich the quality of life for current and future generations.

We, the undersigned, support the efforts of *Wellness Alberta* and believe the Alberta Government should establish a *Wellness Foundation* in Alberta, which is:

- ✓ **Well-financed** (initial investment of \$50 million annually, increasing over 3 to 5 years to an amount equivalent to at least 1 percent of the health care budget or \$190 million annually),
- ✓ **Sustained and protected by legislation**, and
- ✓ **Functions independent of the acute health care system** to maintain financial autonomy, accountability and transparency.

Organization: _____

Name/Title of authorized
representative: _____

Email and Phone: _____

We want to receive campaign updates

☐

*Signature

Date

** Signing this document reflects your endorsement and will be shared on www.wellnessalberta.ca and with public and government stakeholders*

Please sign and return this statement by fax or email to:
Fax: 780-492-0364 or Email: info@wellnessalberta.ca

Overview: Wellness Foundation Policy Recommendations

Wellness Alberta is very concerned about the chronic disease epidemic in Alberta. Chronic disease is the leading cause of death and disability in Alberta and it has a major impact on the physical, mental and economic health of all residents. The good news is that over 40% of these diseases can be prevented by taking action to reduce risk factors including tobacco and alcohol use, poor nutrition and physical inactivity.

Wellness Alberta Recommends:

- *Establish a Wellness Foundation to transform the health and quality of life of all Albertans.*
- *The Wellness Foundation must be **well-financed, sustainable** and operate **independently** of the health care system.*
- *The Wellness Foundation must **focus on primary prevention** to address **major modifiable risk factors** for chronic disease.*

Protecting mental health by preventing adverse childhood experiences and reducing risk for injury and disability is also crucial to preventing chronic disease. Unfortunately, the Alberta Government is spending more than ever before on acute health care, with the majority (over 90%) spent on treating and managing preventable disease and disability.

Wellness Alberta believes Alberta needs to make new, long-term and sustainable investments in preventing disease and promoting health to reduce the burden on our health care system and improve our quality of life. Alberta needs a Wellness Foundation.

To maximize the impact on the physical, mental and economic health of Albertans, the Wellness Foundation must be **well-financed, sustainable** and **independently** of the health care system. The Foundation will **focus on primary prevention** initiatives to **address six major modifiable risk factors** including physical inactivity, unhealthy eating, tobacco use, alcohol misuse, adverse childhood experiences and injury.

- We recommend that the Foundation be announced in March 2016 and initiate operations in October 2016.
- We propose the Foundation be initially financed through an annual grant of \$50 million, increasing to at least \$190 million annually (representing an amount equivalent to at least 1% of the Alberta Health budget) over a 3 to 5 year period.
- The Foundation funding must be new investments that are in addition to Government's current overall investment in prevention and health promotion and must not be reallocated out of existing health budgets.
- New investments can be derived from the Alberta Government's general revenue fund or by the creation of a "Wellness Levy" funded by modest mark-ups on alcohol, tobacco, or sugar-sweetened beverages.
- Stable, long-term funding dedicated to prevention and health promotion is a good value for money: a one dollar investment can be expected to result in a minimum \$4-5 cost savings in future acute health care expenditures. Some large scale interventions have been shown to produce a return-of-investment of up to 50:1.
- The Foundation will ensure new investments are directed to evidence-based strategies and sustained over the long-term to improve the health of Albertans and reduce the burden of chronic disease and disability on our health care system.
- The Foundation must function independently of the acute health care system to maintain financial autonomy, accountability and transparency.
- The Foundation should be created by an Act of the Legislative Assembly and report directly to the Assembly each year.
- The Foundation should be governed by an independent board comprised of key stakeholders that are selected by an all-party committee of the Legislative Assembly.

For more information about what a *Wellness Foundation* could do to promote and protect the wellness of children, adults, families and communities in Alberta, please see our website www.wellnessalberta.ca.



MINUTES - 2 (2016)
EXECUTIVE COMMITTEE MEETING
Thursday, February 11, 2016 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
Henry Van Hierden - *Vice-Chair*
Don Anderberg
Jim Bester

Bill Chapman (absent)
Tom Rose
Barry Johnson

STAFF:

Lenze Kuiper – *Director*

Jennifer Maxwell – *Subdivision Technician*

AGENDA:

1. **Approval of Agenda** – February 11, 2016.....
2. **Approval of Minutes** – January 14, 2016.....(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Member Questionnaire for Retreat..... (handout)
 - (b) Wetlands Policy Workshop – March 3, 2016..... (attachment)
 - (c) GIS Ministerial Approval for Ghost Lake and Waiparous..... (attachment)
 - (d) Alberta Flood Mapping Request –Draft Letter..... (attachment)
 - (e) CPA Conference – May 2-4, 2016 (attachment)
 - (f) Provincial Funding Request Update..... (attachment)
 - (g) Planning Position Update (attachment)
 - (h) Fee For Service Update (attachment)
5. **Accounts**
 - (a) Office Accounts – December 2015..... (attachment)
 - (b) Financial Statements – January 1 - December 31, 2015..... (attachment)
6. **Director's Report**.....
7. **Executive Report**.....
8. **Adjournment**.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Barry Johnson

THAT the Executive Committee approve the agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Don Anderberg

THAT the Executive Committee approve the minutes of January 14, 2016, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Member Questionnaire for Retreat

- The Director presented a draft version of a questionnaire for the upcoming Retreat and requested input from the Executive Committee. Suggestions for the questionnaire included adding a chart with membership fees for each municipality and adding a question of where the members would like to see the organization in 5 years. Some valuable information to get back from this questionnaire would be to identify strengths and weaknesses of the organization, to identify ideal staffing levels and whether or not to expand membership in the future. A suggestion was brought forward that this could be an opportunity to engage the council representatives and hold a facilitated meeting. The council representatives would then be able to take the questionnaires back to their individual councils with an update.

Moved by: Don Anderberg

THAT the Director amend the questionnaire as discussed and present it at the next Board of Directors' meeting. **CARRIED**

(b) Wetlands Policy Workshop – March 3, 2016

- The Wetlands Policy Workshop being held on March 3, 2016 is starting to fill up. Committee members were reminded to bring the workshop forward to their municipalities. If there are any spots still open closer to the workshop, the invitation may be extended to non-members. Jay White, who will be presenting the workshop will also be making a brief presentation at the Board of Directors' meeting that night.

Moved by: Tom Rose

THAT the Executive Committee receive the Wetland Policy Workshop Update, as information.

CARRIED

(c) GIS Ministerial Approval for Ghost Lake and Waiparous

- A letter was received from Alberta Municipal Affairs allowing ORRSC to provide GIS Services to the summer villages of Ghost Lake and Waiparous. Discussion followed on how useful the committee members feel the GIS program is and suggested offering some training

to member municipalities on how to use it and all of the features that are available including the option of adding public works information.

Moved by: Jim Bester

THAT the Executive Committee receive the GIS Ministerial Approval for Ghost Lake and Waiparous, for information. **CARRIED**

(d) Alberta Flood Mapping Request – Draft Letter

- Currently, the Alberta Flood Mapping for a number of areas in Southern Alberta is using outdated 1992 information. A draft letter was presented to the Executive Committee requesting an update on the status of the Flood Hazard Identification Program and requesting new mapping for some of the rivers and creeks in Southern Alberta.

Moved by: Don Anderberg

THAT the Director submit the Alberta Flood Mapping Request letter to the Minister of Municipal Affairs and the Minister of Environment & Parks, incorporating the amendments as discussed. **CARRIED**

(e) CPA Conference – May 2-4, 2016

- The CPA Annual Planning Conference will be held in Red Deer this year from May 2-4. The theme for the conference is Planning vs. Economic Growth: How do we bridge the gap? ORRSC will sponsor up to three committee members to attend the conference and it was noted that it's best to register as soon as possible. Gordon and Jim expressed interest in the conference and this will be further discussed at the meeting in March.

(f) Provincial Funding Request Update

- The Director provided an update on the provincial funding request. At the end of January, Lenze and Mike travelled to Red Deer and met with other planning agencies who will be lobbying for provincial funding. They had requested additional information including budgets for the last five years and the information has now been provided. The lobbyist will be meeting with the Minister on February 19, 2016 and a further update will be provided at the March Board meeting.

Moved by: Henry Van Hierden

THAT the Executive Committee receive the Provincial Funding Request Update, as information. **CARRIED**

(g) Planning Position Update

- The job posting for the Planner position has now closed and 38 applications were submitted. A short list of potential candidates has been created and the applicants will be contacted for interviews shortly.

Moved by: Tom Rose

THAT the Executive Committee receive the Planning Position Update, as information. **CARRIED**

(h) Fee For Service Update

- The updated Fee For Service table was reviewed.

Moved by: Barry Johnson

THAT the Executive Committee receive the Fee For Service Update, as information. **CARRIED**

5. ACCOUNTS

(a) Office Accounts – December 2015

5150	Staff Mileage	R. Dyck	\$ 75.00
5150	Staff Mileage	S. Johnson	16.50
5320	General Office Supplies	S. Johnson	92.96
5530	Coffee & Supplies	S. Johnson	28.68
5150	Staff Mileage	G. Scott	102.00
4140	Approval Fees	Darren Taylor Harvesting	150.00
5151	Vehicle Gas & Maintenance	Imperial Oil	281.38
5280	Janitorial Services	Madison Ave Business Services	425.00
5310	Telephone	Bell Mobility	722.27
5310	Telephone	Urban Mobility	744.80
5310	Telephone	Yellow Pages	29.04
5320	General Office Supplies	Desjardin Card Services	131.60
5380	Printing & Printing Supplies	Desjardin Card Services	325.02
5330	Dues & Subscriptions	Government of Alberta	50.00
5330	Dues & Subscriptions	AB Mun. Data Sharing Partnership ...	1,765.00
5330	Dues & Subscriptions	APPI	1,071.56
5480	Recruitment & Relocation	APPI	600.00
5440	Land Titles Office	Minister of Finance	230.00
5450	Legal Fees	Stringam Denecky	140.97
5532	Assessment Review Board	Stringam Denecky	2,873.60
5460	Public Relations	Sobey's	59.98
5480	Recruitment & Relocation	AUMA	450.00
5500	Subdivision Notification	Lethbridge Herald	664.56
5500	Subdivision Notification	Sun Media	170.00
5500	Subdivision Notification	Lethbridge Herald	932.88
5536	Rural IMDP Grant	Purolator Courier	42.81
5540	Other	Purolator Courier	22.32
5570	Equipment Repairs & Maintenance	Xerox Canada	1,110.95
5580	Equipment & Furniture Rental	Xerox Canada	905.84
5580	Equipment & Furniture Rental	Pitney Bowes	297.13
1160	GST Receivable	GST Receivable	603.96
TOTAL			<u>\$15,115.81</u>

Moved by: Henry Van Hierden

THAT the Executive Committee approve the Office Accounts of December 2015 (\$15,115.81), as presented. **CARRIED**

(b) Financial Statements – January 1 - December 31, 2015

Moved by: Henry Van Hierden

THAT the Executive Committee approve the following unaudited Financial Statements for January 1 - December 31, 2015, as presented. **CARRIED**

6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Tom Rose

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:35 p.m. until **Thursday, March 10, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: 

TRI COMMUNITY PANTRY

Our Pantry started in Sep 2015 to serve the County Of Warner. We are presently located in the basement of St Paul's United Church, Milk River. Our store is run strictly by volunteers. At the time of start up we had four (4) families requiring food hampers. Today we have approximately 19 families in need of food. This is due to the down turn of the country's economy. And as the economy gets worse we expect to see more and more families in need.

We are a non-profit organization under the guidance of St Paul's Charity. At present we obtain funds from the Thrift Store to help buy food and we also receive donations from the generosity of people such as you.

We are asking for a small donation, or what ever can be afforded to help us operate the Pantry and serve the Community.

Personal donations can be made to TRI COMMUNITY PANTRY. If requested a tax receipt will be issued from St Paul's Church Registered Charity.

Thanking you in Advance



Martin Kirby
Spokes Person
Tri Community Pantry