

Request for Decision

Milk River Municipal Library Grant Bylaw

August 11, 2025



RECOMMENDATION

That the Milk River Municipal Library Grant Bylaw 1083 be given first reading.

That the Milk River Municipal Library Grant Bylaw 1083 be given second reading.

That the Milk River Municipal Library Grant Bylaw 1083 receive unanimous consent for consideration of third reading.

That the Milk River Municipal Library Grant Bylaw 1083 be given third and final reading.

LEGISLATIVE AUTHORITY

Municipal Government Act
Libraries Act

BACKGROUND

A delegation from the Milk River Municipal Library attended the June 9, 2025, Council meeting to inform Council of activities at the library.

There has been a significant increase in insurance cost for the library.

FINANCIAL CONSIDERATIONS

This will constitute an increase to the budget.

ATTACHMENTS

1. Milk River Municipal Library Grant Bylaw Draft

TOWN OF MILK RIVER
BYLAW NO. XXX

**A BYLAW OF THE TOWN OF MILK RIVER IN THE PROVINCE OF ALBERTA TO
PROVIDE FOR A YEARLY GRANT TO THE MILK RIVER MUNICIPAL LIBRARY.**

WHEREAS, under the provisions of Section 3 (b) of the Municipal Government Act RSA 2000 Chapter M-26, as amended, a purpose of a municipality is to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality, and

WHEREAS, under the provisions of Section 7 (f) a council may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality, and

WHEREAS, the Council of the Town of Milk River deems it necessary to establish a yearly grant to the Milk River Municipal Library and to establish the terms of payment of the grant.

NOW THEREFORE, the Council of the Town of Milk River duly assembled enacts as follows:

1. **THAT** this bylaw shall be cited as the Milk River Municipal Library Grant Bylaw of the Town of Milk River.
2. **THAT** a yearly grant of Fourteen Thousand Dollars (\$14,000.00) be provided to the Milk River Municipal Library for operational and capital expenses.
5% would be \$700 increase
Insurance went from \$4,100 to \$5,200
3. **THAT** the full amount of the grant be paid no later than March 31 of each year.
4. **THAT** Bylaw No. 1036-22 is hereby repealed upon final reading of this Bylaw.
5. **THAT** this Bylaw will come into full force and effect on the final reading thereof.

READ a first time this XX day of XXXX 2025.

READ a second time this XX day of XXXX 2025.

Received Unanimous Consent for presentation of third reading this XX day of XXXX 2025.

READ a third and final time this XX day of XXXX 2025.

Larry Liebelt, Mayor

, Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX 2025.

Request for Decision

Nuisance Bylaw

August 11, 2025



RECOMMENDATION

That the proposal be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Weed Control Act

BACKGROUND

Neighbouring urban municipalities are considering compliance within seven (7) calendar days to a Notice / Order of Compliance regarding dangerous or unsightly premises for grass only clean ups.

FINANCIAL CONSIDERATIONS

ATTACHMENTS

1. Nuisance Bylaw 1045 Revised

**TOWN OF MILK RIVER
BYLAW NO. 1045 REVISED**

A BYLAW OF THE TOWN OF MILK RIVER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF REGULATING AND CONTROLLING UNSIGHTLY AND UNTIDY PREMISES, FOR THE CONTROLLING OF NOXIOUS / RESTRICTED AND OTHER WEEDS, THE TRIMMING OF TREES, AND THE ABATEMENT OF NOISE AND OTHER NUISANCES.

WHEREAS the Council of the Town of Milk River, in the Province of Alberta, duly assembled may pass a Bylaw and/or regulation pursuant to Section 7(c) of the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta 2000, as amended;

AND WHEREAS the Council of the Town of Milk River, in the Province of Alberta, duly assembled may pass a bylaw and/or regulation pursuant to the Provincial Weed Act, being Statutes of Alberta, 2008 Chapter W-5.1, and amendments thereto;

AND WHEREAS, the Council of the Town of Milk River, in the Province of Alberta, deems it proper and expedient to pass a Bylaw for the purposes of controlling nuisances within the Town.

NOW THEREFORE, the Council of the Town of Milk River duly assembled enacts as follows:

1. TITLE

This Bylaw shall be cited as "THE NUISANCE BYLAW"

2. DEFINITIONS

In this Bylaw:

CHIEF ADMINISTRATIVE OFFICER (CAO) means the person designated by the Town Council to carry out the administrative duties of the Town of Milk River.

COUNCIL means the duly elected Council of the Town of Milk River.

DESIGNATED OFFICER means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Town of Milk River or their duly authorized assistants.

LAND means the ground (including dirt, weeds, gravel, rocks, etc.) from the property line to the gutter of the street. This does not include Boulevard trees.

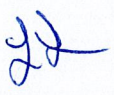
OCCUPANT is the person or persons who reside at or on a property whether they are the owners or lessees.

OWNER means the registered owner of the land or premises for which an order or direction has been issued and served pursuant to this Bylaw.

PROPERTY means real property and includes land, together with all improvements which have been so affixed to the land as to make them in fact and in law a part thereof.

TOWN means the corporate limits of the Town of Milk River, in the Province of Alberta.

WEEKDAY means any day other than a Saturday, Sunday, or a holiday.



3. NUISANCES

- 3.1 "Nuisance" for the purpose of this Bylaw means any use of or activity upon any Property which is offensive to any person, or has or may have a detrimental impact upon any person or other Property in the neighbourhood, and without limiting the generality of the foregoing, includes the following:
- 3.1.1 the failure to cut grass or weeds, including responsibility for the Land at the front of the Property to the gutter of the Street/Avenue and to where the lane for driving begins in the alley;
 - 3.1.2 the failure to destroy restricted weeds, control noxious weeds, or prevent the spread or scattering of nuisance weeds, as per the Provincial Weed Act.
 - 3.1.3 the Owner of properties in the Town of Milk River, shall trim all trees, shrubs, bushes or hedges on private Property so that:
 - 3.1.3.1 they are clear of all sidewalks and alleyway lanes, and do not overhang from such Property to interfere with pedestrian or vehicular traffic lawfully using such street, sidewalk or walkway;
 - 3.1.3.2 they do not interfere with or endanger visibility to street signage or sidewalks, roadway clearance beneath them of a distance of three (3) meters from the top of the sidewalks, roadway or alleyway to the lowest most branch;
 - 3.1.3.3 along the frontage of properties and on corner lots with intersections, the bushes, shrubs, or hedges must be trimmed to a maximum height of one (1) metre.
 - 3.1.4 the generation of excessive dust and permitting such dust to escape from the Property;
 - 3.1.5 the use of any pesticide or herbicide which has significant detrimental or environmental effects on surrounding areas;
 - 3.1.6 the failure to control or eliminate insect pests harmful to the growth and development of trees and shrubs or any vegetable or plant life;
 - 3.1.7 the Owners of properties in the Town of Milk River, shall ensure that:
 - 3.1.7.1 the neat and orderly storage of unregistered and un-operational vehicles be limited to no more than two (2) vehicles on any one Property;
 - 3.1.7.2 the neat and orderly storage or accumulation of, or failure to dispose of, discarded or dilapidated furniture or household appliances, scrap metals, scrap lumber, tires, and motor vehicle parts;
 - 3.1.8 the posting or exhibiting of posters, signs, billboards, placards, writings or pictures upon any fence or wall on any Property, where the same are accumulated and become in a dilapidated and unsightly condition.



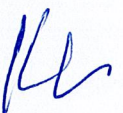
- 3.1.9 building structures as described in Section IV of this Bylaw;
- 3.1.10 Litter as described in Section V of this Bylaw;
- 3.1.11 noise as described in Section VII of this Bylaw;
- 3.2 No person being the Owner, agent of the Owner, lessee or occupier of any Property within the Town shall permit such Property, or the activities upon such Property, to be or to remain a nuisance.

4. WRITTEN ORDER

- 4.1 An Order to remedy dangerous or unsightly Property,
 - 4.1.1 Shall be in writing, shall be served on the person which has allowed a dangerous or unsightly condition, to the registered Owner of the Property.
 - 4.1.2 An Order given by the Community Peace Officer pursuant to any of the provisions of the Bylaw shall be deemed to have been duly given and served on the person to whom it is addressed:
 - 4.1.2.1 On the Order being personally delivered to the person or whom it is addressed;
 - 4.1.2.2 On leaving the Order with a person apparently over the age of eighteen 18 years at the place of abode of the person to whom the notice is addressed;
 - 4.1.2.3 On sending the Order by mail, addressed to the last known postal address, or address shown on the assessment roll, as the case may be;
 - 4.1.2.4 On the Order being sent by any electronic means so long as it is possible to make a copy of the document from the electronic signals used by the electronic means;
 - 4.1.2.5 In the case where the Property is a rental:
 - 4.1.2.5.1 On the tenant or any adult person, (18 years or older) who apparently resides with the tenant, or
 - 4.1.2.5.2 If the tenant or adult residing at the Property or Property Owner cannot be served by posting the notice, order or document in a conspicuous place on some part of the premises
 - 4.1.3 Upon completion of the inspection, the Community Peace Officer or a designated person may direct the Owner or Occupant of the Property to:
 - 4.1.3.1 cease the activity which causes the nuisance;
 - 4.1.3.2 change the way in which such person is carrying out the activity;
 - 4.1.3.3 direct any person to take any action or measure necessary to compel the elimination or abatement of the nuisance, including the removal of any thing or matter from the Property, which constitutes the nuisance;
 - 4.1.3.4 specify the time within which such person must comply with the directions



- contained in the notice; and
- 4.1.3.5 notify the Owner or Occupant that if compliance with the notice is not affected within a specified time, the Town of Milk River will take the actions or measures specified in the notice to abate the nuisance, at the expense of the Owner or occupier.
- 4.1.4 If a Notice / Order of Compliance of the Community Peace Officer or a designated person is not complied with within fourteen (14) calendar days, after the date upon the notice, the Community Peace Officer may enter upon the said premises and carry out an inspection. As per Section 3, the Town of Milk River may remedy any situation and charge any costs incurred back to the Owner or Occupant, pursuant to the Provincial Weed Act, Section 27 and the Municipal Government Act, Section 553.
- 4.1.5 The Owner or person who receives a written order pursuant to this bylaw may request Council to review the order by written notice to the CAO within fourteen (14) days of the date the order is received.
- 4.1.5.1 Where an appeal is lodged, the order is stayed pending a final decision of Council.
- 4.1.5.2 Upon reviewing the order, Council may confirm, vary, substitute, or cancel the order.
- 4.1.5.3 The Owner or person who receives the written order may appear before Council in person or through a representative.
- 4.1.5.4 Notice of decision of Council will be served to the person who requested the Council review.
- 4.1.5.5 Any Owner or person affected by the decision of a Council review of an order pursuant to this bylaw may appeal to the Court of Queen's Bench. This appeal must be made within 30 days of the Council's date of decision.
- 4.1.6 In the case of a repeat non-compliance, the Owner or person who receives the written Order shall have seven (7) days to submit a written request for a review of said Order.
- 4.1.7 A repeat offence occurs when the Owner contravenes an Order for the same Property more than once in a lifetime.
- 4.1.8 In the case where the Owner is in repeated non-compliance of an Order, it may be stated a date within which the person must remedy the dangerous or unsightly Property. This date shall not be less than 7 days from the date the Notice of Decision of Council Review is received by the Owner.
- 4.1.9 DANGEROUS / EMERGENCY SITUATIONS - means in such case that a dangerous situation has not been remedied by the date required in the notice, the Town may take whatever actions or measures deemed necessary to eliminate the danger to public safety caused by a structure, excavation, or hole or to deal with the unsightly condition of Property. The Town may take whatever actions necessary to eliminate an emergency.



5. BUILDINGS / STRUCTURES

- 5.1 The Owner(s) of properties in the Town of Milk River, shall ensure that old unoccupied residences, no longer in use or in a safe condition for occupancy and old sheds and garages and other buildings in run down/poor condition and unsafe be demolished and removed from the Property, or restored to a useable and safe condition in accordance with Building Standards and Codes and with the required demolition or building permits.
- 5.2 If an Order / Compliance Notice under this Section of the bylaw is not complied with within ninety (90) days of the date of the notice, the Community Peace Officer shall have the right to direct any person to do the work required by the order. *The cost of doing the work required, plus a fifty dollar (\$50.00) administration fee, may be recovered from the Owner of the Property as a debt due to the Town of Milk River, or such costs may be charged against the Property taxes due and owing, pursuant to the Municipal Government Act, Section 553.*

6. LITTER

- 6.1 No person shall place, deposit or throw or cause to be placed, deposited or thrown upon any Town Property, including any street, lane, sidewalk, parking lot, park, or other public place or water source:
- 6.1.1 a cardboard or wooden box, carton, container, or receptacle of any kind;
 - 6.1.2 a paper, wrapper, envelope, or covering of any kind, whether paper or not, from food or confectionery;
 - 6.1.3 paper of any kind, whether or not containing written or printed matter thereon;
 - 6.1.4 any glass, crockery, nails, tacks, barbed-wire or other breakable or sharp objects;
 - 6.1.5 scrap metal, scrap lumber, tire, dismantled wrecked or dilapidated motor vehicle or parts there from;
 - 6.1.6 any motor vehicle or any part of any motor vehicle which may, in whole or in part, obstruct any highway, street, lane, alley, or other public place;
 - 6.1.7 dirt, filth or rubbish of any kind whether similar or dissimilar to the foregoing.
- 6.2 A person who has placed, deposited or thrown or caused to be placed or thrown anything or any matter mentioned in subsection (1) upon any street, lane, sidewalk, parking place, park, or other public place or water course shall forthwith remove it.
- 6.3 No person shall place, deposit or throw or cause to be placed, deposited or thrown upon or into any motor vehicle, which is parked on any street, lane, parking lot or other public place, any leaflet, pamphlet, poster, handbill, flyer or any paper containing printed or written matter, whether advertising or not, with the exception of any violation ticket or summons issued pursuant to lawful authority.
- 6.4 The Community Peace Officer, by authorization of the CAO, may direct a Town employee, or other person, to remove and put in storage or destroy anything placed upon Town Property in contravention of Section III, V and VI of this Bylaw.

7. TOWN PROPERTY

- 7.1 No person shall cause or permit or undertake any activity that is a nuisance upon any Town Property.



8. NOISE

- 8.1 No persons shall, within the Town of Milk River, during any period of the day allow, suffer or permit any electronic equipment, musical instruments, vehicles or any other devices to be sounded or used in any area of the Town of Milk River, that may or is likely to disturb others.
- 8.2 No person shall allow, suffer or permit loud noises to be emitted from within a premise occupied or under the control of that person that may or is likely to disturb other persons in the area.
- 8.3 No person shall allow, suffer or permit loud noises to be emitted from a vehicle, in itself, or from equipment in the interior of the vehicle that may or is likely to disturb others.
- 8.4 No person shall own, keep or harbour any animal or bird which makes, or causes to be made, any noise which disturbs or tends to disturb others.
- 8.5 Domestic Noises
- 8.5.1 No person shall operate;
- 8.5.1.1 A motorized or electric construction/lawn/garden tool;
- 8.5.1.2 A snow clearing device powered by a engine of any type;
- In a residential zone between the hours of
- 8.5.1.3 ten o'clock (10:00PM) in the evening and seven o'clock (7:00AM) in the morning of the next day which is a weekday; or
- 8.5.1.4 Ten o'clock (10:00PM) in the evening and eight o'clock (8:00AM) in the morning of the next day, which is a Saturday, Sunday, or holiday.
- 8.6 Construction Noises
- 8.6.1 No person shall carry on construction of any kind that can be heard beyond the boundary of the construction site between the hours of ten o'clock (10:00PM) in the evening and seven o'clock (7:00AM) in the morning of the next day which is a weekday; or
- 8.6.2 Ten o'clock (10:00PM) in the evening and eight o'clock (8:00AM) in the morning of the next day, which is a Saturday, Sunday, or holiday.
- 8.7 SPECIAL EXEMPTIONS of this Bylaw may be granted by the Council of the Town of Milk River or by the CAO of the Town of Milk River for:
- 8.7.1 special events as designated by Council; and
- 8.7.2 the operation of equipment, within reason, within Commercial or Industrial areas / lands of the Town of Milk River, as designed in the Land Use Bylaw; and
- 8.7.3 work of an exigent nature being carried on by a town department, utility company, or outside contractor acting on the town's behalf.
- 8.7.4 NOTHING HEREIN shall render any person liable to a fine, penalty or punishment for performing work of an emergency nature for the preservation or protection of life, health, or Property.

9. ALL PENALTIES

- 9.1 ANY PERSONS who are found to be in contravention of this Bylaw are liable to pay a voluntary penalty, that may be issued and served on a Provincial Part 3 Violation Ticket as per the Town of Milk Rivers' Rates Bylaw.



- 9.2 ANY PERSON who contravenes any provisions of the bylaw, is guilty of an offense and may be liable on summary conviction to a fine of not more than one thousand (\$1,000.00) dollars or not more than three (3) months imprisonment or to a fine and imprisonment. Any costs incurred by the Town, including, but not limited to costs of prosecution, shall be borne by the Owner / Occupant in addition to any other penalties or fines.

10. GENERAL PROVISIONS


- 10.1 Should any provision of this Bylaw be determined invalid, then the invalid provision shall be severed and the remaining Bylaw shall be maintained.
- 10.2 Bylaw 1024 is repealed as of January 1, 2024.
- 10.3 This Bylaw shall take force and effect January 1, 2024.

READ a First time this 9th day of December 2024.

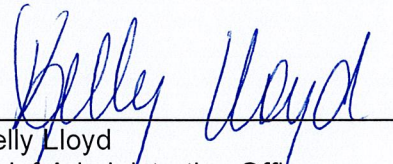
READ a Second time this 9th day of December 2024.

Unanimous consent given for consideration for third reading this 9th day of December 2024.

READ a Third and Final time this 9th day of December 2024.



Larry Liebelt
Mayor



Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this 9th day of December 2024.

Request for Decision

Correspondence

August 11, 2025



RECOMMENDATION

That correspondence for the period ending August 11, 2025, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Town Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Family & Support Services - Report to Municipalities on Counselling Services
2. Environment and Protected Areas - Provincial Flood Damage Assessment Study Letter
3. Municipal Affairs - 2022 Municipal Accountability Program Review Letter



REPORT TO MUNICIPALITIES

COUNSELLING SERVICES 2025



Introduction

The Counselling Services team provides accessible and evidence-informed services to individual, couples, and families through:

EMOTIONAL SUPPORT

To empower individuals and families by providing emotional support, solution options, and coping strategies to strengthen resiliency.

COMMUNITY COLLABORATIONS

To work with community agencies and groups as equal partners with the intention to co-create solutions that meet the needs of the community and strengthen the vitality of communities.

YOUTH MENTAL HEALTH SUPPORT

To provide structured group support programs designed to create a positive, supportive, safe environment for youth to learn, grow, and develop their own potential well-being.

From May 1, 2024 - April 30, 2025 the Counselling Services department prioritized the following goals and sub-goals to align with the 2023 Strategic Plan.

GOAL 1: Timely and Relevant Direct Service Delivery

- 1.1 Addressing Social Isolation
- 1.2 Mental Health Supports and Counselling

GOAL 2: Enhance Community Spirit

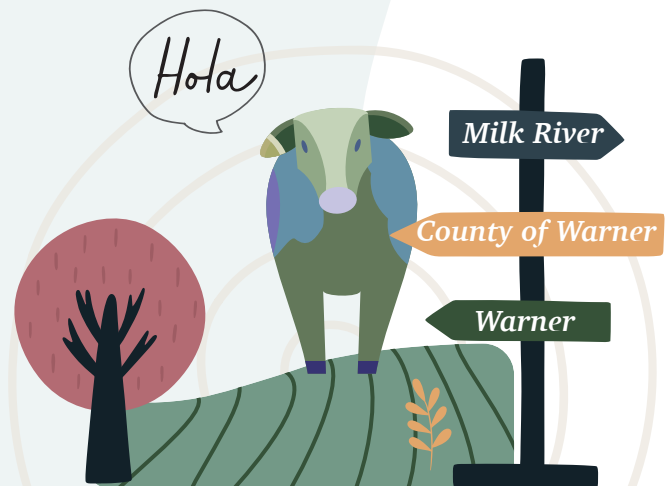
- 2.1 Community Awareness and Engagement
- 2.2 Volunteering
- 2.3 Cultural Programming

GOAL 3: Entry Point for supports

- 3.1 Information and Referral
- 3.2 Community Capacity

GOAL 4: Capture Impact

- 4.1 Information Study and Research



► COUNSELLING SERVICES AT A GLANCE

REGISTERED SERVICES

690 CLIENTS

425 NEW CLIENTS

3,502 SERVICE HOURS

3,642 SERVICE VISITS

* **Benchmark Data**

Clients **636**

New Clients. **402**

Service Hours **2,653**

Service Visits. **3,600**

NON-REGISTERED SERVICES

208 SERVICE HOURS

972 SERVICE VISITS

Non-Registered services includes: Events, Presentations, and Entry point supports.

KEY:

Client: A resident who is registered with BEW FCSS.

New Client: A resident who registered for the first time between May 1, 2024 – April 30, 2025.

Registered Service: Registration and demographic information is collected.

Non-Registered Service: No registration or demographic information is collected.

Service Hours: Number of service hours received by clients.

Service Visits: Number of times clients received services.

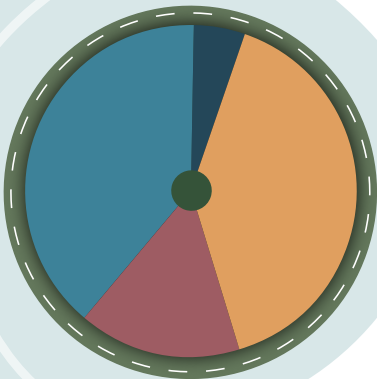
**Data used in this report was collected between May 1, 2024 – April 30, 2025. Benchmarks were established based on the first four years of data collected using the Outcome Tracker Data Management System.*



► HOW WE SERVE

92.5% IN-PERSON

► WHO WE SERVE



AGES:

Children (0-5)

2%

Youth (6-17)

29%

Adult (18-54)

59%

Seniors (55+)

10%

GENDER:

Females

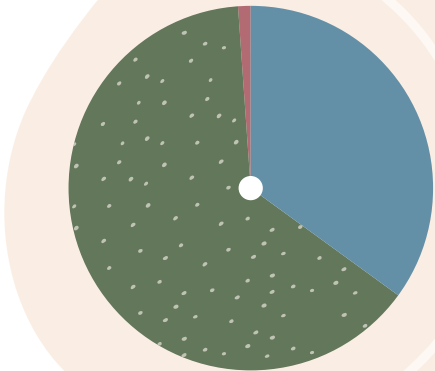
66%

Males

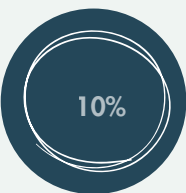
32%

Non-binary or Transgender

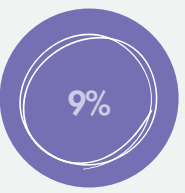
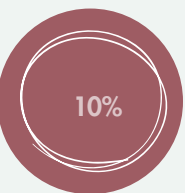
2%



CLIENT SELF IDENTIFY AS:



LGM 10%
Newcomer 10%
Agriculture 9%



Indigenous 5%
Persons with Disability 5%
2SLGBTQ+ 4%



First Responder 2%
Francophone 1%

Goal 1

Timely and Relevant Direct Service Delivery

Deliver accessible and evidence-informed services to meet community needs throughout the lifecycle of residents.

Goal 1.1

► ADDRESSING SOCIAL ISOLATION

The Counselling Services team is dedicated to providing programming experiences that encourage vulnerability and acceptance which ultimately fosters togetherness, individual and community emotional healing, and builds resiliency in those who participate.

“Loneliness doesn’t come from being alone, but from being surrounded by people who can’t understand you. A deep feeling of isolation comes when you realize that even the person standing next to you is unreachable.”

– Anonymous

80 SERVICE HOURS

440 SERVICE VISITS

Taming Worry Dragons



Thrive



Goal 1.2

► MENTAL HEALTH SUPPORTS

One-On-One

The purpose of one-on-one counselling is to provide a safe and confidential space for a person, a couple, or a family to explore their thoughts, feelings, and behaviors. This service supports residents to better understand themselves, address specific challenges, develop coping strategies, work towards positive changes and improve relationships with others.

2,862 SERVICE HOURS **2,699** SERVICE VISITS

Group Programs

The purpose of group support programs is to provide children, youth, and adults with a safe space to learn coping strategies and life skills by sharing experiences with others facing similar challenges, allowing them to gain support .

85 SERVICE HOURS

256 SERVICE VISITS

Seniors' Drumming Group



Taming Worry Dragons



Rainbows



Goal 2

Enhance Community Spirit

Recognize the uniqueness of each municipality with an inclusive approach.

Goal 2.1

► COMMUNITY AWARENESS AND ENGAGEMENT

EVENTS

- Livestock Expo (booth shared with Kindred – Rapid Access Counselling)
- Panel For Mental Health: Youth and Anxiety
- Community Collaboration
- Cancer Support Group - Coaldale
- Panel for Mental Health on Youth and Anxiety

PRESENTATIONS

- Alberta Rural Municipality Administrators Association
- Youth Employment Program – Taber
- AgKnow Online Videos
- 5 Love Languages
- Baby and Me
- Circle of Rhythm Drumming
- Caregiver Café
- Immigrant Mental Health
- Alzheimer's Support Group

Livestock Expo with Kindred - Rapid Access



Fcss and AgKnow Online Videos



Goal 2.2

► VOLUNTEERING

This reporting period, Counselling Services provided eight-month counselling practicums for three counselling psychology students attending Yorkville University. Their volunteer efforts provided direct services to residents in our region.

1,598 VOLUNTEER HOURS

Kate Brohart



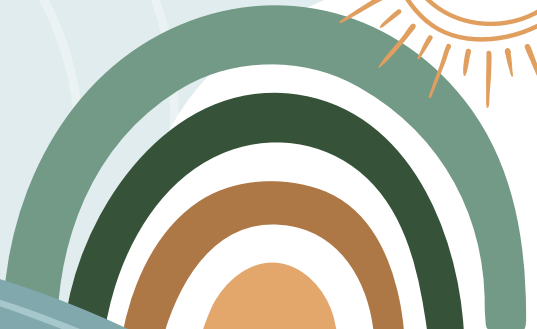
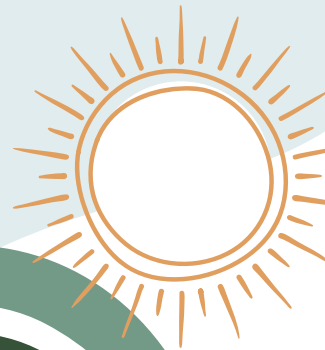
YORKVILLE
UNIVERSITY



Kelli Bowles



Kimberley Shakespeare



Goal 2.3

► CULTURAL PROGRAMMING

The Counselling Services team is dedicated to ensuring that our staff have the ability to provide a safe and inclusive environment where everyone feels understood, respected, and valued. This is achieved by our staff developing an attitude of curiosity which invites clients to teach us of those things which are most valuable within their culture.

475 SERVICE HOURS

247 SERVICE VISITS

CONNECTING NEWCOMER FAMILIES THROUGH EXPRESSIVE ARTS



Hola

Nobleford

Barons



Goal 3

Entry Point for Supports

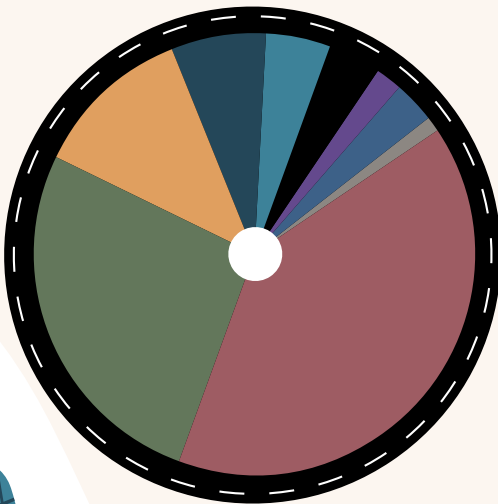
Connect residents to supports at the earliest opportunity through a person-centred approach.

Goal 3.1

► INFORMATION AND REFERRAL

ACTION - Refer residents to additional local supports to increase their resources and skills.

The Counselling team provided **329** Entry Point Supports.



- 41% Referrals
- 27% Resources Provided
- 12% Documentation
- 7% Translation Support
- 5% System Navigation
- 4% Advocacy
- 2% Risk Assessment
- 2% Food Delivery
- 1% Paperwork Delivery

Coalhurst

Picture Butte

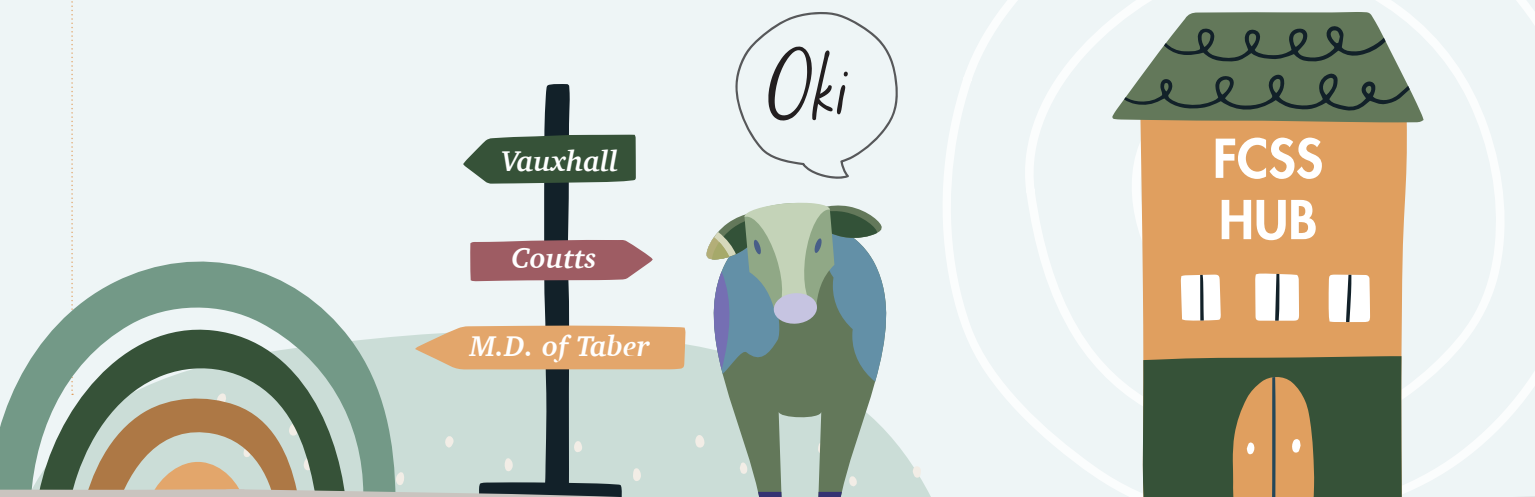


Goal 3.2

► COMMUNITY CAPACITY BUILDING

The Counselling Services Team is dedicated to building and maintaining healthy relationships with the various community agencies within each of the 16 municipalities we serve.

- Local School Districts
- Taber and District Housing Foundation (Senior Facilities)
- Piyami Lodge
- Youth Employment Services - Taber
- Victim Services
- Local Medical Clinics in Taber, Raymond, and Coaldale
- Safe Haven Women's Shelter



Goal 4

Capture Impact

Measure the positive impact of programs and services.

Goal 4.1

► INFORMATION STUDY AND RESEARCH

ONE-ON-ONE PRE AND POST SURVEYS

ADULT

Pre-Survey

Post-Survey

I am good at handling whatever comes my way

61%

84%

I am optimistic about my future

39%

80%

My relationship with my family is enjoyable

64%

81%

YOUTH

Pre-Survey

Post-Survey

I am better at solving problems

60%

76%

I know adults that I can go to when I need help

84%

93%

I understand that it is ok to be myself

73%

76%

GROUP PROGRAMMING PRE AND POST SURVEYS

ADULT CLIENTS

- 97%** of participants agree that they are able to better handle whatever comes their way, as a result of Counselling Services group programs.
- 96%** of participants agree that they are more optimistic about their future, as a result of Counselling Services group programs.
- 100%** of participants agree that their relationship with their family is more enjoyable, as a result of Counselling Services group programs.

YOUTH CLIENTS

- 100%** of youth agree they are better at solving problems, as a result of Counselling Services group programs.
- 96%** of youth agree that they know adults that they can go to when they need help, as a result of Counselling Services group programs.
- 88%** of youth agree that they understand that it is ok to be themselves, as a result of Counselling Services group programs.



CLIENT TESTIMONIALS

“Art and Chat was a great opportunity to meet new people. I’m thankful for all the activities and the great way they were taught. I think learning how to work with clay was awesome, and the fact that I got to keep what we created was very special. But the activity that I loved the most was the one when we had to write a poem. It was lovely to write it but also to listen to what others wrote. Thank you! I recommend this group to anyone who needs to feel valued and cared for.”

– Adult Participant

“Thank you so much for the help you gave me. Without you I wouldn’t be comfortable telling anyone what’s going through my head. I appreciate you and your help.”

– Youth Client

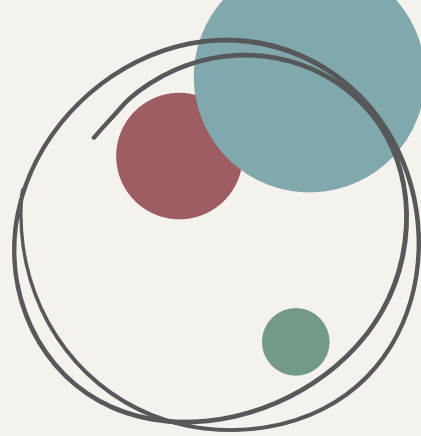
“I just wanted to extend my sincere thanks for your guidance and support throughout my practicum. Your thoughtful feedback, encouragement, and willingness to share your knowledge made this experience incredibly valuable.....Thank you for allowing me to be a part of the wonderful organization that is FCSS. I will always remember this experience with great fondness and gratitude.”

– Counselling Practicum Student

“I appreciated the counselling staff for taking time out of their day to help us gain the knowledge and awareness in all the ways a person can seek help, it means a lot since some people may not have know about it beforehand.....Thankyou for representing your dedication and passion in helping others!”

–Staff Member, Taber Youth Employment Program





www.fcss.ca



June 17, 2025

Ms. Kelly Lloyd
Chief Administrative Officer
Town of Milk River
Milk River, T0K 1M0
PO Box 270
cao@milkriver.ca

Dear Ms. Lloyd:

**Subject: *Provincial Flood Damage Assessment Study - Town of Milk River:
Damage Estimates***

Alberta Environment and Protected Areas (EPA) is committed to safeguarding communities and fostering resilience against flood damage, and we are excited to share with you the attached report, entitled *Provincial Flood Damage Assessment Study - Town of Milk River: Damage Estimates*. This report was completed through EPA's Provincial Flood Damage Assessment program (PFDA) in 2024.

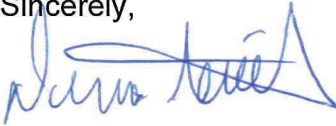
The PFDA program provides information about economic risks associated with various flood levels to assist municipalities as they proactively plan and prepare for floods. EPA routinely undertakes this vital work as part of our ongoing efforts to protect and strengthen communities against the impacts of flooding. Between 2021 to 2023, EPA contracted IBI Group to support PFDA studies in several communities that were selected through a process using objective criteria to identify communities with a risk of flooding, including the Town of Milk River. We encourage you to consider the findings of the community-based economic flood risk assessment during your municipal planning, and to support your community resiliency and flood mitigation efforts.

If you are pursuing funding through Alberta's Drought and Flood Protection Program (DFPP), this study may support your application. The DFPP is a new multi-year grant program that can help municipalities and Indigenous communities improve long-term drought and flood resilience by helping fund projects that protect critical infrastructure and the public. More information about the program can be found at <https://www.alberta.ca/drought-and-flood-protection-program>.

The attached report is an advance copy. We are scheduled to publish the report the week of July 18, 2025, on the provincial Open Government publication site found here: <https://www.alberta.ca/open-government-program>.

Should you require any clarification, have any concerns, or need assistance in interpreting the assessment results, please do not hesitate to reach out to Keyue Gong, Watershed Resilience Advisor, at 780-431-2345 or via email at Keyue.Gong@gov.ab.ca.

Sincerely,



Denise Auriat
Senior Manager, Watershed Resilience
Alberta Environment and Protected Areas

Attachment:

1. Provincial Flood Damage Assessment Study - Town of Milk River Damage Estimates report

cc:

Keyue Gong, Watershed Resilience Advisor
Alberta Environment and Protected Areas



AR119504

July 07, 2025

Ms. Kelly Lloyd
Chief Administrative Officer
Town of Milk River
PO Box 270
Milk River AB T0K 1 M0

Dear Ms. Kelly:

Thank you for the email of June 11, 2025, regarding the completion of all items identified in the 2022 Municipal Accountability Program (MAP) report for the Town of Milk River.

I commend the town for moving forward and addressing these items, and I am pleased to advise that the Town of Milk River's 2022 MAP review has been completed to the satisfaction of the ministry.

On behalf of Municipal Affairs, I wish the town all the best for the future.

Yours truly,

Gary Sandberg
Assistant Deputy Minister

cc: Honourable Dan Williams, ECA, Minister, Municipal Affairs
Jonah Mozeson, Deputy Minister, Municipal Affairs
Nnamdi Abalanne, Municipal Accountability Advisor, Municipal Affairs

Request for Decision

Heritage Tree Designation

August 11, 2025



RECOMMENDATION

To table a decision regarding the request to designate the elm trees at the old Erle River High School as Heritage Trees request until the Town of Milk River officially holds the title to the property.

LEGISLATIVE AUTHORITY

BACKGROUND

The Milk River Watershed Council Canada desires to designate the elm trees at the old Erle River High School as Heritage Trees. The Horizon School Division has indicated that they currently own the property, but the intention is to transfer ownership of the property to the Town of Milk River once government approval has been received.

ATTACHMENTS

Request for Decision

8th Avenue Overage

August 11, 2025



RECOMMENDATION

That the 8th Avenue project be approved for \$750,000 and the extra money will come from deferral of the pool liner until next year.

LEGISLATIVE AUTHORITY

BACKGROUND

The Contractor did not want to accept the proposal the Town made last meeting. The contractor proposed an option to complete the project with pavement for \$750,000.

ATTACHMENTS

Request for Decision

Milk River Airport Rental Agreement

August 11, 2025



RECOMMENDATION

To consider whether Council wishes to approve more leases at the airport.

LEGISLATIVE AUTHORITY

BACKGROUND

Interest has been received from an individual looking to build a hangar at the Milk River Airport.

ATTACHMENTS

Request for Decision

Community Garden Lot – Taxes

August 11, 2025



RECOMMENDATION

As long as the owners of the lot allow it to be used as a community garden space that the Town of Milk River will reimburse taxes each year.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

A request has come in for reimbursement of the 2025 taxes paid on the community garden lot. The taxes were \$397.68.

ATTACHMENTS

Request for Decision

Caution Sign Request

August 11, 2025



RECOMMENDATION

To send the sign request to the local Transportation Office.

LEGISLATIVE AUTHORITY

BACKGROUND

A concern has been raised by a resident regarding semi-trucks driving too fast between the grocery store and Home Hardware to be safe. There is no concern about exceeding the speed limit, but how to advise driver to be cautious, particularly out of town semi-truck drivers.

The resident has proposed caution signs next to the road to warn drivers.

As this road is Highway 501 it is under the jurisdiction of Alberta Transportation, and Alberta Transportation would have to approve any signage next to this road.

ATTACHMENTS

Request for Decision

Councillor Reports

August 11, 2025



RECOMMENDATION

That the Councillors reports for the period ending August 11, 2025, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions, and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission, or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions, and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Barons Eureka Warner Family & Community Support Services - April Board Minutes
2. Oldman River Regional Services Commission - March Board of Directors Minutes
3. Oldman River Regional Services Commission - May Executive Committee Minutes

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, April 2, 2025
Coaldale Hub (2107-13th Street)
In-person and Online

Attendance (in-person)

Chapman, Bill – Town of Coaldale, Vice-Chair
Bekkering, Garth – Town of Taber
Caldwell, Heather – Town of Coalhurst
Deleeuw, Shelley – Town of Vauxhall
Doell, Daniel – Village of Barons
Feist, Teresa – Town of Picture Butte
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Kelly – Town of Raymond
Jensen, Melissa – Town of Nobleford
Kirby, Martin – Village of Warner
Nilsson, Larry – Village of Stirling
Payne, Megan – Village of Coutts

Absent – Board Members

Degenstein, Dave – Town of Milk River, Board Chair
Foster, Missy – Village of Barnwell

Staff (in-person):

Morrison, Zakk – Executive Director
Florence-Greene, Evelyn – Finance and Human Resources Coordinator

Call to Order

B. Chapman called the meeting to order at 4:02 p.m.

Approval of Agenda

- M. Payne moved the Board to approve the agenda as amended.
2. Delegation
 - a. Auditor, Daniel Bosters, KPMG
 3. Minutes
 - a. March 5, 2025

Carried

Delegation

Audited Financial Statement – Daniel Bosters, KPMG
Daniel Bosters, KPMG presented the Year End Audited Financial Statement for 2024.

M. Jensen entered the Board meeting at 4:06 p.m.

H. Caldwell entered the Board meeting at 4:22 p.m.

The Board discussed the 2024 draft Audited Financial Statement for 2024.

D. Bosters asked if there are any updates to previous responses from management and/or the Board of any subsequent events, commitments or contingencies, legal matters (litigation or claims) that would affect the year end as the KPMG audit opinion goes until the date that the audit is signed.

Management and the Board answered no to the question.

L. Hickey moved the Board to approve the audited financial statements of Barons-Eureka-Warner FCSS for the year ended December 31, 2024, as presented.

Carried

Daniel Boster left the meeting at 4:45 p.m.

Minutes

L. Nilsson moved the minutes of March 5, 2025, FCSS Board meeting be approved as presented.

Carried

Correspondence

The following correspondence was presented for information:

- FCSSAA – News February 2025
- FCSSAA – News March 2025
- FCSSAA Board Meeting Highlights – March 14, 2025

K. Jensen moved the Board to receive the correspondence as presented for information.

Carried

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- County of Warner Regional Emergency Tabletop Exercise on March 25, 2025.
- FCSSAA South Region Director's Meeting on April 9, 2025.
- Professional Development – Who's Leading You on April 17, 2025.
- FCSSAA Board Meeting on April 25, 2025.
- Directors Network Conference in Lloydminster - Bridging Borders from April 30 – May 2, 2025.
- Lethbridge County/Town of Coaldale Reception Centre Functional Exercise on May 6, 2025.
- FCSSAA South Regional Meeting on May 28, 2025.



Z. Morrison reported on the Biannual and Annual financial reports that are coming due.

Z. Morrison reported on staffing updates.

T. Feist moved the Board to approve the Executive Director's Report as presented.

Carried

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

H. Caldwell moved the Board to approve the February 2025 Financial Report including:

- Financial statement for February 2025.
- Monthly accounts for February 1-28, 2025; and
- ATB Mastercard Statement February 13, 2025, to March 12, 2025.

Carried

New Business

M. Harris moved the Board to cancel the May 2025 Board Meeting and for the next Board meeting to be held on June 4, 2025

Date of Next Meeting

The date of the next regular Board meeting will be June 4, 2025, at the Coaldale HUB (2107 – 13th St.) in person and online (via Teams) starting at 4:00pm.

Adjournment

J. Heggie moved the meeting to adjourn at 5:11 p.m.


Carried



Chairperson

04 JUN 25

Date



Executive Director

June 4/2025

Date



OLDMAN RIVER REGIONAL SERVICES COMMISSION

BOARD OF DIRECTORS' MEETING MINUTES

Thursday, March 6, 2025 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Colin Bexte (Absent)Village of Arrowwood
Shayla Anderson (Absent) Village of Barnwell
Dan Doell (In Person)..... Village of Barons
Mike Wetzstein (Absent) Town of Bassano
Ray Juska (Virtual) City of Brooks
Roger Houghton (In Person) Cardston County
Allan Burton (Absent) Town of Cardston
Sue Dahl (In Person) Village of Carmangay
James F. Smith (Absent) Village of Champion
Brad Schlossberger (Absent) Town of Claresholm
Deborah Florence (In Person)..... Town of Coalhurst
Tanya Smith (In Person)..... Village of Coutts
Dave Slingerland (Absent) Village of Cowley
Dave Filipuzzi (In Person)..... Mun. Crowsnest Pass
Dean Ward (In Person) Mun. Crowsnest Pass
Stephen Dortch (In Person) Village of Duchess
Gord Wolstenholme (In Person).. Town of Fort Macleod
Joan Hughson (Absent) County of Forty Mile
Mark Peterson (Absent) Village of Glenwood
Suzanne French (Absent)..... Village of Hill Spring
Morris Zeinstra (Absent)Lethbridge County

Brad Koch (Absent) Village of Lomond
Gerry Baril (Absent) Town of Magrath
Peggy Losey (In Person) Town of Milk River
Dean Melnyk (Virtual) Village of Milo
Victor Czop (In Person) Town of Nanton
Marinus de Leeuw (Absent)..... Town of Nobleford
Teresa Feist (Absent) Town of Picture Butte
Jim Welsch (Absent) M.D. of Pincher Creek
Don Anderberg (In Person) Town Pincher Creek
Ronald Davis (Absent)..... M.D. of Ranchland
Neil Sieben (In Person)..... Town of Raymond
Don Norby (In Person) Town of Stavely
Matthew Foss (Absent)..... Village of Stirling
John DeGroot (In Person) MD of Taber
Russell Norris (In Person)..... Town of Vauxhall
Christopher Northcott (In Person) Vulcan County
Richard DeBolt (In Person) Town of Vulcan
David Cody (In Person)..... County of Warner
Marty Kirby (In Person)..... Village of Warner
Evan Berger (In Person) M.D. Willow Creek

STAFF:

Bonnie Brunner Senior Planner
Steve Harty Senior Planner
Diane Horvath Senior Planner
Harsimran Kaur..... Assistant Planner
Raeanne Keer Executive Assistant
Lenze Kuiper Chief Administrative Officer
Jennifer Maxwell Subdivision Technician

Stephanie Sayer Accounting Clerk
Kattie Schlamp..... Planner
Rachel Schortinghuis Assistant Planner
Gavin Scott Senior Planner
Jaime ThomasGIS Analyst
Jiayi Wang..... Assistant Planner

Chair Christopher Northcott called the meeting to order at 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: Richard DeBolt

THAT the Board adopts the Agenda for March 6, 2025, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Tanya Smith

THAT the Board approves the meeting minutes of December 5, 2024, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. REPORTS

a. Executive Committee Report

Chair Northcott presented the Executive Committee Report to the Board.

5. BUSINESS

a. Housing Needs Assessments

R. Schortinghuis, Assistant Planner, presented on Housing Needs Assessments to the Board.

b. GIS Update

J. Thomas, GIS Analyst, presented on various updates and projects from the GIS Department, including NextGen 911, Elections Alberta addressing, new ortho-photos for 22 participating municipalities, asset management, and the installation of a new view module.

c. Regional Assessment Review Board

L. Kuiper presented on the Regional Assessment Review Board to the Board.

d. Subdivision Activity – As of January 31, 2025

L. Kuiper presented the Subdivision Statistics as of January 31, 2025 to the Board.

e. ORRSC Periodical Spring 2025: Brownfield Sites

G. Scott, Senior Planner, presented the Spring 2025 ORRSC Periodical topic Brownfield Sites to the Board, and highlighted some of the topics that will be covered.

f. New Agreements – Status Update

Chair Northcott stated that the Executive and Administration are working on updating the ORRSC Service Agreements and noted that we hope to have more information for the June 2025 Meeting.

g. Bear Pit Session

L. Kuiper introduced the Bear Pit Session, and encouraged Board Members to ask any planning or GIS related questions they may have.

The Board asked various questions on recruitment strategies for more Planners, collaborative planning, additional visits by the CAO and Chair to municipal members, and the benefits of having long range plans in place.

7. ACCOUNTS

a. Balance Sheet and Comparative Income Statement

- As of January 31, 2025

L. Kuiper presented the Balance Sheet and Comparative Income Statements as of January 31, 2025.

Moved by: Don Anderberg

THAT the Board approves Balance Sheet and Comparative Income State, as of January 31, 2025, as presented.

CARRIED

8. NEW BUSINESS

There was no new business.

9. NEXT MEETING – Thursday, June 5, 2025 (BBQ and Board Meeting)

10. ADJOURNMENT

Moved by: Gord Wolstenholme

THAT the Board hereby closes the meeting.

CARRIED AT 8:34 PM



Christopher Northcott, Chair



Lenze Kuiper, Chief Administrative Officer

EXECUTIVE COMMITTEE MEETING MINUTES
May 8, 2025; 4:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, May 8, 2025, at 4:00 pm, in the ORRSC Administration Building.

Attendance

Executive Committee

Christopher Northcott, Chair
Don Anderberg, Vice Chair
Evan Berger
David Cody
Brad Schlossberger
Neil Sieben
Gordon Wolstenholme

Staff

Bonnie Brunner, Senior Planner
Carlin Groves, CAD/GIS Technologist
Steve Harty, Senior Planner
Diane Horvath, Senior Planner
Raeanne Keer, Executive Assistant
Mladen Kristic, CAD/GIS Technologist
Jennifer Maxwell, Subdivision Technician
Kaylee Sailer, CAD/GIS Technologist
Stephanie Sayer, Accounting Clerk
Kattie Schlamp, Planner
Rachel Schortinghuis, Assistant Planner
Gavin Scott, Senior Planner
Jaime Thomas, GIS Analyst
Jordan Thomas, GIS Analyst

Chair Northcott called the meeting to order at 4:02 pm.

1. Approval of Agenda

Moved by: Brad Schlossberger

THAT the Executive Committee adopts the May 8, 2025 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Consent Agenda

- a. Minutes of April 17, 2025
- b. Recommendation of 2024 ORRSC Annual Report to Board of Directors
- c. Subdivision Activity – April 2025
- d. Office Accounts
 - (i) Monthly Office Accounts
 - March 2025
 - (ii) Payments and Credits
 - March 2025

- e. Financial Statements
 - (i) Balance Sheet
 - March 2025
 - (ii) Comparative Income Statement
 - March 2025
 - (iii) Details of Account:
 - As of March 31, 2025

Moved by: Don Anderberg

THAT the Executive Committee approves the consent Agendas as distributed.

CARRIED

3. New Business

a. Meeting with Staff (Dinner Break at 5:30 pm)

Chair Northcott welcomed and thanked everyone for taking the opportunity to participate in this meeting with the Executive Committee and ORRSC staff.

Chair Northcott provided details on the format for tonight's discussion including an All-Staff roundtable, breakout sessions with individual departments, and a dinner break.

(i) Roundtable Discussion - All Staff

The Executive Committee and staff discussed various topics regarding the organization and future Chief Administrative Officer.

(ii) Breakout Session with Administrative Staff

The Executive Committee and the Administrative staff discussed various topics regarding the organization and future Chief Administrative Officer.

(iii) Breakout Session with GIS Staff

The Executive Committee and the GIS staff discussed various topics regarding the organization and future Chief Administrative Officer.

(iv) Breakout Session with Planning Staff

The Executive Committee and the Planning staff discussed various topics regarding the organization and future Chief Administrative Officer.

Moved by: Evan Berger

THAT the Executive Committee moves into Closed Session in accordance with Section 24 of the *Freedom of Information and Protections of Privacy Act*.

CARRIED AT 9:24 PM

4. Closed Session

b. Follow-up to Meeting with Staff

Pursuant to section 197(6) of the *Municipal Government Act*, the following member of Administration were in attendance for Agenda Item 4.a – Follow-up to Meeting with Staff: R. Keer.

Moved by: Evan Berger

THAT the Executive Committee moves into Open Session

CARRIED AT 9:44 PM

- 5. Next Meeting** – Board of Directors & BBQ – June 5, 2025
Executive Committee – June 12, 2025

6. Adjournment

Moved by: Neil Sieben

THAT the Executive Committee hereby closes the meeting.

CARRIED AT 9:46 PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER

Request for Decision

Mayors Report

August 11, 2025



RECOMMENDATION

That the Mayors Report for August 11, 2025, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Mayor Liebelt will provide a report from the Mayors Desk.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Chief Mountain Regional Solid Waste Services Commission

**MINUTES OF THE CHIEF MOUNTAIN REGIONAL SOLID WASTE SERVICES COMMISSION MEETING HELD
APRIL 9, 2025, AT THE TOWN OF MAGRATH.**

Members Present:

Wayne Harris – Cardston County
Josh Bouelle – Town of Magrath
Bryce Coppieters – Town of Raymond
Gary Bikman – Village of Stirling
Tanya Smith – Village of Coutts

Randy Taylor – County of Warner
John Grainger – Town of Cardston (Zoom)
Derek Baron – Village of Warner (Zoom)
Brian Wickhorst – Village of Glenwood
Larry Liebelt – Town of Milk River

Others Present:

Marian Carlson – SEO
Suzanne Pierson – Secretary/Treasurer

Lee Beazer – Operator
Shawn Cook – MWG Chartered Accountant

Commenced at 4:30 pm

Larry Liebelt in the Chair.

AGENDA

Bryce Coppieters moved to approve the agenda.

Carried

MINUTES

Tanya Smith moved that the minutes of March 12, 2025, board meeting be adopted as presented.

Carried

NEW BUSINESS

DELEGATION

Shawn Cook from MWG reviewed the audited financial books for 2024. MWG found the books to be in order.

06-25 Randy Taylor moved to accept the audited 2024 Financial Statement as performed by MWG.

Carried

The SEO advised that the Town of Raymond continues to haul directly to the Landfill. They have been delivering an average of six loads per week, reducing the need for pick up by the Commission by about 2 loads per week. No feedback has been received from the Town of Raymond regarding the project.

The SEO reported that she participated in a Webinar on March 26, 2025, regarding the recently implemented Provincial Priorities Act. A letter from Alberta Municipal Affairs is included in the correspondence.

24

The SEO presented the statistics on the traffic on the Commission website which is looking good.

Shawn Cook was excused at 4:51 p.m.

The SEO presented a draft including the financial analysis from Stantec. The SEO advised regarding the Transfer Station redevelopment with the costs associated with the upgrades/repairs.

Brian Wickhorst excused at 6:02 p.m.

Josh Bourelle moved to approve the SEO's report.

Carried

The Operator reported that 731.97 tonnes of waste were delivered to the Landfill in March 2025 making the year-to-date total 2,089.475 tonnes.

The Operator advised that repairs were made at the Spring Coulee transfer station. The overhead public door was damaged by the wind. Also, repairs have been made at the Milk River and Magrath transfer stations. The repairs at Milk River have already been damaged by the wind and should be repaired this coming week.

The Operator reported that the Glenwood transfer station's main door will be repaired by Claw Homes.

The Operator advised that a report was sent to the government on tonnage that was diverted from the Landfill.

The Chairman inquired about a tin or wood fence instead of the normal wind fences that have melted with the fires.

Gary Bikman moved to approve the Operators report.

Carried

Financial Statement

The Financial Statement for March 31, 2025, was reviewed.

Bryce Coppieters moved to accept the March 31, 2025, Financial Statement.

Carried

Approval of Bills

Bills for March 2025 were reviewed.

Randy Taylor moved to approve the bills for March 2025.

Carried

CORRESPONDENCE

A letter from Wilde Brothers Engineering regarding the year-end 2024 Closure and Post Closure. Filed

Wayne Harris moved to approve the letter from Wilde Brothers Engineering.

Carried

A letter from Genesis regarding the Annual General Meeting on April 22, 2025.

Filed

07-25 Randy Taylor moved to use the proxy for the Genesis Annual General Meeting. Carried

A letter from Alberta Municipal Affairs regarding the passing of the Provincial Priorities Act. Filed

ADJOURNMENT

Tanya Smith moved the meeting adjourned.

Adjournment at 6:25 p.m.

The Next Commission board meeting is scheduled for Wednesday, May 14, 2025, at 4:30 p.m. in the Town of Magrath.

Chairman

A handwritten signature in blue ink, appearing to be 'LL', is written over a horizontal line.